

## **READING PUBLIC LIBRARY**

November 19, 2012

A meeting of the Board of Directors of the Reading Public Library was held today at 4:00 PM at the 113 South Fourth Street location with Ernie Schlegel, President, presiding.

**Present:** Ernie Schlegel, Greg Knies, Paul Hoh, Frank Kasprovicz, Heather Hanna, Doris Leisawitz, Renee Dietrich, Jonathan Zeigler, Stephanie Towles, Henriette Alban, Robin Costenbader-Jacobson, Ryan Breisch.

**Absent:** Justin Bodor, excused.

**Guests:** Kate Thornton & Johanny Cepeda

**Public Comment:** None

**Minutes:** Motion was made by Heather Hanna to approve the October minutes, seconded by Doris Leisawitz. Approved

**Treasurer's Report:** Motion was made by Paul Hoh to approve the Treasurer's Report, seconded by Renee Dietrich. Approved.

**Director's Report:** Copies of the Director's Report were made available along with additional handouts. Frank briefly spoke about the Foundation building and that an evaluation was done in regards for its potential remodel. Requests for purchase of the bookmobile have been made. Items are being weeded and removed so that the vehicle can be appraised. Photos will be taken as well. The Library has applied for a restaurant grant in the amount of \$1000.

**Library Services:** Changes in the current RPL Policies will be voted on in December. PDFs of all the policies with the suggested corrections will be emailed for review.

New hours for the branches was discussed. Motion to accept the new hours at the branches as discussed effective January 2, 2013 by Henriette Alban and seconded by Jonathan Zeigler. Approved.

New Policies were distributed and reviewed. Motion to accept the Parking Policy, Social Networking Policy and the ILL Borrowing Privileges policy was made by Stephanie Towles and seconded by Paul Hoh. Passed.

**Facilities:** The pressure washing of the main library has been approved by HARB. It will try to be scheduled during the week the library is closed to the public. Roofing issues were discussed.

Motion made by Paul Hoh and seconded by Robin Costenbader-Jacobson to send a letter to the City Administration regarding the roof replacement at Main. Approved.

**Finance:** The Finance Committee met today prior to the meeting to review where we are with expenses for 2012 and to prepare the budget to be presented for approval in December.

**Personnel:** No report

**Development:** A report of activities was supplied by Kate Thornton. Upcoming events were discussed. Donations for Cocktails and Classics have been received. The Collegiate Churches of NY will be highlighting the City of Reading in a special that will be aired on Christmas Eve. Preview will be on December 10<sup>th</sup> at the Miller Center. Timeline items for the 250<sup>th</sup> Anniversary will be on display at the Historical Society December 14<sup>th</sup> or after. The December issue of Pages will be delayed due to the other mailings that have been sent out.

**Unfinished Business:** None

**New Business:** The Strategic Planning Committee will meet on November 26<sup>th</sup> to discuss the Long Range Plan. A reception will be held after the December 17<sup>th</sup> Board meeting.

Entered Executive Session at 5:20 PM

Exited Executive Session at 5:35 PM

Motion to adjourn by Renee Dietrich and seconded by Doris Leisawitz. Approved.

Respectfully submitted,



Renee Dietrich

Vice President