



May 18, 2015

A meeting of the Board of Directors of the Reading Public Library was held today at 4:30 PM at 113 S. 4<sup>th</sup> Street , Reading, PA, Renee Dietrich, President, presiding.

**Present:** Renee Dietrich, Greg Knies, Frank Kasprowicz, Colin Waszkiewicz, Paul Hoh Stephanie Towles, Heather Hanna, Osmer Deming, Henriette Alban, Nancy Campbell, Maureen Dolan and Toni Albert, Jim Shankweiler, Johanny Cepeda and Justin Bodor.

**Absent:** None..

**Guests:** Bill Roberts, Denise Sticha and Linda Capozello

**Public Comment:** None.

**Minutes:** Motion to approve the April minutes made by Stephanie Towles and seconded by Henriette Alban. Approved

**Treasurer's Report:** Report presented by Toni Albert. Motion to accept the April Treasurer's Report was made by Heather Hanna, seconded by Colin Waszkiewicz. Accepted.

**Director's Report:** Copies of the Director's Report were made available. Frank Kasprowicz mentioned that the Elevator has been repaired as of today. Public Works took care of the spouting issue at Southeast and Leffler has started working on the A/C as well. Frank also mentioned the library's ranking in the City's Comprehensive plan and that Polaris is still set to go live on May 21.

**Library Services:** Report presented by Stephanie Towles. A new Discard Policy was previously sent out for board review. Stephanie Towles made the motion to adopt the Discard Policy, seconded by Henriette Alban. Approved. The next Mornings and Main will be scheduled after July 4<sup>th</sup>. It was suggested to have them quarterly. Upcoming Library Services meeting will be on June 10 @ 9AM, July 8 @ 830AM and August 12 @ 9AM all at the 4<sup>th</sup> Street building.

**Facilities:** Report given by Henriette Alban. The committee is still looking into the conversion to gas at the branches and the they met with Houck regarding the roof.

**Finance:** Report given by Greg Knies. The committee met today prior to the board meeting. The new position of Outreach Coordinator was discussed. The committee as a whole sees that there is a need for the position as well as the fact that it fits in with our strategic plan. However, the committee feels that we should look for a sustainable monetary stream and would like to wait until we've met with other organizations and the possibility of finding grant funding since there is no future commitment from the City for continued support at our current level. The committee would like to table voting on this position until September.

**Personnel:** Report given by Jim Shankweiler. Regarding the position of Outreach Coordinator, the Personnel team feels that spending should be in line with our core values, based upon our surveys there is a compelling

need to move forward with this position. Jim Shankweiler made the motion to move forward with hiring an Outreach Coordinator. Seconded by Stephanie Towles. There was a group discussion and a roll call vote taken. 10 members were for the position, 4 members were against. The position was approved to move forward with seeking and hiring an Outreach Coordinator.

**Advancement:** Report given by Nancy Campbell. The purchase of new computers will be funded with Cocktails and Classics funds. Next year the event is scheduled to be at the Abe Lincoln. The Cajun Delights dinner held at Baldwin Brass raised over \$705. Celebrity Bartender at Canal Street Pub is scheduled for June 4<sup>th</sup>. Linda Capozello is developing wish lists and a list for annual giving.

The new Gift Acceptance Policy was introduced by William Roberts, attorney. Bill gave a brief background regarding the policy and went through the policy to add clarification.

Motion to accept the Gift Acceptance Policy (as presented with correction) was made by Nancy Campbell and seconded by Paul Hoh. Approved.

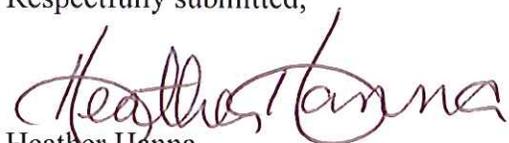
**Strategic Planning:** Paul Hoh gave the report. Paul made the motion to approve the Specific Objectives for 2015-2016 as outlined in the Strategic Plan. Seconded by Jim Shankweiler. Approved.

**Unfinished Business:** Denise Sticha spoke about the migration to Polaris and is expecting a smooth transition.

**New Business:** None

Motion to adjourn made by Justin Bodor, seconded by Henriette Alban. Approved.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Heather Hanna". The signature is written in a cursive, flowing style.

Heather Hanna  
Secretary, RPL Board of Trustees