



June 20, 2016

A meeting of the Board of Directors of the Reading Public Library was held today at 4:30 PM at 113 S. 4<sup>th</sup> Street, Reading, PA, Heather Hanna, President, presiding.

**Present:** Renee Dietrich, Stephanie Towles, Heather Hanna, Maureen Dolan, Paul Hoh, Osmer Deming, Johanny Cepeda, Hillary Schulze, Michel Micozzi, Alan Carman, Bronwen Gamble and Nancy Campbell via conference call.

**Absent:** Greg Knies, Colin Waszkiewicz, Jim Shankweiler and Toni Albert, Excused

**Guests:** Cory Eisenhofer, CPA, and Vicky Fuller

**Public Comment:** None

Heather Hanna welcomed new Trustee Alan Carman.

**Minutes:** Motion to approve the May minutes made by Paul Hoh seconded by Stephanie Towles. Approved.

**Treasurer's Report:** Motion to accept the May Treasurer's Report was made by Renee Dietrich, seconded by Maureen Dolan. Accepted.

Cory Eisenhofer, CPA, from Herbein + Company, Inc, presented the board with the audit his firm conducted on the records for the year 2015. Cory proceeded through the audit and answered questions from trustees.

Motion to accept the audit as presented was made by Paul Hoh, and seconded by Maureen Dolan. Accepted.

**Director's Report:** Bronwen Gamble gave the Director's Report. Northeast has changed their hours due to the extreme heat inside the building. A press Release was sent to the Reading Eagles and another to Mayor Wally Scott. Summer Café started on Saturday. Hoopla launched in May and already has 300 registered borrowers and 1009 items were borrowed the first month. The staff is reviewing procedures for the upcoming roll out of our new eCards which can be used to access electronic media, databases and use the internet.

**Library Services:** No Report

**Facilities:** Maureen Dolan reported on various building issues. The HVAC at will not be repaired, but will be replaced. Portable units are not servicing the library significantly. There is a Keystone grant for \$75k that the library can apply for. There is a plan to meet with the Lowe's representatives of the Hero Program discuss the timeline for carpeting and painting due to the Summer Reading Program.

**Finance:** No Report

**Personnel:** No Report

Motion by Stephanie Towles, 2<sup>nd</sup> by Osmer to enter Executive Session at 5:02 PM  
Executive Session ended at 5:19 PM

**Advancement:** Report was given by Hillary Schulze. The committee would like to schedule a summer event at Oakbrook Brewing Company on July 18<sup>th</sup> from 6-9 pm. The Celebrity Bartender event will be a Canal Street Pub on September 8<sup>th</sup>. Senator Judy Schwank, Robyn Jones from Berks County Living, Chris Phillips from Baker Tilly Virchow Krause, LLP, and Bill Blummer from the Law Firm of Leisawitz Heller will be the bartenders for the evening. Total fundraising to date is \$83,111.

**Strategic Planning:** Report given by Paul Hoh. Recommendations for the Action Plan 2016-2017 have been made. Motion to approve the Action Plan with changes made by Paul Hoh, seconded by Stephanie Towles. Approved.

**Unfinished Business:** None

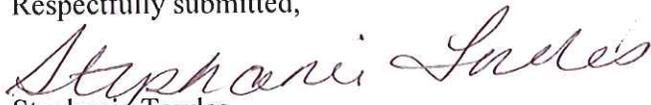
**New Business:** Part of the ongoing education of the board.. Maureen Dolan asked “What percentage of the community hold library cards?” The answer is 25% have active library cards.

Motion to go into Executive Session at 5:25 was made by Osmer Deming, seconded by Johanny Cepeda. Approved.

Motion to exit Executive Session at approximately 6:30 was properly moved and seconded. Approved.

Motion to adjourn was properly moved and seconded. Approved.

Respectfully submitted,

  
Stephanie Towles  
Secretary, RPL Board of Trustees