



February 17, 2014

A meeting of the Board of Directors of the Reading Public Library was held today at 4:30 PM at 113 S. 4th Street, Reading, PA, Renee Dietrich, President, presiding.

Present: Renee Dietrich, Heather Hanna, Jim Shankweiler, Henriette Alban, Greg Knies, Johanny Cepeda, Frank Kasprovicz, Justin Bodor, Stephanie Towles, Ernie Schlegel and Toni Albert.

Absent: Sandy Stief, Paul Hoh, Robin Costenbader-Jacobson. All excused.

Guests: Kate Thornton, Ken Haupt, Mike Najarian and Denise Sticha.

Public Comment: None

Minutes: Motion to approve the minutes made Henriette Alban, seconded by Stephanie Towles. Approved.

Treasurer's Report: Motion to accept the January Treasurer's Report made by Ernie Schlegel, seconded by Toni Albert. Accepted

Director's Report: Copies of the Director's Report were made available along with additional handouts including Frank's goals for 2014. Frank Kasprovicz mentioned that Text RPL is being implemented. Mike Najarian gave a demonstration. The bookmobile went on the auction block today.

Library Services: Report given by Stephanie Towles. The committee met on February 6th. There is an opportunity to partnership with the Health Services Agency to come to the library and do general services/health checks for patrons.

The library needs to submit an application for a waiver of standards to the state because we are not meeting the standard for hours of operation.

Motion to accept the attached Resolution to Apply for Request of Waiver of Standards was made by Stephanie Towles and seconded by Heather Hanna. Approved.

Jim Shankweiler suggested we work on a plan in the next several months so that we could potentially meet the standards in 2015.

Facilities: Report given by Henriette Alban. After meeting with Frank Watts it was determined that approximately \$20-30,000 could be returned to the library due to construction costs being less than budgeted. The HVAC issues are being addressed. There is significant ice covering the Southeast Branch parking lot. Ernie Schlegel suggested a front end loader may need to assist with moving the snow and ice that has accumulated. In addition the abandoned cars in the parking lot are causing issues with the lot being plowed.

Finance: Report given by Toni Albert. Discussion was held regarding an Investment Policy. Ken Haupt spoke about the library's investments and presented a proposal for a policy to be reviewed prior to the next meeting.

Personnel: No Report

Development: Report given by Kate Thornton. Handouts were made available to provide information on upcoming events including Mindpop. Cocktails and Classics will be held on March 21st at Goggleworks. The weather is prohibiting the mailing of invitations as well as picking up auction items. Mike Najarian is working on getting a website for using credit cards to purchase tickets and auction items. The Reading Symphony is donating tickets for several upcoming events. Jazz Fest is scheduled for March 29th

Strategic Planning: Friday, February 21st, Al Weber will be conducting the strategic planning session with the employees.

By-Laws: Justin Bodor has reviewed our current By-Laws and researched those from other organizations. Although ours look fine as they are, there are a few areas that could be improved.

Unfinished Business: None

New Business: February 22 BCPL will be holding a new trustee orientation. There was discussion about the potential book sale of the discards and other items as a source of new revenue stream.

Motion made by Ernie Schlegel to sent a letter to our District Representative and the Governor regarding funding. Seconded by Heather Hannah. Approved.

Motion to adjourn by Heather Hanna, seconded by Stephanie Towles. Approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ernie Schlegel", written over the typed name "Ernie Schlegel". The signature is stylized and cursive.