



December 21, 2015

A meeting of the Board of Directors of the Reading Public Library was held today at 4:30 PM at 113 S. 4<sup>th</sup> Street, Reading, PA, Renee Dietrich, President, presiding.

**Present:** Renee Dietrich, Frank Kasproicz, , Paul Hoh, Stephanie Towles, Heather Hanna, Maureen Dolan, Nancy Campbell, Justin Bodor, Greg Knies, Osmer Deming, Johanny Cepeda & Jim Shankweiler.

**Absent:** Henriette Alban, Toni Albert, Colin Waszkiewicz

**Guests:** Linda Capozello, Hilary Saylor, Ernie Schlegel

**Public Comment:** None

**Minutes:** Motion to approve the November minutes made by Justin Bodor, seconded by Stephanie Towles. Approved.

**Treasurer's Report:** Report presented Greg Knies. Motion to accept the November Treasurer's Report was made by Stephanie Towles, seconded by Osmer Deming. Accepted.

**Director's Report:** Copies of the Director's Report were made available. Frank Kasproicz spoke about the facility issues that are still outstanding. Virginia Lash in Technical Services will be retiring effective December 31<sup>st</sup>. Tatiana Torres, the Outreach Coordinator has accepted a full time position with benefits and her last day was December 13<sup>th</sup>. At the last BCPL meeting Frank was honored for his upcoming retirement. Glen Miller, the state librarian and Senator Judy Schwank were both present. RPL won three outstanding program awards. The last BCTV show, Inside Berks Libraries aired December 18<sup>th</sup>. Going forward RPL will video their own programs and upload them through various media websites.

**Library Services:** Heather Hanna reported that book sale in the library began December 1<sup>st</sup>. The committee is looking at getting a social worker in the library. The next meeting will be January 12<sup>th</sup> at 4:30.

The library policies were reviewed and made available to the board prior to the meeting. Motion to accept the recommended changes to the existing policies and approve all current policies in effect was made by Heather Hanna and seconded by Stephanie Towles. Accepted.

The Author Visitation Policy was reviewed prior to the meeting. Motion to accept the policy was made by Heather Hanna and seconded by Paul Hoh. Accepted.

The Child Abuse Prevention Policy was reviewed prior to the meeting. Motion to accept the policy was made by Heather Hanna and seconded by Osmer Deming. Accepted.

**Facilities:** No Report

**Finance:** Report given by Greg Knies. Copies of the proposed 2016 Budget were made available prior to the meeting. Jim Shankweiler inquired about how we could place dollars to services as to what we produce. There was no other discussion.

Motion to accept the 2016 Budget as presented was made by Greg Knies and seconded by Paul Hoh. Accepted.

Greg Knies suggested giving both the Assistant Directors, Mike Najarian and Bronwen Gamble a bonus for the additional work they did during the cutover to Polaris as well as the Children's Mural and the securing of several grants.

Motion made by Greg Knies to give a \$1000 bonus to each Assistant Director, seconded by Maureen Dolan. Approved.

**Personnel:** Report given by Jim Shankweiler. A job announcement for the position of Library Director has been drafted. Jim requested that any changes be sent to him by December 30<sup>th</sup> so that the ad can be placed. An acting director will be needed in the interim. Jim has spoken to Bronwen Gamble, Assistant Director, to fill the position until a Director is found.

Motion made by Jim Shankweiler to offer the acting Director position to Bronwen Gamble as of January 25<sup>th</sup>, seconded by Heather Hanna. Approved.

**Advancement:** Report was given by Nancy Campbell. The cultivation event held in November was a huge success. Wish list items have been purchased to include the digital camera, video editing bundle and the tables and chairs in the Children's department. Cocktails and Classics will be held March 18<sup>th</sup>, 2016 at the Abe Lincoln. Quotes have been received for renovations at the branches and potential grants are being sought

**Strategic Planning:** Report given by Paul Hoh. Paul discussed our objectives and will continue to review and look for revenue producing ideas.

**Unfinished Business:** None

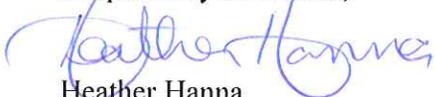
**New Business:** Hilary Saylor was introduced as the newest board member from the Reading Public Library Company. Her term starts in January. Henriette Alban has resigned from the board but will continue to serve on the Facilities Committee. Justin Bodor was recognized for his service to the board and was presented with a certificate by Renee Dietrich.

Report of the Nominating Committee: Paul Hoh made the motion to appoint himself, Heather Hanna, Renee Dietrich, Greg Knies and Acting Director Bronwen Gamble to the Library Foundation Board for a term of one year. Seconded by Nancy Campbell. Approved.

Motion to accept the meeting dates as presented for 2016 made by Heather Hanna, seconded by Johanny Cepeda. Accepted.

Motion to adjourn was made by Heather Hanna, seconded by Nancy Campbell. Approved.

Respectfully submitted,



Heather Hanna  
Secretary, RPL Board of Trustees