



December 16, 2013

A meeting of the Board of Directors of the Reading Public Library was held today at 4:00 PM at 113 S. 4th Street, Reading, PA, Renee Dietrich, President, presiding.

Present: Renee Dietrich, Heather Hanna, Paul Hoh, Ryan Breisch, Henriette Alban, Toni Albert, Greg Knies, Robin Costenbader-Jacobson, Johanny Cepeda, Frank Kasprowicz, Sandy Stief.

Absent: Stephanie Towles, Ernie Schlegel, Justin Bodor, Jonathan Zeigler. All excused.

Guests: Kate Thornton

Introduction of newest board member Sandy Stief.

Public Comment: None

Minutes: Motion to approve the minutes made by Paul Hoh, seconded by Henriette Alban. Approved.

Treasurer's Report: Motion to accept the November Treasurer's Report made by Ryan Breisch, seconded by Toni Albert. Accepted

Director's Report: Copies of the Director's Report were made available along with additional handouts. The library is continuing to clean and unpack now that the renovations are complete. The library is scheduled to open to the public on December 26th. John Daub who has been a valuable employee for 42 years is retiring at the end of the month. Since there were no bids for the bookmobile we will pursue sending it to auction.

Library Services: No Report

Facilities: The move back in to the Main library and the cleaning are ongoing. The work on the roof water joints are scheduled for this week. The punch list has items such as painting and carpet issues. The electrical work needed in the reference department are scheduled for this week. The City of Reading will be reimbursing the library for the expenses incurred for the Pop-Up site.

Finance: Report given by Greg Knies. A copy of the proposed budget for 2014 was made available. Motion to accept the 2014 Budget made by Greg Knies, seconded by Paul Hoh. Approved.

Personnel: Report given by Ryan Breisch. The Directors evaluation is completed. Goals for 2014 should be presented at the February board meeting.

Motion made by Ryan Breisch to give \$1000 to each of RPL's three senior administrators as an expression of our appreciation for their outstanding service during the 250th Anniversary Year. Money is to be taken from Investment interest income. Seconded by Paul Hoh. Approved.

Development: Approximately \$105,000 was raised year to date. A handout was provided of upcoming events. Kate Thornton spoke briefly about the Penn State University marketing students who did a survey of RPL patrons and shared some of the results from that project.

Strategic Planning: Report given by Paul Hoh. The last session was held at the end of November and a draft from that session will be provided from Al Weber.

By-Laws: Non Report

Unfinished Business: The nominating committee suggested the following Officers for 2014

President: Renee Dietrich

Vice President: Stephanie Towles

Treasurer: Greg Knies

Secretary: Ernie Schlegel

Motion as a committee made by Paul Hoh, seconded by Heather Hannah. Approved.

New Business: None.

Ryan Breisch thanked the board for being able to serve with each of them the past few years.

Board meeting dates for 2014 will be every third Monday of the month with the exception of July and August when the board will not be meeting. The time will be 4:30 and the location at 113 S. 4th Street.

Motion to adjourn by Heather Hanna, seconded by Henriette Alban. Approved.

Respectfully submitted,

Ryan Breisch