



## MEMORANDUM

**TO: HARB MEMBERS**  
**FROM: AMY WOLDT JOHNSON**  
**DATE: JULY 20, 2015**  
**SUBJECT: JULY 21, 2015 MEETING AGENDA**

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The scheduled meeting of the Reading Historical Architectural Review Board will be held on Tuesday, July 21, 2015 at **6:30p.m.** in the **Penn Room** on the first floor of City Hall.

### **AGENDA**

- 6:30 p.m.** Call to order.
- 6:35 p.m. ITEM #1** **540 Penn St.**  
**Wells Fargo Company, Owner**  
**Composite Index Rating: 80**  
Review proposal for the installation of one surface mounted light fixture at the ceiling of the recessed entranceway.
- 6:50 p.m. ITEM #2** **1034 N. 5<sup>th</sup> St.**  
**Gary Torres, Owner**  
**Composite Index Rating: 56**  
Review proposal for the replacement of 6 existing aluminum windows with white vinyl windows on the front and rear facades.
- 7:05 p.m. ITEM #3** **600 Centre Ave.**  
**Steve & Ann Hearing, Owners**  
**Composite Index Rating: 74**  
Review proposal for the replacement of the existing aluminum siding with Williamsport Colonial Beaded Premium vinyl siding in the color "Vintage Wicker"; replacement of the existing three-tab asphalt shingles with IKO Cambridge asphalt architectural shingles in the color "Aged Redwood"; replacement of the gutters, downspouts in kind; painting of exterior surfaces.



- 7:20 p.m. ITEM #4**      **407 S. 6<sup>th</sup> St.**  
**Celia Bode Noboa, Owner**  
**Composite Index Rating: 44**  
Review proposal for the replacement of the altered first floor storefront with two pieces of glass and a vertical aluminum mullion (violation); construction of a wood staircase leading from the ground level to the second floor rear entrance.
- 7:35 p.m. ITEM #5**      **404-406 Penn St.**  
**Umberto Grande, Owner**  
**Composite Index Rating: 92**  
Review proposal for the installation of stone veneer at the first floor front facade.
- 7:50 p.m. ITEM #6**      **835 Rose St.**  
**Kevin Martin, Owner**  
**Composite Index Rating: 78**  
Review proposal for the installation of white vinyl replacement windows at the front façade (Violation, work has been completed.)
- 8:05 p.m. ITEM #7**      Review applications approved by staff:
- a. 926 N. 4<sup>th</sup> St., Hector M. Rios, Owner  
Replacement of three-tab asphalt shingles with GAF Slateline asphalt shingles at the main roof.
  - b. 814 N. 4<sup>th</sup> St., Ethan Tuke, Owner  
Replacement of one column at the first floor front porch in kind.
  - c. 1405 Hill Rd., Ed Fischer, Owner  
Replacement of asphalt shingles at the main roof with asphalt shingles, repair of slate shingles at the front turret roof in kind, replacement of the galvanized rolled ridges at the main roof and dormer roofs in kind, painting of the finial at the turret roof in kind.
  - d. 714 N. 3<sup>rd</sup> St., Jean Amazan, Owner  
Replacement of asphalt architectural shingles with asphalt architectural shingles in a slate gray color at the main roof in kind.
  - e. 822 N. 4<sup>th</sup> St., Edgar & maria Meneses, Owners  
Replacement of existing gray asphalt architectural shingles in kind at the main roof and first floor front porch roof.

- f. 1032 Penn St., Eric Shultz, Owner  
Painting of exterior surfaces.
- g. 625 N. 4<sup>th</sup> St., Michael Feeney, Owner  
Replacement of three-tab black asphalt shingles with black asphalt architectural shingles at the rear garage roof.
- h. 322 S. 5<sup>th</sup> St., St. Peter's Church, Owner  
Replacement of existing slate shingles at the main roof in kind.
- i. 619 S. 6<sup>th</sup> St., Andrew Miller, Owner  
Re-pointing of masonry and painting of exterior surfaces in kind.
- j. 401 Douglass St., Sean DeVine, Owner  
Painting of exterior surfaces, replacement of the first set of concrete front steps in kind, replacement of slate shingles at the front turret roof, dormer roofs and left Mansard roof in kind, repair of box gutters in kind.
- k. 403 Douglass St., Michael Saylor, Owner  
Replacement of the first set of front concrete steps in kind.
- l. 404 Douglass St., Maria Ballas, Owner  
Replacement of slate shingles at the front turret roof, front Mansard roof and side dormer roof in kind.
- m. 406 Douglass St., Ollie McDonald, Owner  
Replacement of slate shingles at the front turret and front Mansard roof in kind.
- n. 407 Douglass St., Carolyn Hetrick, Owner  
Replacement of the first set of front concrete steps in kind, replacement of slate shingles at the front turret roof in kind.
- o. 414 Douglass St., Mary Alice Middleton, Owner  
Replacement of slate shingles at the front turret roof and front Mansard roof in kind.
- p. 419 Douglass St., Lisbeth Matson, Owner  
Replacement of slate shingles at the front turret roof and two side dormer roofs in kind.
- q. 433 Windsor St., Doug Fell, Owner  
Replacement of slate shingles at the dormer and Mansard roofs in kind.

- r. 812 N. 4<sup>th</sup> St., Judy Henry, Owner  
Painting of exterior surfaces.
- s. 600 N. 5<sup>th</sup> St., Melvyn Jacobson, Owner  
Replacement of the copper tower roof in kind.
- t. 912 N. 5<sup>th</sup> St., Osbelia Guzman, Owner  
Replacement of the first and third floor front roof cornice in kind, replacement of the front downspout in kind, painting of exterior surfaces in kind.
- u. 634 Centre Ave., Sean Moretti, Owner  
Replacement of existing straight edge shingles at the Mansard roof and dormer roofs in kind; re-pointing of the chimney in kind.

**8:10 p.m.**

**Other Business**

- Preservation Officer's Report on Action Items:
  - 732 Madison Ave. – Court Hearing held March 30, 2015. The Preservation Officer is working with the owner regarding compliance.
  - 1024 N.4<sup>th</sup> St. – Complaint provided to Call Center for deterioration of porch structure.
  - 612 Franklin St. – Emergency removal of stucco complete – reapplication of stucco not complete. Staff to discuss issue with building inspector and Law Office.
  - 108 S. 6<sup>th</sup> St. – Vinyl window installed incorrectly in the bay window at the southern façade. Staff to meet with owner.
  - 132 S. 5<sup>th</sup> St. – Panel to be painted black at the bottom of the first floor storefront window as per Resolution 04-14.
  - 621 N. 5<sup>th</sup> St. – Installation of asphalt shingles not done according to Resolution 10-14. Staff to send violation letter.
  - 253 N. 5<sup>th</sup> St. – Demolition by Neglect, Property Maintenance Violation. The City Codes Office has installed black painted plywood in the window openings to help protect the building.
  - 34 N. 11<sup>th</sup> St. – Standing seam roof approved by HARB but has ridges. Staff to investigate whether what was installed was approved by the HARB.
  - 842 Centre Ave. – Contractor was to investigate and report on the condition of the original façade

material beneath the existing siding before new siding was installed. Staff is to investigate.

- 450 S. 7<sup>th</sup> St. – Owner was to complete the replacement of vinyl windows with Trimline, two over two, double hung primed wood windows with a simulated divided light. Violation letter to be sent that the deadline for completing the work is 6 months past due.
  - 620 S. 7<sup>th</sup> St. – Replacement of the rear porch railing – elective work but the top and bottom rail of the railing have not been installed as per the resolution. Staff will discuss with the owner.
  - 306 S. 5<sup>th</sup> St. – City Council denied the owner's appeal on November 24<sup>th</sup> and the restoration of the front façade was to be completed within 180 days from Nov. 24<sup>th</sup> as per Council Res. No. 127-2014. Work has not been completed to date. Staff is to send a violation letter stating that work is 6 months past due.
  - 53 S. 6<sup>th</sup> St. – Staff to determine if signage was installed correctly as per HARB Res. No. 59-14. If necessary, a letter is to be sent to request that signage not installed on the storefront windows, be set back two feet from the window.
  - 927 N. 4<sup>th</sup> St. – A temporary repair of the original terra cotta tiled roof was approved by the HARB for 100 days remains in place. Staff is to contact the roofing contractor to determine status.
  - 947 N. 4<sup>th</sup> St. – Staff to investigate whether the approved installation of vinyl siding at the bay window and rear of the home was done correctly.
  - 941 N. 4<sup>th</sup> St. – The original cedar shake shingles on the bay window were to be replaced in kind but instead were replaced with 3" vinyl siding in a cypress color which was not approved by the HARB. Staff is to contact the contractor and if necessary, send a violation letter.
- Board members report on previously approved HARB resolutions.
  - Distribution of November, 2014 HARB Resolutions for review by HARB members (resolutions were not distributed at the June, 2015 HARB Meeting)
  - Status of promotional publications for Real Estate Weekly and Home Builders Association.
  - Gas Meter Placement in Historic Districts.
  - Education and Outreach Committee Report.

- Policy Committee Report.
- Status of Historic District Identification Sign Project.
- 233 Spring St. – Window replacement.

**8:45 p.m.**

**Adjournment**

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