



## MEMORANDUM

**TO: HARB MEMBERS**  
**FROM: AMY WOLDT JOHNSON**  
**DATE: FEBRUARY 17, 2015**  
**SUBJECT: FEBRUARY 17, 2015 MEETING AGENDA**

---

The scheduled meeting of the Reading Historical Architectural Review Board will be held on Tuesday, February 17, 2015 at **6:30p.m.** in the **Penn Room**, first floor, City Hall.

### **AGENDA**

- 6:30 p.m.** Call to order.
- 6:35 p.m. ITEM #1** **633 S. 6<sup>th</sup> St.**  
**Bryan & Gloria Kroenig, Owners**  
**Composite Index Rating: 22**  
Review proposal for the demolition of a rear frame structure and the application of siding to the eastern façade; replacement of the wood and glass door at the southern façade with a solid six panel Fiberglass door. (Violation, work has been completed).
- 6:50 p.m. ITEM #2** **736 N. 3<sup>rd</sup> St.**  
**Kelley S. Elmore, Owner**  
**Composite Index Rating: 74**  
Review proposal for the replacement of existing straight-edged slate shingles with architectural asphalt shingles at the main roof (Violation, work has been completed).
- 7:05 p.m. ITEM #3** **338 S. 5<sup>th</sup> St.**  
**Loretta Beasley, Owner**  
**Composite Index Rating: 94**  
Review proposal for the replacement of wood shake shingles with Timberline asphalt architectural shingles in the color "Charcoal" at the main roof; capping in aluminum of the two front third floor dormer windows and six windows at the rear facade; installation of 5" vinyl siding, in the color "Greystone" at the sides of the front dormers and at the rear façade where white vinyl siding currently exists; replacement of downspouts and gutters.



- 7:20 p.m. ITEM #4**      **410 Robeson St.**  
**Rafael E. Rodriguez, Owner**  
**Composite Index Rating: 76**  
Review proposal for the rehabilitation of the property including the replacement of original wood windows on all facades with white vinyl windows; construction of a pressure treated wood deck and railing at the rear second floor façade; construction of pressure treated wood entrance steps and railings at the first floor rear entrance; application of vinyl siding at the first and second floor rear enclosed porches; replacement of two rear entrance doors.
- 7:35 p.m. ITEM #5**      **406 Douglass St.**  
**Ollie McDonald, Owner**  
**Composite Index Rating: 88**  
Review proposal for the installation of custom designed storm windows at three second floor front transom windows.
- 7:50 p.m. ITEM #6**      **606 N. 5<sup>th</sup> St.**  
**Swanona, LLC, Owner**  
**Composite Index Rating: 128**  
Review proposal for the installation of a free standing 48" x 60" sign to read "606" in off white numbers on a burgundy oval background, "Centre Park Law Offices Landscape Realty & Title Co." in burgundy letters on an off white background, and "PARKING IN REAR" in off white letters on a burgundy background to be located at the front of the property; and an 18" x 24" wall mounted sign at the main entrance to the building on the northern façade to read "Centre Park Law Offices" in burgundy letters on an off white background and to include space for the listing of multiple offices.
- 8:05 p.m. ITEM #**      Review applications approved by staff:
- a. 100 N. 5<sup>th</sup> St., Amor Lincoln Hotel LP, Owner  
Replacement of existing internally illuminated box sign faces at the southeast corner of the building.
  - b. 319 N. 5<sup>th</sup> St., Doris Campbell, Owner  
Installation of a 24.5" x 44" sidewalk sign.
- 8:10 p.m.**      **Other Business**
- Preservation Officer's Report on Action Items:
    - 732 Madison Ave. – Court Hearing scheduled for March 30, 2015.
    - 1024 N.4<sup>th</sup> St. – Complaint to PMI for weeds and deterioration of porch structure.

- 612 Franklin St. – Emergency removal of stucco complete – reapplication of stucco not complete. Staff to discuss issue with building inspector.
- 521 Oley St. – Roof replacement done incorrectly. Staff made site visit but must still contact the owner and roofing contractor, finial is missing.
- 108 S. 6<sup>th</sup> St. – Vinyl window installed incorrectly in the bay window at the southern façade. Staff to meet with owner.
- 132 S. 5<sup>th</sup> St. – Panel to be painted black at the bottom of the first floor storefront window as per Resolution 04-14.
- 621 N. 5<sup>th</sup> St. – Installation of asphalt shingles not done according to Resolution 10-14. Staff to investigate.
- 500 Penn St. – Signage not installed as per HARB Resolution 38-14. Staff to send violation letter.
- 234 N. 5<sup>th</sup> St. – Signage not installed as per HARB Resolution 08-14. Staff to send violation letter.
- 128 N. 5<sup>th</sup> St. – Staff to investigate installed signage.
- 523 Oley St. – Wood replacement at third floor dormer surround. Staff to send violation letter.
- 1031 Madison Ave. appeal to City council.
- Board members report on May, 2014 approved HARB resolutions.
- Distribution of July, 2014 HARB Resolutions for review by HARB members.
- Status of Historic District Identification Sign Project.
- Status of promotional publications for Real Estate Weekly and Home Builders Association.
- 2/7/2015 Retreat.
- Spring Retreat.
- Historic Preservation Month.

**9:00 p.m.**

**Adjournment**