

HARB Historical Architectural Review Board of Reading, Pennsylvania

Certificate of Appropriateness Application

Date _____

Name of Applicant or Agent _____ Signature _____

Property Owner _____ Telephone # _____

Owner's Address _____

Historic District : Callowhill Centre Park Prince Penn's Common

Property Address _____

Type of Project :

Alteration, Renovation, or Restoration

New Addition

Demolition, removal of building features or building

New Building or Structure

Building Improvements – Describe the proposed project including materials, colors, and dimensions. Attach a separate sheet if necessary

Contractor (if applicable) _____ Telephone # _____

Information Required for Review

- Drawings – Scale should be 1/8" = 1', or 1/4" = 1' and must include dimensions. Appropriate drawings may include elevations, floor plans, and site plans if necessary.
- Photographs of Building, Surrounding site, and Details
- Color and Material Samples

Information Required for Review of Signs

- Drawings to Scale
- Sign Dimensions
- Letter Dimensions
- Sign Location Photographs
- Illumination
- Color and Material Samples

Project must be reviewed by the HARB

The Reading Historical Review Board meets on a regular basis on the third Tuesday of every month in the Planning Office: Room 3-03, City Hall, 815 Washington Street, Reading PA. Applications must be submitted no less than 10 business days prior to the monthly meeting. For questions call (610) 655-6326.

Next Meeting Date: _____ Tuesday, 7:00 P.M. in City Hall

Submit Application by: _____

APPROVED _____

Date _____

Historic Preservation Specialist