

**CITY OF READING  
FIRE CIVIL SERVICE BOARD  
MINUTES OF July 19, 2016**

A meeting of the Fire Civil Service Board was held on Tuesday July 19, 2016 at Fire Training Center, Reading, Pennsylvania.

**The following persons were in attendance:**

Phillip Dougherty	Holly Guldin
Craig Breneiser	Ronald Banks
Michael Leiffer - Absent	Jim Conrad
Steve Price	
Chief Stoudt	

The meeting was called to order at 3:03 p.m., at which time, the following was discussed:

- Monthly meetings will need to canceled by the Friday before the meeting. Secretary will send out a reminder email of the upcoming meeting. If there is no business to discuss the board will make the decision of canceling the meeting till the following month. Motioned by Phil second by Craig.
- Firefighter/Paramedic – Received 17 Applications
  - Announcements send out to the 17 applications including the medical, doctor releases and the City and County waivers.
  - Upcoming dates for entry level –
    1. Written Test – August 8<sup>th</sup> at the Bar Association arrive at 8:00 am test will begin at 8:30. Passing grade 70% or higher.
    2. Practice Test Session – August 30<sup>th</sup> at the Fire Training Center 9:00 am
    3. September 7<sup>th</sup> – Physical Agility Test 8:00 am
    4. Oral Interviews to be confirmed at the August meeting either September or October 2016.
  - Ronald Banks will be looking into getting a camera to use for the Physical Agility testing sessions.
- December 2015 Civil Service Secretary will send out letters to the current entry level candidates asking if they would still be interested for job opportunity with the City of Reading Fire Department.
- Steve will be checking on time in grade/years of service for Promotional Testing.

There being no further business, the meeting was adjourned at 3:38 p.m.

**Next Meeting**

**August 16th, 2016 3:00 pm at the Fire Training Center**

Respectfully submitted:  
Holly Guldin  
Civil Service Secretary