

**CITY OF READING  
FIRE CIVIL SERVICE BOARD  
MINUTES OF MARCH 15, 2016**

A meeting of the Fire Civil Service Board was held on Tuesday March 15, 2016 at Fire Training Center, Reading, Pennsylvania.

**The following persons were in attendance:**

Phillip Dougherty	Steve Price
Craig Breneiser	Holly Guldin
Sean Hart	Ronald Banks
Gail Knauer	Jim Conrad
Chief Stoudt	

The meeting was called to order at 3:05 p.m., at which time, the following was discussed:

- Internal Promotions
  - Prevention – Gail Knauer
  - Training LT – Ronald Banks
  - Ems LT – Michael Grow
  
- Entry level FF/Paramedics new hires starting in the academy on March 16, 2016.
- Discussion with testing for Paramedics every year and FF every two years.
- Fire Expo in May 2016
- Entry Level FF/Paramedic – Application Process May 1 – June 30<sup>th</sup>.
  - Written test – July
  - Physical Agility Test - August
  - Oral Interviews – September
  - Adding - “How did you hear about us?” to the current application.
- Closer to December 2015 Civil Service Secretary will send out letters to the current entry level candidates asking if they would still be interested for job opportunity with the City of Reading Fire Department.
- Steve will be checking on time in grade/years of service for Promotional Testing.

There being no further business, the meeting was adjourned at 3:40 p.m.

**Next Meeting**

**April 19th, 2016 3:00 pm at the Fire Training Center**

Respectfully submitted:

Holly Guldin  
Civil Service Secretary