

City of Reading Charter Board

August 18, 2015 – 7:00 pm

Council Chambers

Members Present: Susan Williams, James Fegley, Elizabeth Stanley, Tom Anewalt

Members Absent: None

Board Solicitor: Eric Smith, Esq

Members of the Public: Don Spatz, Reading Eagle

I. Administration

- The meeting was called to order by Mr. Fegley at 7:07 pm.
- The Board meetings of July 21st and August 4th were cancelled due to no emergent matters requiring board action. The next meeting is tentatively scheduled for August 4, 2015 at 7:00 pm.
- Meeting minutes for July 7, 2015 were submitted for review. No corrections were noted. A motion was made by Mr. Anewalt, 2nd by Ms. Stanley to accept the minutes as drafted, the motion passed by unanimous verbal vote.
- The chair announced there are no new Right to Know requests.
- The chair generally discussed ongoing vacancies and noted his contact with Mr. Mike Toledo, Director of the Daniel Torres Hispanic Center for recruitment purposes.
- A motion was made by Ms. Stanley, 2nd by Mr. Anewalt to approve payment for the High Swartz invoices and Hartman Valeriano invoices of through 7/31/15. The motion passed by unanimous verbal vote. Charter Board expenditures through 7/31/15 total an approximated \$19,733.

The chair additionally notes that the rate change for High Swartz billing, approved by the Board October 8, 2013, has not been reflected in billing since that date. This change will take effect in an ongoing manner effective August 2015.

- Regarding annual election of officers, a motion was made by Ms. Stanley, 2nd by Mr. Anewalt to appoint Mr. James Fegley as Chairperson and Ms. Susan Gibson as Vice Chair. The motion passed by unanimous verbal vote; Election of Officers is held annually.

- Attorney Smith stated that the Annotation Charter project is complete. It will be distributed with a notice of guidance to clarify it's use and purpose.

II. Education

- No current agenda items

III. Advisory

- No current requests.

IV. Solicitors Report

- The Chair announced an Executive Session to confer with counsel regarding the monthly Solicitors Report and to discuss with counsel a draft of two resolutions amending the Charter Board Ordinance. The Board entered Executive Session 7:42 pm and exited Executive Session at 8:50 pm.
- After returning to public session, the Board formally noted their consent for the solicitor to assist in implementation of the recently adopted mediation provisions by identifying, interviewing and orienting potential mediators. The solicitor will be meeting with candidates and reporting back to the Board at the next meeting.
- Time for public comment was offered, none was given.

V. Closing

- A motion to adjourn was made by Mr. Anewalt, 2nd by Ms. Stanley. The meeting adjourned at 8:55 pm.

Respectfully Submitted

Susan Williams, Vice Chair,

City of Reading Charter Board