

City of Reading Charter Board

September 16, 2014 – 7:00 pm

Penn Room

Members Present: Susan Williams, James Fegley, Elizabeth Stanley

Members Absent: Tom Anewalt, Jerry Richter

Board Solicitor: Eric Smith, Esq

Members of the Public: None

**I. Administration**

- The Board's next is scheduled for October 7, 2014 at 7:00 pm.
- Meeting minutes for 9/2/14 will be submitted for review at the next meeting.
- Two Right to Know requests (labeled REQ #7 and REQ #8) were received 9/11/14 by Don Spatz of the Reading Eagle. The requests were answered 9/16/14, per the Right to Know policy.
- Legislative action regarding transfer of funds for the 2014 Charter Board Budget remains pending. Payment of Charter Board invoices remains suspended; however August Invoices were circulated for Board review. A motion to approve the August Invoices was made by Ms. Stanley, 2<sup>nd</sup> by Mrs. Williams. The motion passed by unanimous verbal vote.
- Mr. Fegley, Mrs. Williams, and Eric Smith, Board Solicitor, attended the Council Committee of the Whole meeting September 8, 2014. A brief update was given on the discussion. The Board will be working to promulgate new procedural guidelines regarding complaint mediation.
- The Chair notes that the re-appointment of Ms. Stanley remains outstanding.

**II. Education**

- No current issues.

**III. Advisory**

- No current requests. The Board discussed the possibility of compiling a bound volume of all Advisory Opinions as a resource document for Council. The Board Solicitor will initiate work on the document.

IV. **Solicitors Report**

- The Chair announced an Executive Session to confer with counsel regarding pending litigation including the Declaratory Judgment Action, the Findings Report for Investigation #44, and procedural matters regarding open Investigations. The Board entered Executive Session 7:55 pm and exited Executive Session at 8:25 pm.
- The Chair noted that the Board issued a formal press release regarding the Commonwealth Court appeals of Investigations #32 and #34. The Board did not appeal.

V. **Closing**

- Meeting adjourned at 8:35 pm.

Respectfully Submitted

Susan Williams, Vice Chair,

City of Reading Charter Board