

City of Reading Charter Board

March 4, 2014 – 7:00 pm

Penn Room

Members Present: Susan Gibson, Jerry Richter, Elizabeth Stanley, James Fegley, Thomas Anewalt

Board Solicitor: Eric Smith, Esq

Members of the Public: None

I. Administration

- The Board's next meeting will be April 1, 2014 at 7:00 pm. The regularly scheduled meeting of March 18, 2014 will be deferred unless urgent business arises.
- Meeting minutes for 2/18/14 were distributed and reviewed. A motion was made by Mr. Anewalt, 2nd by Mr. Richter to accept the minutes as drafted. The motion passed by unanimous verbal vote.
- The reappointment of member Elizabeth Stanley remains pending; her application was completed last year and now rests with the Office of the Mayor. The Board Chair will make formal inquiries into the status of her reappointment and report at the next meeting.
- The Chair noted there are no new Right to Know requests.
- The Chair noted members should have received the annual State Ethics Commission disclosure forms. The forms should be completed and returned to the City Clerk as soon as possible.

II. Education

- No current issues.

III. Advisory

- No current requests.

IV. Enforcement

- The Chair announced an Executive Session to confer with counsel regarding pending litigation including the appeal of the Final Opinion and Order of

Investigation #32, the Declaratory Judgment Action and Appeal of the Final Opinion and Order of Investigation #34 (Docket #1320083), the Final Opinion and Order of Investigation #39, procedural matters regarding open Investigations, and proposed Charter Board Ordinance amendment. The Board entered Executive Session 7:12 pm and exited Executive Session at 8:40 pm.

- The Chair notes that a new complaint, labeled Investigation #42 was filed February 27, 2014.
- No members of the public were present for public comment prior to action items.
- After returning to open session, a motion was made by Mr. Richter, 2nd by Ms. Stanley, to adopt and issued the Final Opinion and Order for Investigation #39, pending final grammatical edits which are to the Board solicitor by March 5, 2014. The Order includes the stipulated administrative settlement executed by the Board on February 4, 2014. The motion passed by unanimous verbal vote. The Opinion is due by March 6, 2014.
- Additionally, a motion was made by Ms. Stanley, 2nd by Mr. Anewalt authorizing the Board Solicitor to draft and submit a proposed amendment to the Charter Board Ordinance clarifying the informal resolution/mediation process. The motion passed by unanimous verbal vote.

V. **Closing**

- Meeting adjourned at 8:45 pm.

Respectfully Submitted

Susan Gibson, Chair,

City of Reading Charter Board