

## **City of Reading Charter Board**

January 3, 2012- 7:00 pm  
Penn Room

Members Present: Susan Gibson, John Slifko, Gerry Richter, Barry Lloyd,  
Elizabeth Stanley

Members of Public and Invited Guests: None

### **I. Administration**

- The Board's next scheduled meeting will be Tuesday January 17, 2012. The Board will hold an abbreviated meeting on this date due to BCTV program presentation beginning at 8:00 pm.
- Board appointments were reviewed. Mr. Slikfos term expires April 26, 2012. He has not yet received application for re-appointment.
- Chair Susan Gibson submitted a draft of the Board Annual Report for 2011. The report will be issued with minor editing changes.
- The Board reviewed a tentative agenda for 2012. In addition to work on Advisory Opinions and Enforcement issues which arise, the Board hopes to undertake and/or complete the following:
  - 1) Issue a new RFP for the position of Investigative Officer,
  - 2) Draft an amendment to the Charter Board Ordinance to address complaint withdraw provisions and permit immediate public disclosure of final orders,
  - 3) Provide a comprehensive orientation for the newly seated councilor and interested members of the new administrative team,
  - 4) Remind city officials of the need to appoint a Charter Review Commission
  - 5) Collaborate with the State DCED regarding the ongoing work of the Charter Board.
  - 6) Continue work on the Charter annotation project
  - 7) Develop and implement the procedure for open records requests.

### **II. Education**

- The League of Women Voters BCTV program on January 17, 2012 (8:00 – 9:00 pm) will feature the Charter Board's annual update to the public. Susan Gibson will moderate.

**III. Advisory**

- Combined Advisory Opinions #26 and #27 were issued December 29, 2011.

**IV. Enforcement**

To date, no further appeals have been submitted. The appeal period to Commonwealth Court for Investigation #31 exhausts January 9, 2012.

**V. Closing –Meeting adjourned at 8:50 pm**