

MINUTES

Reading Parking Authority

03 April 2009

The Reading Parking Authority held a special meeting on Friday, 3 April 2009 at 5:00 P.M. in their office at 613 Franklin Street, Reading, PA.

Board Members Present

George Cook, Chairman

John M. Darlington, Treasurer, Asst. Secretary

Donna Reed, Board Member

Absent

Jack Lantrip, Vice Chairman

Others Present

Lawrence Lee, Executive Director, RPA

Christina Gilfert, Finance Manager, RPA

James Lillis, Solicitor

Ron Devlin, Reading Eagle

Guest(s)

None

The meeting was called to order by the Chairman of the Board at 5:00 PM.

Public Comments

None.

Executive Director Report

Convention Center Bids

The Executive Director requested that the board of directors consider rescinding its acceptance of the lowest qualified bids that were accepted last week. The Executive Director read an opinion from special counsel, Mr. Mike Setley, indicating that the board may reconsider their previous position to award to the lowest bidders and revoke the acceptance and award of the bids. Mr. Setley had a previous engagement and could not make an appearance at the board meeting. The Executive Director also requested that the board of directors consider rebidding the project as was previously bid with an alternate to include the addition of another level. This way, if the bids are too high we can revert back to the original design of the 784 parking space garage. Advantages for rebidding include: potential to add a level at reduced cost and maximizing our collective construction funding, building labor is very cheap at this time, potential for more flexibility in this garage for monthly permit holders, conventions and events.

If approved the schedule of events would be as follows: Bid Announcement: 20 Apr; New bid documentation ready: 24 April; Mandatory pre-bid meeting: 28 Apr; Bids Due: 12 May; Final Board action: 27 May.

The Chairman and Ms. Reed requested correspondence be provided to each qualified bidder of the project indicating the rebid.

Second and Washington Close Out

The Authority has received the final close out payment application from MBR in the amount of \$16,932 for electrical work completed at the Second and Washington garage. The negotiations for the final payment for WARKO should be completed by the next regularly scheduled board meeting (22 April 2009). A motion would be required to pay the close out costs to MBR.

Motions for the board:

1. That the board of directors rescind the awarding of the general construction contract and the mechanical contract for the convention center garage as stipulated on 25 Mar 09. Motion 2009-24 was made by Mr. Darlington and seconded by Ms. Reed. The motion passed.
2. That the board reject any and all bids (general contractor, electrical and mechanical) as received on 17 Mar 09. Motion 2009-25 was made by Ms. Reed and seconded by Mr. Darlington. The motion passed.
3. That the board of directors rebid the convention center garage with the same design of 784 parking spaces with an alternate bid of adding an additional level with approximately 130 parking spaces. Motion 2009-26 was made by Mr. Darlington and seconded by Ms. Reed. The motion passed.
4. That the board of directors authorizes the final payment for MBR for their work on the Second and Washington garage at a cost of \$16,932. Motion 2009-27 was made by Ms. Reed and seconded by Mr. Darlington. The motion passed.

The meeting was adjourned at 5:24 PM.

The next board meeting will be 22 April 2009 at 5:30 PM at the Parking Authority main office.

