

MINUTES

Reading Parking Authority

May 22, 2013

The Reading Parking Authority held their meeting on Wednesday, May 22, 2013 at 5:30 P.M. in their office at 613 Franklin Street, Reading, PA.

Board Members Present

Dr. Gary Wegman, Acting Chairman

Larry Murin, Board Member

Larry Miccicke, Board Member

Absent

Mark Cianciosi, Treasurer

Bernardo Carbajal, Secretary

Others Present

Patrick Mulligan, Executive Director

Christina Gilfert, Finance Director, RPA

James Lillis, Solicitor

Guest(s)

Don Spatz, Reading Eagle

The meeting was called to order by Mr. Murin at 5:50 PM.

Public Comments

None

Reading and Approval of the Minutes

Motion 2013-26 was made by Mr. Murin to accept the minutes from the March board meeting. The motion was seconded by Mr. Miccicke. The motion passed.

Correspondence

Received a letter from John D. Thomas, Co-chair of the Reading Center City Community Group. He copied Mr. John D. Forester with the Reading Eagle. His concern was that it appeared a vendor was being allowed to feed the meter while we targeted people going to the post office. He was concerned that all should be treated equally. The ED pointed out that the RPA does in fact treat all equally and that the vendor in question had a valid monthly permit purchased from the RPA. Mr. Thomas and Mr. Forester both appreciated my response.

Executive Director's Report

Wyndham Garage

We continue to collect monies for monthly permits for the month of May, in June the Wyndham will collect their own monthlies. We continue to process all credit cards and validations for the Wyndham which in return we keep all revenue collected. The new owners have ordered new parking control equipment.

International Parking Institute

Acting Chairman Wegman mentioned the recent IPI convention held in Florida. The IPI is the largest parking organization in the world and is the number one convention we should be involved in. Mr. Wegman asked that we include money in the budget to attend next year's convention

Annual Fire Inspection

We inspected all stand pipes in all garages for rust prior to conducting the pressure test. We received a bid for \$5324.00 for all 21 stand pipes. We ordered the locking caps from Knox Box.

South Penn Garage Elevator Floors

Replaced the sub floor and tile floors in both elevators along Cherry Street Side with a rubber floor.

Reed & Court Garage

Installing pay-on-foot machine we had in storage, activated credit card in/out feature. Currently testing machine and creating sign package. Mr. Wegman asked if we went with a pay by phone feature would it be interactive with our current system and the answer is yes depending on company we go with and if they have an agreement with our software provider

Motions for the Board

1. That the board passes a motion to accept the minutes from the previous board meeting. Motion 2013-26.
2. That the board accepts the accounts payable. Motion 2013-27.
3. A motion was made to accept the St. Josephs Contract by Mr. Murin, and second by Mr. Miccicke. Motion 2013-28

Solicitor's Report:

None

Approval of Accounts Payable

Motion 2013-29 was made by Mr. Murin and seconded by Mr. Miccicke to accept the accounts payable. The motion passed.

Old Business

None

New Business

Mr. Murin asked the Executive Director to start looking at options to resolve downtown and residential parking

Other Business

None

Executive Session

Executive Session was to discuss Land Acquisition.

The meeting adjourned at 7:00 pm.

RPA Next Regular Meeting

The next board meeting is scheduled for June 26, 2013