

MINUTES

Reading Parking Authority

December 18, 2013

The Reading Parking Authority held their meeting on Wednesday, November 20, 2013 at 5:30 P.M. in their office at 613 Franklin Street, Reading, PA.

Board Members Present

Dr. Gary Wegman, Chairman

Larry Murin, Vice Chairman

Mark Cianciosi, Treasurer

Bernardo Carbajal, Secretary

Larry Miccicke, Board Member

Absent

None

Others Present

Patrick Mulligan, Executive Director

Christina Gilfert, Finance Director, RPA

George C. Balchunas, Sitting in for James Lillis Solicitor

Guest(s)

Zane Collings, GM Santander Arena
Brian Kelly, ED Redesign Reading CDC

The meeting was called to order by Mr. Wegman @ 5:30 pm

Public Comments

None

Reading and Approval of the Minutes

Motion 2013-59 was made by Mr. Cianciosi to accept the minutes from the September board meeting. The motion was seconded by Mr. Miccicke. The motion passed.

Correspondence

None

Executive Director's Report

Mobile Now

We are running a promotion using Mobile Now and tying it in with Holiday shopping time. If a patron uses their Mobil Now account and pays for parking on the 6th & cherry lot, the RPA will provide their parking free of cost from 11:30 am – 2:30 pm on Wednesday's. This promotion is running every Wednesday until the end of the year. The Ugly Oyster is running an ad as well indicating if the show they used the app, they get half priced chicken cheese steak.

Equipment Repairs and Removal

ThyssenKrupp has completed the installation of one elevator and we have receive state certification. We are now in the process of replacing the second elevator.

We have changed all the directional signage in our lots concerning the Santander Arena

Meetings

Christina and I continue to meet with Berks County concerning their parking agreement for county employees. We have frozen the parking rate at its current level of \$56.00 as we work towards an agreement. As long as both parties deal in good faith, the rate will remain until we come to terms on a new contract.

Phish Concert

Everything went well with the sell-out crowd. We incurred \$1900.00 in overtime costs, but our parking lots were clean and ready for operation the next day. The Vendor lot was a big hit as well.

1019 Penn Street Lot

The curb cut has been completed and we are installing signage and Mobile Now numbers. We are waiting on a bucket truck to install some additional lights, otherwise we are complete. We will hopefully open this lot in mid-December.

Commercial Property/Liability Insurance

We have a new policy to approve from the Rigg Darlington Group. The overall cost has decreased by \$5,911.00. There is an underwriters meeting tomorrow which will hopefully define a lower Workers Compensation fee. I am asking the board to grant me the right to approve the lowest possible fee should we are successful in getting a lower fee.

Advertising in Santander Arena

We have final drafts of our advertising in the Santander Arena. (Circulate photos) Our advertisement will be placed by the end of the week

Motions

Motions for the Board

1. That the board passes a motion to accept the minutes from the previous board meeting. A Motion 2013-59 was made by Mr. Cianciosi and seconded by Mr. Miccicke. The motion passed.
2. Motion 2013-60 was made by Mr. Carbajal and seconded by Mr. Miccicke to accept the accounts payable. The motion passed.
3. A motion 2013-61 was made by Mr. Carbajal and seconded by Mr. Miccicke to approve the RPA Comp/liability insurance renewal. The motion passed.
4. A motion was made to adjourn the meeting by Mr. Miccicke and seconded by Mr. Murin. The motion passed.

Solicitor's Report:

None

Approval of Accounts Payable

Motion 2013-53 was made by Mr. Carbajal and seconded by Mr. Cianciosi to accept the accounts payable. The motion passed.

Old Business

We are all done managing the Abe Lincoln parking and we have removed the old pay-station from the property.

New Business

Brian Kelly, the newly hired Executive Director of the newly formed Redesign Reading CDC addressed the board and provided insight as to his goals and discussed funding possibilities. Discussed the Municipal Finance Association and explained what it is and how it operates.

Other Business

Larry Murin addressed the board and asked that the RPA continue to fund the City 2014 budget with a 2 million dollar contribution. The board decided to allow the Mayor to include the request in his provisional budget, but will take a vote to approve in Decembers meeting. Board members want to send a list of requests to City Council in return for the funding.

Executive Session

Executive Session was to discuss potential litigation on an employee issue.

The meeting adjourned at 8:15 pm

RPA Next Regular Meeting

The next board meeting is scheduled for January 22, 2014