

MINUTES

Reading Parking Authority

February 26, 2014

The Reading Parking Authority held their meeting on Wednesday, February 26, 2014 at 5:30 P.M. in their office at 613 Franklin Street, Reading, PA.

Board Members Present

Dr. Gary Wegman, Chairman

Larry Miccicke

Mark Cianciosi, Treasurer

Absent

Larry Murin Vice Chairman

Others Present

Patrick Mulligan, Executive Director

Christina Gilfert, Finance Director, RPA

James Lillis Solicitor

Guest(s)

Don Spatz, Reading Eagle

Dwayne Parker, WFMZ Reporter

The meeting was called to order by Mr. Wegman @ 5:50 pm

Public Comments

None

Reading and Approval of the Minutes

Motion 2014-06 was made by Mr. Cianciosi to accept the minutes from the January board meeting. The motion was seconded by Mr. Miccicke. The motion passed.

Correspondence

None.

Executive Director's Report

Meetings

I met with the Rigg Darlington Group concerning our liability insurance. Since our overall income decreased from the previous year, we will benefit from a decrease in insurance premium.-

Equipment Repairs and Removal

The existing heat pump for elevator in the No. 3 elevator at the Doubletree garage froze and needed extensive repair. Since this unit operated on the old R-22 refrigerant which is no longer manufactured, the repair would have been more than a total replacement. \$3,175.00 vs. \$2,978.00 so I chose to replace the unit. One of our dump trucks with hydraulic lines sprung a leak over the weekend due to dry rot. This has been replaced and we will get the rest of the oil up from the garage floor when it warms and we can pressure wash. The gas line that services the generator at 4th & Cherry sprung a leak underneath the garage floor. UGI terminated the line and we are investigating options to restore service.

1019 Penn Lot

We continue to sell permits for this lot and seemed to have a significant up ticket in requests for permits after the last large snow storm.

County Parking Agreement

I received word from Carl Geffken concerning the county parking agreement. He states the Commissioners are interested in our offer for the South Penn lot and the potential project with the City. He said once we have a finalized business plan and project, they can move forward with the parking agreement.

Slip and fall

We had a total of three (3) slip and fall injuries reported to the RPA in the last month. One has been denied by our insurance and the other two are pending. The last two reported on the same day after we had an ice/snow event.

RACC

RACC has informed the Parking Authority that they wish to decrease their parking space from 750 spaces to 500 effective Contract year beginning September 1, 2014. This decrease will result in annual loss of \$39,248.00 for the RPA.

Washington Street Parking

I spoke with the Chief of Police, he and the traffic unit are opposed to the change. The Chief also checked with the Lancaster police who did something similar downtown on Queen Street a few years ago and they told him it does not work out well. Too many motorists stopped, parked, sticking out into lanes, not to mention the shrinking lane size due to the type of snows we've had this year. This is also a major route for emergency vehicles and these issues would not be good for getting to emergencies quickly, including ambulances on their way to Reading hospital. The Chief does not see the benefits outweighing the negative issues.

I-Lead

I have a meeting with Angle Figueroa and the CFO of the I-lead Charter School tomorrow to have preliminary discussions as to their parking needs come the fall.

Motions

Motions for the Board

1. A motion was made to approve the minutes from December by Mr. Cianciosi and seconded by Mr. Miccicke The motion passed 2014-06
2. A motion was made by Mr. Miccicke and seconded by Mr. Cianciosi to approve accounts payable. The motion 2014-07 passed.
3. A motion was made by Mr. Miccicke and seconded by Mr. Cianciosi to approve a contract with Wohlsen Construction to lease 8 parking spaces in the State Lot to house construction trailers. The motion 2014-08 passed.
4. A motion 2014-09 was made by Mr. Cianciosi and seconded by Mr. Miccicke to approve a addendum to a current contract for Service Access & Management Inc. The purpose of the addendum was a reduction in monthly parking spaces. The motion 2014-09 passed
5. A motion 2014-10 was made by Mr. Miccicke and seconded by Mr. Cianciosi to appoint Dr. Gary Wegman and Patrick B. Mulligan as representatives on the newly formed Redesign Reading CDC Board of Directors. The motion 2014-10 passed.
6. A motion 2014-11 was made by Mr. Cianciosi and seconded by Mr. Miccicke to adjourn the meeting. The motion 2014-11 passed.

Solicitor's Report:

None

Approval of Accounts Payable

Motion 2014-07 was made by Mr. Miccicke and seconded by Mr. Cianciosi to accept the accounts payable. The motion passed.

Old Business LED Conversion

So far Telco completed the LED conversion at 55 intersections. There are 15 intersections remaining. The work completed refers to the traffic signals only. The pedestrian signal conversions will be included in Change Order #1 at an additional cost of \$49,690.00. The work at 2nd and Walnut Streets includes signal modifications to allow two-way traffic in the 100 block of 2nd Street, the installation of LED pedestrian signals (There are none at the intersection now.), and associated signing and line painting modifications. This work will be included in Change Order #2 at an additional cost of \$32,700.00. The revised total cost of the project including both change orders is \$143,160.70.

New Business

New Business Continued:

None

Other Business

Executive Session

Executive Session was to discuss parking lease contracts.

The meeting adjourned at 6:58 PM

RPA Next Regular Meeting

The next board meeting is scheduled for March 26, 2014