

MINUTES

Reading Parking Authority

September 25, 2013

The Reading Parking Authority held their meeting on Wednesday, September 25, 2013 at 5:30 P.M. in their office at 613 Franklin Street, Reading, PA.

Board Members Present

Dr. Gary Wegman, Acting Chairman

Larry Murin, Board Member

Mark Cianciosi, Treasurer

Bernardo Carbajal, Secretary

Larry Miccicke, Board Member

Absent

None

Others Present

Patrick Mulligan, Executive Director

Christina Gilfert, Finance Director, RPA

James Lillis, Solicitor

Guest(s)

Mayor Vaughn Spencer

Council President Acosta

Don Spatz, Reading Eagle

Daniel Giandomenico, RPA Employee

The meeting was called to order by Mr. Wegman @ 5:30 pm

Public Comments

None

Reading and Approval of the Minutes

Motion 2013-46 was made by Mr. Cianciosi to accept the minutes from the August board meeting. The motion was seconded by Mr. Miccicke. The motion passed.

Correspondence

A letter was received from Vicki Waters for appreciation of Mr. Mulligan's service. The RPA also received a

Executive Director's Report

Enforcement of Loading Zones

The Authority has started to enforce the truck only loading zones in the downtown core area from 2nd St – 7th and between Washington and Franklin. This is to stop double parking by commercial vehicles and allow them access to the truck loading zones. It should be noted we will have a much more relaxed policy outside the core area. We are seeing a significant differences in the first four days.

Garage Upgrades

We have taken over management of the parking area behind Penn Square Building which the city recently purchased. We are working with Reading Housing Authority, issued permits to their employees and the tenants of the building. We are also cleaning the outside on a regular basis. We have installed "No Trespassing" signs.

Pay Station at Reed & Court is up and running. Use is growing.

Both elevators at Poplar and Walnut need to be rebuilt. Both Hydraulic tanks are leaking. One is currently down and not working. We have met with our elevator contractor and equipment has been ordered.

Equipment Repairs and Removal

Clean Image was been awarded a contract to supply cleaning supplies to the Reading School District. We are piggy backing on the contract to insure we are provided the lowest possible price for our cleaning supplies.

Annual Fire Inspection

Dry Stand pipe testing has been completed. A few seals needed repair but the testing company signed off..

Meetings

I met with DID board and addressed the new policy on double parking enforcement. They all seemed to agree with policy and appreciated my presence to explain.

I met with LuAnn Oatman, CEO Meals on Wheels. I assured her that nothing would change and we reviewed the policies for their delivery drivers. I asked that they do not park at fire hydrants.

Mr. Murrin asked about school zones. Consideration is being provided to parents to drop/pick up. But enforcement will occur when needed. PEO's are working in teams of two.

Motions for the Board

1. That the board passes a motion to accept the minutes from the previous board meeting. Motion 2013-35.
2. Motion 2013-39 was made by Mr. Murin and seconded by Mr. Miccicke to accept the accounts payable. The motion passed.
3. A motion 2013-40 was made to accept the new contract of a 50/50 split of revenues after expenses with BCCC/SMG for one year by Mr. Murin and seconded by Mr. Miccicke. The motion passed.
4. A motion was made to accept the new contract with Reading Royals for one year. A Motion was made 2013-41. The motion passed.
5. A motion was made to authorize the ED to become a signature on the Pension Plan. A motion 2013-42 was made by Mr. Murin and second by Mr. Miccicke. Motion passed.
6. A motion 2013-43 was made to accept the new parking contract with Sovereign Bank by Mr. Cianciosi and second by Mr. Miccicke. The motion passed.
7. A motion 2013-44 was made to allow the ED to negotiate with the Reading Redevelopment Authority the ability to operate the parking lot located at 1000 Block of Penn St. A motion was made by Mr. Cianciosi and second by Mr. Murin. The Motion passed.
8. A motion 2013-45 was made to adjourn the meeting by Mr. Murin and second by Mr. Carbajal. The motion passed.

Solicitor's Report:

None

Approval of Accounts Payable

Motion 2013-39 was made by Mr. Murin and seconded by Mr. Miccicke to accept the accounts payable. The motion passed.

Old Business

Last year the Authority agreed to loan the City \$160,000.00 Monies to be sent to attention of Eron Loyd with a letter. RPA needs assurance that the money is used for its intended purpose.

Stickers and Signs for Mobil Now will be up soon. 6th and cherry lot, 400&500 blk Penn St., Zero 6th St. 500 and 600 block of Cherry St. Reporting is detailed. We will be collecting the test area meters separately to track.

New Business

Christina and I met with the Mayor and Mr. Ehlerman concerning the contract between the BCCC/SMG for revenue share. The proposal is to change the yearly contract from a 75/25 split after expenses to a 50/50 split after expenses. It's about a \$40,000.00 cost differential.

The Reading Royals proposed a trade agreement between the Authority and the Royals for parking of their employees. The board decided not to endorse this proposal.

Other Business

The board authorized the ED to negotiate with the Reading Redevelopment Authority to enter into a lease for the 1000 Block of Penn St.

Executive Session

Executive Session was to discuss potential litigation on an employee issue and real-estate

The meeting adjourned at 8:00 pm.

RPA Next Regular Meeting

The next board meeting is scheduled for October 23, 2013