

# **MINUTES**

## **Reading Parking Authority**

**October 22, 2014**

The Reading Parking Authority held their meeting on Wednesday, October 22, 2014 at 5:30 P.M. in their office at 613 Franklin Street, Reading, PA.

### **Board Members Present**

Mark Cianciosi, Treasurer

Larry Miccicke

Ashley Chambers

### **Absent**

Dr. Gary Wegman, Chairman

Larry Murin, Vice-Chairman

### **Others Present**

Patrick Mulligan, Executive Director, RPA

Christina Gilfert, Finance Director, RPA

James Lillis, Solicitor

### **Guest(s)**

Vaughn Spencer, Mayor of Reading

Felix Freytiz, III

Don Spatz, Reading Eagle

The meeting was called to order by Mr. Cianciosi @ 5:39 pm

### **Public Comments**

None

### **Reading and Approval of the Minutes**

A Motion 2014-55 was made by Ms. Chambers to accept the minutes from the August board meeting. The motion was seconded by Mr. Cianciosi. The motion 2014-55 passed.

### **Correspondence**

None

### **Executive Director's Report**

#### **Meetings**

I met with Crystal Seitz, President of the Greater Reading Convention & Visitors Bureau and David Farra concerning next year's JW convention. They are currently planning to come back for six (6) dates next year. I met with the City Fire Marshal and city codes concerning fourth & cherry auxiliary generator. They will not allow us to use a propane tank to power the generator since we do not have an open air location to store the tank properly. They recommended rerouting the gas line along the ceiling which they seemed to not have a problem with. We initially received a bid of \$11,150.00 to do this work. I am going to advertise for a sealed bid on this project. I attended the Pennsylvania Parking Association meeting(s) which were held in Lancaster PA this year.

#### **Mobile-Now!**

I am working closely with Mobile-Now and RAWA to distribute a flyer to 27,500 RAWA customers providing the opportunity to use Mobile-Now initially for two hours free. The cost to the RPA is just to print the flyer and no distribution costs. The highest our printing costs would be is \$6050.00. Last Saturday, we shot a commercial for Mobile-Now that is Reading Exclusive. This will replace the RPA Man advertisement that was been running in our WFMZ trade agreement. Mainly during news segments

#### **Tree Removal**

I had four (4) dead trees removed from the 7<sup>th</sup> & Washington lot as well as two from the walkway along the tracks behind the South Penn Garage. I have arranged with the city to replace the trees behind SP and remove the stumps. We will remove the stumps and replace the trees in 7<sup>W</sup> next spring. These were removed to prevent possible property damage or injury to patrons with the coming winds of fall and snow.

#### **DOJ Quarterly Report**

The RPA filed its required quarterly report with the DOJ concerning any claims of discrimination or retaliation from our employees. The report contained no information since we had no such claims.

#### **Scarecrow**

The RPA has participated in the 1<sup>st</sup> Annual Scarecrow contest organized by DID. Our scarecrow was created by a team of employees from both maintenance and office staff. The RPA scarecrow can be found hanging at the corner of 5<sup>th</sup> & Penn

## Motions

### Motions for the Board

1. A motion was made to approve the minutes by Ms. Chambers and seconded by Mr. Cianciosi. The motion passed 2014-55
2. A motion to approve the accounts payable report was made to approve accounts payable by Mr. Cianciosi and seconded by Ms. Chambers. The motion 2014-56 passed.
3. A motion to approve Resolution on the 2014 compliance amendment to the Reading Parking Authority Pension Plan 2014-57 The motion was made by Mr. Cianciosi and seconded by Ms. Chambers, the motion passed 2014-57
4. A motion to approve the new agreed to labor agreement with AFSCME District Council 88 2014-58 A motion was made by Ms. Chambers and seconded by Mr. Cianciosi. The Motion passed 2014-58
5. A motion to approve another year of funding to Redesign Reading CDC, \$30,000.00 for FY 2015 2014-59 A motion was made by Mr. Cianciosi and seconded by Ms. Chambers. The motion passes 2014-59
6. A motion to approve the revised contract with the Reading Royals 2014-60 A motion was made by Ms. Chambers and seconded by Mr. Cianciosi. The motion passed 2014-60
7. A motion is made to adjourn the meeting 2014-61 A motion was made by Ms. Chambers and seconded by Mr. Cianciosi. The motion passed and the meeting adjourned at 6:56 pm.

### **Solicitor's Report:**

Thru Acclamation by the board of directors present, Larry Miccicke was appointed by vote from board members Ms. Chambers and Mr. Cianciosi to run the meeting due to the absence of Mr. Wegman, Chairman and Mr. Murin Vice-Chair.

Provided an explanation as to why the board need to vote and approve the 2014 compliance amendment to the Reading Parking Authority pension plan. This was mainly due to changes in the law that governs pension plans.

### **Approval of Accounts Payable**

A motion to approve the accounts payable report was made to approve accounts payable by Mr. Cianciosi and seconded by Ms. Chambers. The motion 2014-56 passed.

### **Old Business**

The ED asked the board to continue funding the Redesign Reading CDC for fiscal year 2105 for the amount of \$30,000.00

At the September meeting, Mr. Murin asked the finance manager to provide a copy of our debt schedule. The finance manager provide the requested documentation to all board memebrems present

### **New Business**

We are currently accepting bids on our electrical rates for 2015. I had preliminary numbers which were shared with the board and the board decided to table the discussion until the November meeting.

Don Spatz conducted an interview with the ED with the board present after the meeting concluded. This was for an upcoming article to be published by the Reading Eagle on downtown development.

### **Other Business**

Felix Freytiz, III, President of local 2763 approached the board and thanked them for the recent and renewed labor contract with AFSCME District Council 88. He thanked the board for the wages increase and added that he thought this was the best contract he has seen since he started with the RPA.

**Executive Session**

Was to discuss an employee issue.

The meeting adjourned at 6:56 PM

**RPA Next Regular Meeting**

The next board meeting is scheduled for November 19, 2014