

# **MINUTES**

## **Reading Parking Authority**

**March 25, 2015**

The Reading Parking Authority held their meeting on Wednesday, March 25, 2015 at 5:30 P.M. in their office at 613 Franklin Street, Reading, PA.

### **Board Members Present**

Dr. Gary Wegman, Chairman

Larry Murin, Vice-Chairman

Mark Cianciosi, Treasurer

Larry Miccicke

Ashley Chambers

### **Absent**

### **Others Present**

Patrick Mulligan, Executive Director, RPA

Christina Gilfert, Finance Director, RPA

Brian Boland, Solicitor

Rich Lukesh, RPA HR

### **Guest(s)**

Jo Painter, Peoples Chronicles

Toni Reese, Peoples Chronicles

Don Spatz, Reading Eagle

The meeting was called to order by Mr. Wegman @ 5:35 pm

### **Public Comments**

Toni Reece and Jo Painter from the Peoples Chronicles presented their business plan to the board. They were formally located in Wyomissing and are now moving into 5<sup>th</sup> & Penn with the help of Redesign Reading. The Peoples Chronicles is a for profit company that tells the positive stories of business through story telling. They film 30 minute episodes that are aired on You Tube and other web based content. They will be bringing about 200 visitors a month into Reading. The RPA has worked out an agreement for the visitor parking and gave a quote for the monthly parking. Ms. Reese came to the board to ask for a trade agreement for the monthly parking in exchange of telling the positive story of the RPA. The board did not act on this request.

### **Reading and Approval of the Minutes**

A Motion 2015-08 was made by Mr. Murin to accept the minutes from the February board meeting. The motion was seconded by Mr. Cianciosi. The motion 2015-08 passed.

### **Correspondence**

None

### **Executive Director's Report**

#### **Meetings**

Gary and I met with Lex O. McMillian III, President of Albright College as well as his Dean of Students and CFO. We had a very productive meeting and I believe we have planted the seed for a good working relationship.

#### **Manager Performance Evaluations**

As requested by the board and working with Rich Lukesh, I have presented Manager Performance Evaluation forms to our Managers. They are responsible to complete the first three parts and then send them to me for completion. I asked that they complete their portion by April 6<sup>th</sup>.

#### **Pay Station**

The Luke II pay station has been installed in the State lot and active as of March 16<sup>th</sup>. The meters have been removed and new signage installed. The Luke II accepts coins and debit/credit cards. Usage of debit/credit card feature has been very active. I have assigned event staff to help guide people to the new machine and answer any questions they may have. This will continue for another two weeks.

#### **Met Ed**

I sent our in house electrician to a seminar presented by Met-Ed. They have hired a new company to manage their rebate programs to government and private entities. Based on the type of lighting we install, we can realize a savings on every 5/KWHR saved. The savings could be substantial. We are talking about converting the roofs, stairwells and exterior lighting to LED. If we did this on our own w/o rebates the pay back would be 6 years. Changing roof lighting, stairwells and all exterior lights to LED will mean we will not have to change bulbs or ballasts for at least 20 years

## Motions

1. A motion to approve the minutes 2015-08 was made by Mr. Murin and seconded by Mr. Cianciosi. The motion 2015-08 passed.
2. A motion to approve accounts payable for December 2015-09 was made by Mr. Miccicke and seconded by Mr. Murin. The motion 2015-09 passed.
3. A motion 2015-010 was made by Mr. Miccicke and seconded by Ms. Chambers to approve a new two year electric service contract with Direct Energy. The motion 2015-10 passed.
4. A motion to adjourn the meeting 2015-11 was made by Mr. Murin and seconded by Ms. Chambers. The motion 2015-11 passed. The meeting adjourned at 7:37 pm

### Solicitor's Report:

The solicitor gave a quick update on his dealings with Brian Kelly and the ReDesign Reading CDC. His initial contact was at the request of the ED to insure the RPA was not exposed should a volunteer injure themselves while working for the CDC since the RPA is one of its major fund providers. The solicitor reported that they will be working directly for the CDC and not the RPA.

### Approval of Accounts Payable

A motion to approve the accounts payable report was made by Mr. Miccicke and seconded by Mr. Murin. The motion 2015-09 passed.

### Old Business

The ED presented the latest electric rate proposal to the board and presented a rate for both a one year and two year rate. Rates were provided by edge insights. The ED gave the board an update on the LUKE II pay Kiosk and informed them the time line and next phase of pay kiosk to be installed at 6<sup>th</sup> & cherry lot as a trial as well. Mr. Miccicke inquired with the ED about a reduced parking program that merchants can use, the ED informed Mr. Miccicke and the board the Merchant Account that will be rolled out for merchants to provide parking at a reduced cost to their customers utilizing Mobile Now.

### New Business

The Ed met with Ken Borky, ED of the YMCA and Richard Auman the YMCA's board chair to discuss the possibility of the RPA to manage their parking lot for them and possibly make the lot more efficient for their membership.

### Other Business

### Executive Session

Was to discuss to discuss a real-estate and a personnel matter

The meeting adjourned at 7:37 pm

### RPA Next Regular Meeting

The next board meeting is scheduled for April 22, 2015

