

MINUTES

Reading Parking Authority

July 23, 2014

The Reading Parking Authority held their meeting on Wednesday, July 23rd, 2014 at 5:30 P.M. in their office at 613 Franklin Street, Reading, PA.

Board Members Present

Dr. Gary Wegman, Chairman

Larry Murin, Vice-Chairman

Mark Cianciosi, Treasurer

Larry Miccicke

Ashley Chambers

Absent

None

Others Present

Patrick Mulligan, Executive Director, RPA

Christina Gilfert, Finance Director, RPA

James Lillis, Solicitor

Guest(s)

David Kostival, Reading Eagle

The meeting was called to order by Mr. Murin @ 5:30 pm

Public Comments

None

Reading and Approval of the Minutes

A Motion 2014-36 was made by Ms. Chambers to accept the minutes from the June board meeting. The motion was seconded by Mr. Miccicke. The motion passed.

Correspondence

None

Executive Director's Report

Meetings

I met with Drew Bell, President of Reading Royals and Hope Parkin, FM SMG along with representatives of Richard N. Best for a presentation on Zip Park. The new technology I would like to incorporate to help simplify collections of event revenue and allow Reading Royal fans and concert attendees to prepay for parking and include the fee when they purchase tickets. SMG has hired a new GM. His name is David Farra and I am meeting with him next week. I will extend an invitation to him to attend our September meeting.

Sidewalk Repair

I elected to repair the cracks in the side walk along Cherry Street side of the South Penn Garage instead of full replacement. Work has been completed and surface of the area has been improved.

Parking Lot Improvements

We have completed the sink hole repair on the Cherry Street side of South Penn with the installation of new pavement..

July 10th Country Concert

On July 10th, Jake Owen played at the Santander Arena. As you know, I hired uniformed off-duty Reading Police to patrol our garages. There were no incidents to report and everyone seemed to behave. We also experienced a significant decrease in trash in our garages and no safety issues to report.

Motions

Motions for the Board

1. A motion was made to approve the minutes from June by Mr. Chambers and seconded by Mr. Miccicke. The motion passed 2014-36
2. A motion to approve the accounts payable report was tabled from June's meeting since only two board members were actually present at the time and one via telephone. This was done on advice of counsel. The Motion number is 2014-31. A motion was made by Mr. Murin and seconded by Mr. Miccicke. The motion 2014-31 passed.
3. A motion was made to approve July's accounts payable by Mr. Cianciosi and seconded by Ms. Chambers. The motion 2014-38 passed.
4. A motion to approve the revised employee handbook was made by Ms. Chambers and seconded by Mr. Miccicke. The motion 2014-39 passed.
5. A motion was made to allow the Solicitor James Lillis and ED Patrick Mulligan to attend the zoning hearing on August 18th to amend and strengthen the parking requirement in the commercial corridor. A motion was made by Mr. Murin and seconded by Mr. Cianciosi. The motion 2014-40 passed.
6. A motion was made to approve the parking agreement with I-Lead. A motion was made by Mr. Murin and seconded by Mr. Miccicke. The motion 2014-41 passed.
7. A motion was made to approve the offer from CNA Insurance to pay the remaining balance of their parking agreement in full. A motion was made by Mr. Murin and seconded by Mr. Cianciosi. The motion 2014-42 passed.
8. A motion was made to credit I-Lead a portion of the CNA Insurance payment up to 80 total spaces for the months of August, September and October. A motion was made by Mr. Murin and seconded by Mr. Miccicke. The motion 2014-43 passed.
9. The meeting ended at 7:01 without a motion.

Solicitor's Report:

None

Approval of Accounts Payable

There were two motions to approve accounts payable. One motion to approve accounts payable for June and the other motion to approve accounts payable for July. The June approval was postponed on advice from council since we actually did not have a quorum although the chair was available by phone. A motion to approve the accounts payable for June 2014-31 was made by Mr. Murin and seconded by Mr. Miccicke. The motion passed. Another motion was made to approve the July accounts payable 2014-38 was made by Mr. Cianciosi and seconded by Ms. Chambers. The motion passed.

Old Business

CNA Insurance Company – A motion was made to approve and accept an offer to pay the total outstanding monies owed based on contract through October 31, 2014. Motion 2014-43 was made by Mr. Murin and seconded by Mr. Cianciosi. The motion passed.

New Business

A motion was made by Mr. Murin and seconded by Mr. Cianciosi to approve James Lillis and Patrick Mulligan to speak on behalf of the RPA at a zoning hearing to be held on August 12, 2014. The motion 2014-41 passed.

A motion was made to approve the revised employee handbook. The motion was made by Ms. Chambers and seconded by Mr. Miccicke. The motion 2014-39 passed.

Other Business

The ED informed the board that he was looking into costs for security to patrol our garages from 11:00 pm – 5:00 am due to the increase in vagrancy and vandalism.

Executive Session

Was to discuss personnel issues

The meeting adjourned at 7:01 PM

RPA Next Regular Meeting

The next board meeting is scheduled for August 27th, 2014