

MINUTES

Reading Parking Authority

July 24, 2013

The Reading Parking Authority held their meeting on Wednesday, July 24, 2013 at 5:30 P.M. in their office at 613 Franklin Street, Reading, PA.

Board Members Present

Dr. Gary Wegman, Acting Chairman

Larry Murin, Board Member

Mark Cianciosi, Treasurer

Bernardo Carbajal, Secretary

Larry Miccicke, Board Member

Absent

None

Others Present

Patrick Mulligan, Executive Director

Christina Gilfert, Finance Director, RPA

James Lillis, Solicitor

Guest(s)

Don Spatz, Reading Eagle

Patrick Barrett, **Essig, Valerianot & Fudeman**

Gregory Didyoung, 69 News

Daniel Giandomenico, RPA Employee

The meeting was called to order by Mr. Wegman @ 5:45 pm

Public Comments

None

Reading and Approval of the Minutes

Motion 2013-35 was made by Mr. Carbajal to accept the minutes from the June board meeting. The motion was seconded by Mr. Cianciosi. The motion passed.

Correspondence

Brian Nicarry – Acting Code Enforcement Director for the City of Reading had an issue getting out of the Poplar and Walnut Garage on July 18th. His issues with an outdated card and a not well defined exit system high lightened problems that went unnoticed until now. The RPA resolved his issues within 24 hours and we instituted new policies in customer service.

Executive Director's Report

Mobile Now

The Authority has met with Mobile Now as instructed by the board. We have defined the following areas have been identified to initially establish the service; 500 & 600 Blks of Court Street, zero N. 6th Street, 400-500 Blk Penn Street and the 6th & Cherry lot. Signs have been ordered as well as stickers for each meter all at Mobile Now's expense. We are checking with Charlie Jones if we need any special permission from his department to put up signs. Flyers in both English and Spanish are being developed as well as a website to link to. A local number has been established as well.

Garage Upgrades

We have re-striped the entire Reed & Court garage including the HP spaces which are now ADA compliant. The striping in Penn South and curbing has been updated as well as the ADA spaces. All HP spaces in Chiarelli are now ADA compliant. By re-striping the HP spaces, we actually increased space in both the SP and RC garages and we now meet federal code.

We are all set to go with the new rates at Reed & Court. Everything has been programed and the pay station has been loaded and fully tested. New signs have been ordered to match the colors dictated by Penn Charter for the Penn Quarter.

Equipment Repairs and Removal

We had an issue with the AVI system that controls vehicle entry at the Reed & Court garage, & 2nd and Washington. It took about a month to identify the signal interference but the system is working fine again as of two weeks ago.

One of the JW attendees ran over a bollard in the south Penn lot and damaged the concrete as well. They took responsibility and had the item repaired 48 hours later.

Annual Fire Inspection

Dry Stand pipe testing is almost complete. The fire department has installed all the new caps.

Meetings

I have met with Wayne White from the Greater Berks Development Fund. They have 44k square feet in the Gateway building they are trying to lease. He has asked for advantageous parking rates to market to potential customers. He is looking for the following,

25 spaces – Rate per space for: 3 years _____	5 years _____
50 spaces – Rate per space for: 3 years _____	5 years _____
75 spaces – Rate per space for: 3 years _____	5 years _____
100 spaces – Rate per space for: 3 years _____	5 years _____
125 spaces – Rate per space for: 3 years _____	5 years _____
150 spaces – Rate per space for: 3 years _____	5 years _____

Motions for the Board

1. That the board passes a motion to accept the minutes from the previous board meeting. Motion 2013-35.
2. Motion 2013-36 was made by Mr. Miccicke and seconded by Mr. Murin to accept the accounts payable. The motion passed.
3. A motion was made to accept the invoiced refinancing. Motion 2013-37
4. A motion was made to accept the organization of the board. Motion 2013-38

Solicitor's Report:

None

Approval of Accounts Payable

Motion 2013-36 was made by Mr. Miccicke and seconded by Mr. Murin to accept the accounts payable. The motion passed.

Old Business

Refinancing of 2011, 2011A and 2012 notes and documents were signed by the board. A motion was made by Mr. Miccicke and seconded by Mr. Carbajal to approve the expenses for the refinancing. Motion number 2013-37 passed.

New Business

Organization of the board. Gary Wegman – Chairman, Larry Murin – Vice Chairman, Bernardo Carbajal – Secretary, Mark Cianciosi – Treasurer. James Lillis – Solicitor. A motion was made by Mr. Miccicke and seconded by Mr. Cianciosi. Motion passed. 2013-38

Other Business

None

Executive Session

Executive Session was to discuss potential litigation on an employee issue and real-estate

.

The meeting adjourned at 8:00 pm.

RPA Next Regular Meeting

The next board meeting is scheduled for August 28, 2013