

MINUTES

Reading Parking Authority

January 28, 2015

The Reading Parking Authority held their meeting on Wednesday, January 28, 2015 at 5:30 P.M. in their office at 613 Franklin Street, Reading, PA.

Board Members Present

Dr. Gary Wegman, Chairman

Larry Murin, Vice-Chairman

Mark Cianciosi, Treasurer

Larry Miccicke

Ashley Chambers

Absent

None

Others Present

Patrick Mulligan, Executive Director, RPA

Christina Gilfert, Finance Director, RPA

Brian Boland, Solicitor

Guest(s)

David Farra, GM Santander Arena

Vaughan Spencer, Mayor, City of Reading

Dave Kostival, Reading Eagle

The meeting was called to order by Mr. Murin @ 5:30 pm

Public Comments

David Farra, the new General Manager of the Santander Arena and Santander Performing Arts Center addressed the board for the first time since his arrival. He was at that board meeting as a requested guest of the board more as a meet and greet so the board had the opportunity to meet him similar to his predecessor since the RPA has a close working relationship with the Santander Arena and SPAC.

Reading and Approval of the Minutes

A Motion 2015-01 was made by Ms. Chambers to accept the minutes from the November board meeting. The motion was seconded by Ms. Chambers. The motion 2014-66 passed.

Correspondence

None

Executive Director's Report

Meetings

I with Drew Bell, President of the Reading Royals to discuss next year's season ticket holder parking plan. There will be no free Sundays next year and we will get to charge normal rates for those games. I met with Mike Rienhart, sales manager for WFMZ, we extended our trade agreement for another year. I met with Frank Dembroski from the Mayor's Office. He would like to coordinate a program with the RPA that pertains to relocating cars on narrow streets within the neighborhood when it snows so the city can plow and pick up trash properly. Apparently, some streets in the City are so narrow, that after it snows, it creates additional hazards for city vehicles.

Doubletree Hotel

I coordinated a meeting between the RPA, Richard N. Best, Craig Poole and Albert Boscov to discuss the parking system for the new hotel. We walked through a number of scenarios to insure the hotel is only validating parking for people attending events at the hotel and using a key fob system that is aligned with their hotel room key for guests. More to come on this. Subsequently, Craig Poole and I had a separate meeting to discuss our ideas and how we can work together. We agreed to join forces and to meet with as many merchants we can together to better serve their needs. Craig is also a new user of MOBIL-NOW

Fire & Ice

The first Fire & Ice Festival was a success. The RPA provided free parking for three day event at 4th & Cherry, South Penn and our 6th & Cherry lot.

New Loading Zones

Working closely with the streets department & BARTA new loading zones have been created at the corner of 5th & Penn and 9th & Court. 5th & Penn took the old BARTA bus stop #3 and merged it with bus stop #1. This opened up much needed loading zone space on the north side of 5th & Penn to service by businesses such as Pauline Soups. The 9th & Court location was mentioned in last month's managers' report but was not finished until January.

Quarterly DOJ Report

The RPA filed its quarterly report pursuant to our consent decree. There were no issues to report.

Electrical Rates

As requested by the board, I have been monitoring the electrical rates as the cost of fuels has decreased. Rates are getting lower. We will have a better understanding how this decrease will affect the RPA when our complete January bill comes out and we can apply the rate charge. I will have more on this as the information becomes available

Motions

1. A motion to approve the minutes 2015-01 was made by Ms. Chambers and seconded by Mr. Miccicke. The motion 2015-01 passed.
2. A motion to approve accounts payable for December 2015-02 was made by Mr. Miccicke and seconded by Mr. Cianciosi. The motion 2015-02 passed.
3. A motion to adjourn the meeting 2015-03 was made by Mr. Murin and seconded by Mr. Miccicke. The motion 2015-03 passed.

Solicitor's Report:

None

Approval of Accounts Payable

A motion to approve the accounts payable report was made to approve accounts payable by Ms. Chambers and seconded by Mr. Murin. The motion 2014-67 passed.

Old Business

The RPA has 25 assorted trash cans throughout their parking facilities. This number was requested due to Wood – to Wonderful presentation at the December meeting. The ED suggested installing a trash can next to the kiosk pay station when installed. The Chairman asked to look into the possibility of solar powered compacting trash cans. The Board asked for the status of comparable bids for the office roof which is in the process.

New Business

The Reading Public Library Foundation asked for a donation for their upcoming Cocktails and Classics Fundraiser. The requested donation is \$1,000.00. The Chairman suggested that the RPA create a policy that would govern such requested donations and Mr. Cianciosi suggested that we have a budget as well. The board tabled the discussion until the February board meeting.

The ED and the Finance Manager suggested a decrease to the fee charged for on line for payments vs payment charged for phone payment. Current fees collected are 30k – 35K a year. The board asked how we would publicize this change. The board asked the ED and FM to table this for now and provide more information at a later date.

Other Business

None.

Executive Session

Was to discuss to discuss a personnel matter

The meeting adjourned at 7:15 PM

RPA Next Regular Meeting

The next board meeting is scheduled for February 25, 2015