

**BERKS COUNTY CONVENTION CENTER AUTHORITY  
MINUTES OF THE REGULAR MEETING OF  
THURSDAY, JUNE 16, 2016**

The regular meeting of the Board of Directors (the “Board”) of the Berks County Convention Center Authority (the “Authority”) was called to order at 7:00 a.m. in the SMG Board Room, the Santander Arena, 700 Penn Street, Reading, Pennsylvania.

The following members were present:

Mr. P. Michael Ehlerman  
Mr. Carl Herbein  
Mr. John Ernesto  
Mr. Albert Boscov  
Mr. Michael Fiucci

The meeting was chaired by Mr. P. Michael Ehlerman.

Also present:

Mr. Matthew Mayer, Esquire, Leisawitz Heller Abramowitch Phillips, P.C.  
Mr. David Farrar, SMG

Mr. Burlee Adams and Ms. Michele Richards were absent.

The Chairman declared that a quorum was present and proceeded with the meeting.

**PUBLIC COMMENTS**

There were no public comments. Mr. Fiucci introduced Katie Spencer and Samantha Grinage to the Board as the two scholarship winners for this year. Ms. Spencer provided the Board with her background and advised the Board that she will be attending the Savannah College of Art Design and majoring in performing arts. Ms. Grinage also provided the Board with her background and advised the Board she will be attending DeSales University and majoring in musical theater.

**CHAIRMAN’S REPORT**

Upon a motion duly made and seconded, the minutes of the regular meeting of the Board of April 21, 2016 were unanimously approved.

**BUDGET**

Mr. Ehlerman distributed the proposed budget to the Board for review. Mr. Ehlerman noted that the budget is a conservative budget and should be attainable. Mr. Ehlerman noted that an important part of the budget is the income made from the revenue sharing arrangement with

the Reading Parking Authority. Mr. Ehlerman and Mr. Farrar have been negotiating with the Reading Parking Authority to extend the revenue sharing arrangement between the Authority and the Parking Authority, but to date it has not been officially extended. If it is not extended, it would mean a reduction of approximately \$120,000 in revenue for the Authority, which would materially affect the Authority's budget. Mr. Ehlerman explained that there will be increased costs for the Authority's bond payments as the interest rate savings have been exhausted and the Authority's debt service costs for the bonds will increase this next fiscal year.

Upon a motion duly made and seconded, it was unanimously moved to approve the budget.

### TREASURER'S REPORT

Mr. Herbein distributed and reviewed the two-month Treasurer's Report containing the financials for the months of April and May 2016. Mr. Herbein noted that the Authority had a total cash balance of \$3,809,117.36 as of the end of April, which was a decrease of \$1,562.92 from the end of March. Mr. Herbein noted that the Authority has a total cash balance of \$3,915,742.90 as of the end of May, which was an increase of \$106,625.54 from the end of April. Mr. Herbein further noted that the Authority has \$344,148.07 remaining in its Construction Fund Account.

Mr. Herbein proceeded to review the hotel tax receipts for March and April 2016. He advised that the hotel tax receipts for March and April were \$142,186.73 and \$215,398.11, respectively, and that these tax receipts were \$9,820.56 and \$81,722.41 greater than March and April 2015. Mr. Herbein noted that the large increase in the hotel tax receipts for April was primarily due to the fact that the County Treasurer collected approximately \$54,000 in delinquent taxes during the month of April.

Upon a motion duly made and seconded, it was unanimously moved to approve all the bills paid within the period and to pay all bills listed that had been unpaid during this period. Secondly, upon a motion duly made and seconded, the Treasurer's Report was approved.

### SOLICITOR'S REPORT

Mr. Mayer had nothing of significance to report.

### MANAGEMENT REPORT

Mr. Farrar discussed various capital improvements planned for the upcoming months. The improvements included building 4 new offices in the Arena, replacing/upgrading the closed circuit security system, purchasing new stage decks, refurbishing the telescopic platforms, doing an eddy current test on the chiller and possibly replacing/repairing the Zamboni entrance. Mr. Farrar also noted that stage repair and asbestos abatement were planned for SPAC. The total projected cost of the aforementioned repairs is \$305,025 and were part of the approved budget package.

Mr. Farrar said the Arena had a good graduation season as 7 graduations were held in the Arena. He further noted that the recent Louis CK and Blue Man Group shows were very well attended and because they occurred on the same night, along with another event at the Doubletree, there were approximately 9,000 – 10,000 people downtown. While the large number of people downtown is good, he noted it has caused issues with parking. The parking lots are understaffed and the staff members present are not properly trained, which is making parking for events problematic. Finally, Mr. Farrar noted that the Downtown Alive series of 5 concerts starts next week on June 22 with the Brothers Osborne.

#### NEW BUSINESS

There being no further business before the Board at the public session, the Chairman announced that the next regular meeting of the Board would be held at the Santander Arena at 7:00 a.m., Thursday, August 18, 2016. At 9:00 a.m., upon a motion duly made and seconded, the Board unanimously resolved to adjourn.