

CERTIFICATE OF ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM

THE CITY OF READING

ADDENDUM NO. 1

BID # : New Streetlight Systems Project  
DUE DATE: 3:00 P.M. Prevailing Time  
October 3, 2014

NOTICE

This addendum must be signed, attached to, and returned with your proposal to the City of Reading by the time and date indicated ABOVE:

**Q1: CLARIFICATION AND CONFIRMATION OF FIELD OFFICE TYPE B (ITEM NUMBER 0609-0008)**

**A1: A FIELD OFFICE TYPE B WILL ABSOLUTELY BE REQUIRED. BIDDERS ARE ASKED TO REFER TO PENNDOT PUBLICATION 408 FOR DETAILS.**

**Q2: IS A NETWORK SCHEDULE (ITEM NUMBER 0689-0002) REQUIRED?**

**A2: A NETWORK SCHEDULE IS REQUIRED. BIDDERS ARE ASKED TO REFER TO PENNDOT PUBLICATION 408 FOR DETAILS.**

**Q3: CLARIFICATION OF EQUIPMENT PACKAGE (ITEM NUMBER 0609-0009).**

**A3: BIDDERS ARE ASKED TO REFER TO APPENDIX A FOR A DESCRIPTION OF THE EQUIPMENT. BIDDERS SHOULD NOTE THE REVISED BID SHEET (APPENDIX B) WHICH INCLUDES A LINE ITEM FOR A MICROCOMPUTER.**

I, HEREBY CERTIFY THAT THE CHANGES COVERED BY THIS ADDENDUM HAVE BEEN TAKEN INTO ACCOUNT.

Firm Name (Type or Print) \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Title \_\_\_\_\_

Name (Type or Print) \_\_\_\_\_

Date \_\_\_\_\_

ITEM 0609-0009 EQUIPMENT PACKAGE

**Provision Body**

**Appendix A**

**Table A**

<b>EQUIPMENT PACKAGE</b>	
<b>Equipment</b>	<b>Quantity</b>
<b>Communications Equipment</b>	
Copier <sup>(1)</sup>	1
Fax Machine <sup>(1)</sup>	
Cellular Phone(s)	
<b>Electronic Equipment</b>	
Digital Camera	
Document Scanner <sup>(2)</sup>	1
Laser Printer <sup>(2)</sup>	
Color Printer <sup>(2)</sup>	
<b>Specialized Equipment</b>	
Surveyor's Level & Measuring Rod	
Electronic Digitizer	
Digital Display Level	
Infrared Thermometer	
Laser Range Finder	
Paper Shredder	
<b>Miscellaneous Items</b>	
Internet Service Provider	1
Computer Media	Yes
Toners/Cartridges	Yes

(1) Unless otherwise approved, a multifunction machine may not be furnished in lieu of a separate copier and fax.

(2) Unless otherwise approved, a multifunction machine may not be furnished in lieu of a separate scanner, laser printer and color printer.

**Microcomputer Systems.** A total of 1 microcomputer systems will be used on the project.

This information is being provided to assist Bidders in meeting the requirements of Section 609.2(f), Internet Service, and Section 609.2(g), Miscellaneous Materials.

Microcomputer systems may be furnished by the Department. If microcomputer systems are to be furnished by the Contractor, as part of the construction Contract, the bid will include applicable, 0688-XXXX bid items. When indicated, furnish microcomputer systems meeting the requirements of Section 688.

**APPENDIX B  
REVISED BID FORM**

**Penn Street Lighting and Re-lamping Project**

**CONTRACT NO 1 – LIGHTING PROJECT – PENN STREET (GENERAL CONTRACT)**

**ARTICLE 1 – BID RECIPIENT**

(This form is the official Bid Form to be executed and submitted in triplicate by the Bidder.)

1.01 This bid submitted to:

City of Reading  
Purchasing Division  
815 Washington St., Room 2-45  
Reading, PA 19601

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

1.03 This Bid submitted by:

\_\_\_\_\_  
Bidder's Name

\_\_\_\_\_  
Bidder's Address

\_\_\_\_\_  
State

\_\_\_\_\_  
Bidder's Phone No.

\_\_\_\_\_  
Bidder's Fax No.

**ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS**

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 90 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**ARTICLE 3 – BIDDER'S REPRESENTATIONS**

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

Addendum No.

Addendum Date

\_\_\_\_\_

\_\_\_\_\_

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- B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder understands that unit prices are included for adjustments of the contract amount in the event the Owner directs additional work not shown on the drawings. No adjustments will be made for actual work quantities completed in performing the work shown on the plans.
- E. Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.
- F. Based on the information and observations referred to in Paragraph 3.01.E above, Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted

**ARTICLE 4 – BIDDER'S CERTIFICATION**

4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and

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- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
1. “corrupt practice” means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process;
  2. “fraudulent practice” means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  3. “collusive practice” means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
  4. “coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

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REVISED BID FORM**

ARTICLE 5 - BASE BID

5.01: BIDDER WILL COMPLETE THE WORK IN ACCORDANCE WITH THE CONTRACT DOCUMENTS FOR THE FOLLOWING PRICE(S):

NOTE: WORDS HAVE BEEN ABBREVIATED AS FOLLOWS:

LINEAL FEET	LF
SQUARE FEET	SF
SQUARE YARDS	SY
LUMP SUM	LS
EACH	EA

WORK CLASS CODE	ITEM NUMBER	ITEM AND UNIT PRICE	QUANTITY & UNIT	UNIT PRICE	TOTAL PRICE
<b>BASE BID</b>					
X	0608-0001	Mobilization	1 LS	\$	\$
X	0609-0008	Field Office Type B	1 LS	\$	\$
X	0609-0009	Equipment Package	1 LS	\$	\$
X	0688-0002	Microcomputer with battery backup	1 LS	\$	\$
X	0689-0002	Network Schedule	1 LS	\$	\$
X					
M1	0810-0052	Remove Trees including Stump Grinding	12 EA	\$	\$
Q	0901-0001	Maintenance and Protection of Traffic	1 LS	\$	\$
P8	9954-0401	New Electrical Services (meter Bases Identified on Plan)	3 EA	\$	\$
K/P8	9000-0001	New Complete Type A Single Head Pole (with Luminaire) 320 Watt	18 EA	\$	\$
K/P8	9000-0002	New Complete Type B Double Head Pole (with Luminaires) 250 Watt	1 EA	\$	\$
P8	9000-0003	New Double Arm and 250 Watt Lamp Assembly Type B	9 EA	\$	\$
P8	9000-0004	New Retro Fit Columbia Luminaire Assembly 320 PS	70 EA	\$	\$

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P8	9000-0005	New Retro Fit Columbia Luminaire Assembly 150 PS	9 EA	\$	\$
P8	9000-0006	New Retro Fit Columbia Luminaire Assembly 250 PS	16 EA	\$	\$
P8	9000-0007	Wire through Conduit	3021 LF	\$	\$
Z	9000-0008	Paint Poles on South Side of 700 Block	12 EA	\$	\$
Z	9000-0009	Repaint Existing Poles	75 EA	\$	\$
K2	9000-0010	Replace Existing Tree Pit with Brick Pavers (at Location of Tree Removal)	1 EA	\$	\$
C1	9000-0011	Remove Brick Pavers/Sawcut Concrete to Create New Tree Pit (Match Existing City Style)	1 EA	\$	\$
M	9000-0012	Plant New Tree from City's Approved List	3 EA	\$	\$
P8	9000-0013	New Lamp 320 Watt	88 EA	\$	\$
P8	9000-0014	New Lamp 250 Watt	73 EA	\$	\$
P8	9000-0015	New Lamp 150 Watt	9 EA	\$	\$
F1	9000-0016	Roadway Repair	120 SY	\$	\$
C1/K1	9000-0017	Type II Excavation with Suitable Material Backfill	1007 LF	\$	\$
K	9910-0154	New Concrete Bases (per Plan)	19 EA	\$	\$
C1/P8	9954-0154	Type IV Excavation	72 LF	\$	\$
C1/P8	9954-0011	1-1/4" Conduit	3021 LF	\$	\$
C1/K1	9954-0152	Type II Excavation including remove/reinstallation of brick pavers	2014 LF	\$	\$
<b>BASE BID TOTAL</b>					\$

BIDDER ACKNOWLEDGES THAT ESTIMATED QUANTITIES ARE NOT GUARANTEED, AND ARE SOLELY FOR THE PURPOSE OF COMPARISON OF BIDS, AND FINAL PAYMENT FOR ALL UNIT PRICE BID ITEMS WILL BE BASED ON ACTUAL QUANTITIES, DETERMINED AS PROVIDED IN THE CONTRACT DOCUMENTS.

**ARTICLE 5 – TIME OF COMPLETION**

5.01 Bidder accepts the provisions of the Agreement as to liquidated damages.

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**ARTICLE 6 – ATTACHMENTS TO THIS BID**

6.01 The following documents are submitted with and made a condition of this Bid:

- A. Required Bid security.
- B. Non-Collusion affidavit of Prime Bidder.
- C. Lobbying Certification Forms
- D. DBE – Attachment A
- E. Public Works Employment verification Form

**ARTICLE 7 – DEFINED TERMS**

7.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

**ARTICLE 8 – BID SUBMITTAL**

9.01 This Bid is submitted by:

If Bidder is:

An Individual

Name (typed or printed): \_\_\_\_\_

By: \_\_\_\_\_  
(Individual's signature)

Doing business as: \_\_\_\_\_

A Partnership

Partnership Name: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature of general partner -- attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

**APPENDIX B  
REVISED BID FORM**

A Corporation

Corporation Name: \_\_\_\_\_  
(SEAL)

State of Incorporation: \_\_\_\_\_  
Type (General Business, Professional, Service, Limited Liability): \_\_\_\_\_

By: \_\_\_\_\_  
(Signature -- attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_  
(CORPORATE SEAL)

Attest \_\_\_\_\_

Date of Qualification to do business in \_\_\_\_\_ is  
\_\_\_\_/\_\_\_\_/\_\_\_\_.

A Joint Venture

Name of Joint Venture: \_\_\_\_\_

First Joint Venturer Name: \_\_\_\_\_  
(SEAL)

By: \_\_\_\_\_  
(Signature of first joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Second Joint Venturer Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
(Signature of second joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

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(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Bidder's Business Address \_\_\_\_\_

\_\_\_\_\_

Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

E-mail \_\_\_\_\_

SUBMITTED on \_\_\_\_\_, 20\_\_\_\_.

State Contractor License No. \_\_\_\_\_ *[If applicable]*

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