

NOTICE  
REQUEST FOR QUALIFICATIONS  
HIGHWAY DESIGN SERVICES – RIVER ROAD EXTENSION PROJECT

The City of Reading will retain a PennDOT qualified engineering consultant to provide environmental studies, preliminary engineering, final design and construction consultation for the River Road Extension Project. The project shall include the redesign of the intersection of Schuylkill Avenue (SR 183) and Windsor Street to a four-way intersection eliminating current access from Bridge Street and Eberhart Street, design of a new street meeting collector standards between Windsor Street and Spring Street generally in alignment with Lincoln Street, design of an upgrade of existing Spring Street between the new collector and the Schuylkill Avenue bridge to collector standards, investigation of the need for and the design of new traffic signals at the redesigned Schuylkill Avenue/Windsor Street, the new Windsor Street/Collector, and the new Spring Street/Collector intersections, and design of accommodations throughout the project area for sidewalk and bicycle access (particularly between the Schuylkill River Trail and the Schuylkill Avenue bridge crossing of the Schuylkill River. There may be involvement with the City's Queen Ann Historic District if work extends outside of existing Rights-of-Way. All proposed improvements shall meet current PennDOT design and safety standards as applicable and will be constructed in accordance with PennDOT Publication 408 while providing a context-sensitive design approach. The project will be funded with a combination of Federal and City of Reading funds. There is a DBE participation requirement of 10% of the total agreement costs excluding non-professional services for this project. The City of Reading encourages responses from small firms, minority firms, and firms who have not previously performed work for the City of Reading.

The City of Reading will select three (3) firms from those who respond to this Request for Qualifications who will be issued a Request for Proposals. Technical proposals in response to the Request for Proposals will then be reviewed by the City of Reading selection committee to determine a ranking of the three firms submitting proposals. Upon approval of the ranking by PennDOT, the City of Reading shall request a price proposal from the approved first ranked firm. For the purpose of negotiating a contract, the ranking of firms will be done utilizing the normal selection method. PennDOT will conduct a pre-award evaluation and schedule and hold negotiations if necessary.

The following factors, listed in order of importance, will be considered by the City of Reading during the evaluation of the business partners submitting statements of interest:

- Specific experience of the individuals listed for each position that constitutes the proposed project team with emphasis on their background in working for and familiarity with PennDOT procedures and specifications. Past Experience with a similar role on PennDOT projects.
- Review of the consultant's overall highway design experience, abilities, project concept and approach.
- What will the team do to ensure project is completed on time and within budget?
- Firm's commitment to a quality control and quality assurance process as demonstrated in the firm's Statement of Interest and the firm's QA/QC Plan on file in ECMS with PennDOT.

To be eligible for the work, the consultant and any subconsultants must be a PennDOT ECMS Registered Business Partner. If eligible, please submit five (5) copies of a statement of interest on or before 3:00 PM on April 17, 2014, to: Tammi Reinhart, Purchasing Coordinator, City of Reading, 815 Washington Street, Room 2-45, Reading, Pa 19601. Questions regarding this request can be directed to [tammi.reinhart@readingpa.org](mailto:tammi.reinhart@readingpa.org). The statement of interest shall, at a minimum, include the following:

- A concise narrative describing the project including replacement alternatives and any special considerations (5 pages max.)
- U.S. General Services Administration (GSA) Form 330 (Resumes should be of key people stating their specific role in the project and project descriptions must include client contact information and emphasize areas of expertise)
- References for similar projects (a minimum of 5)
- A list of any subconsultants that will be used for this project and their role/responsibility. Provide Form 330 and project references for each subconsultant
- A design schedule
- Statement of current and anticipated workload for the proposed project team