

CITY OF READING, PA
REQUEST FOR QUOTATION

DATE: February 5, 2019

TO: Government Sales
FROM: Tammi Reinhart, Purchasing Coordinator
SUBJECT: Request for Quote - Port - A - John

The City of Reading is seeking firm, fixed price quotes for the purchase of the items listed below.
Quote Due Date: No later than February 19, 2019, 2:00 p.m.

<u>Qty.</u>	<u>Description</u>	<u>Total Cost Per Unit</u>
1	Price to be based on per unit, per cleaning	_____
1	Rental of Port-A-John on an As-Needed Basis, including hand sanitizer	_____
	1 Rental of ADA accessible Port-A-John on an as-needed basis, including hand sanitizer	

The City of Reading is tax exempt. The City of Reading reserves the right to reject any and all quotes or any part of any quote.

Please submit quotes to Purchasing, Room 2-45, 815 Washington St., Reading, PA 19601, or fax to (610) 655-6427. Contact Juanita Komoro at (610) 655- 6416 or juanita.komoro@readingpa.gov with questions regarding the quote. Thank you.

Please indicate below the name and address of the company and the company official with title who is submitting this quotation:

Company Name: _____

Address: _____

Signature and Title: _____

Telephone and FAX Numbers: _____

Email: _____

