

## INVITATION TO BID

Sealed bid proposals for construction of the **Anaerobic Digester No. 4 and No. 5 Tank Cleaning Project** will be received by the City to the attention of City Purchasing Coordinator until 1:00 PM (local time) on January 10, 2013 (“Bid Closing”). Faxed bids will not be accepted. Bids will be publicly opened and read aloud at the City’s Purchasing Office located at 815 Washington Street, Reading, PA 19601, at proximately 2:00 PM (local time) on January 10, 2013. No award of the contract will be made at the bid opening.

Bidders may obtain access to the Bidding Documents from T&M Associates, Inc. File Transfer Protocol (“FTP”) website on or after November 29, 2012. The username, password and instructions for obtaining the Bidding Documents can be obtained by submission of a request to Tammi Reinhart, Purchasing Coordinator, tammi.reinhart@readingpa.org, and a non-refundable payment to the City of \$25. The Bidding Documents will be available in PDF format. Checks shall be mailed to the City’s Purchasing Coordinator and made payable to the City of Reading. If addenda or clarifications are required, they will be issued through the FTP website with a courtesy email notification (however, each Bidder is responsible to check the FTP website for addenda or clarifications prior to submitting its Bid).

The Project consists of, but is not limited to, the cleaning of two secondary anaerobic digesters, identified as Tank Nos. 4 and 5. The tanks are each 75 feet in diameter and tank contents can be partially drained by the City. Complete contents removal and disposal will be the responsibility and cost of the Contractor, which includes temporary on-site sludge dewatering and provisions for odor control. Inclusive with this project will be close coordination with plant operational staff, and night-time operation of a temporary on-site sludge dewatering system, if so selected, is to be required.

Attention is called to the fact that Pennsylvania Prevailing Wages are to be paid on this Project, as determined by the Pennsylvania Department of Labor and Industry. Employees and applicants for employment shall not be discriminated against because of their race, age, color, religion, sex, national origin, or handicap. The Bidding Documents set forth specific goals associated with the desired percentage of female and minority employee hours providing Work for the Project (and require a demonstration of a “good faith” effort to achieve such goals) and requires the Contractor to maintain/establish a bona-fide apprenticeship program registered with and approved by the Pennsylvania Apprenticeship and Training Council while performing the Project.

A mandatory Pre-bid Conference and site walk will be held at 9:00 AM. (local time) on December 12, 2012. Attendees for the Pre-bid Conference shall assemble at the City of Reading Fritz Island Wastewater Treatment Plant, Route 10 Morgantown Road, Reading, Pennsylvania. Bidders are required to visit the Project site prior to submitting Bids. Each Bid must be accompanied by a Bid Security payment which can consist of a certified check, certified bank treasurer’s check, bank cashier’s check, or bid bond in the form included with the Bidding Documents. A satisfactory corporate surety shall provide security in an amount equal to 10% of the Total Base Bid Price together with the aggregate sum of all additive alternates. The surety shall name as payee or obligee the City of Reading, Pennsylvania.

The City shall have the right to accept or reject any or all Bids, or part thereof or items therein, for any reason whatsoever, waive any informalities and technicalities in bidding and act in its own best interest, reject a Bid not accompanied by any data required by the Bidding Documents, to reject a Bid which is in any way incomplete, irregular or otherwise not responsive to the requirements of the Bidding Documents, or to reject the Bid of a Bidder who is not qualified in accordance with the requirements of the Bidding Documents.

Tammi Reinhart  
Purchasing Coordinator

**IF YOU WISH TO RECEIVE A BID PACKET FOR THE ABOVE CONTRACT, PLEASE FILL IN THE BELOW INFORMATION AND FAX TO THE CITY OF READING AT 610/655-6427 AND WE WILL MAIL THE PACKET TO YOU.**

**COMPANY NAME:** \_\_\_\_\_

**PERSON REQUESTING:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**PHONE & FAX #'S:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_