

CERTIFICATE OF ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM

THE CITY OF READING

ADDENDUM NO. 2

BID: Lab Services

DUE DATE: 3:00 P.M. Prevailing Time,
March 10, 2016

NOTICE

1. **Question:** You have listed PCB congeners. They must have a blank in order to run the actual sample. So each event will be a sample and a blank. I do not believe the pricing page includes that. There is also only listed a wet event. Is there not to be a wet and dry event? Thanks you

Answer: The Scope of Work to be Performed, Section P.a.4, states a wet and dry event must be completed for PCB Congeners. Each event would include a blank and sample to be analyzed. Please include the cost of both the blank and sample for each event. The analyte listed "WET" on page 25 in the RFP is referring to Whole Effluent Toxicity, which is also described in the RFP section P.a.4.

2. **Question:** I realize that time for questions has past. However, the lab we are using for WET testing needs more information before being able to price this. Can we see a copy of your permit? Or can you at least tell us if it is acute or chronic?

Answer: A copy of the permit will be added as an addendum.

3. **Question:** Our standard record retention is 5 years. Will this eliminate us from the bid or will we need to extend our record retention to 7 years in order to submit a bid?

Answer: Five years of record retention will be sufficient.

4. **Question:** Would you be able to clarify or expand further on the analytical consultation that may be needed? Would it only include verifying lab methods or does it include making recommendations as to what to test and offering interpretations?

Answer: Analytical consultation would include the given examples along with any hands on guidance for basic wet chemistry analysis.

5. **Question:** Currently, our insurance company has a request that it not be required to notify our clients except in the event of MATERIAL or major modifications. We read in the bid on page 16 the following statement that no policies may be modified without 30

days advanced notice. Does this eliminate us from bidding since we only notify in the event of material or major modifications?

Answer: No it does not.

6. **Question:** On page 16, it indicates that books and records need to be obtained 10 years. Are these the records indicated on page 4 that need to be retained for 7 years or do certain records need to be obtained for 10 years?

Answer: Five years of record retention will be sufficient.

7. **Question:** I do have a question on this RFP. Will there be any consideration for laboratories located in the City of Reading? Thank you

Answer: The Purchasing Department awards extra points in the evaluation process for businesses located within city limits.

I, HEREBY CERTIFY THAT THE CHANGES COVERED BY THIS ADDENDUM HAVE BEEN TAKEN INTO ACCOUNT.

Firm Name (Type or Print) _____

Authorized Signature _____

Title _____

Name (Type or Print) _____

Date _____