

CERTIFICATE OF ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM

THE CITY OF READING

ADDENDUM NO. 1

RFP: ADA Requirements

DUE DATE: 3:00 P.M. Prevailing Time,
May 22, 2015

NOTICE

This addendum must be signed, attached to, and returned with your proposal to the City of Reading by the time and date indicated ABOVE:

- Q1. EXHIBITS A AND B WERE NOT INCLUDED WITH THE ORIGINAL RFP. WILL THESE BE PROVIDED?
- A1. YES. THEY ARE ON THE CITY'S WEBSITE.
- Q2. DOES EACH INTERSECTION/RAMP NEED TO BE SURVEYED BY A LICENSED SURVEYOR LOCATING ALL EXISTING FEATURES, UTILITIES AND GRADES?
- A2. NO
- Q3. DOES THIS INFORMATION NEED TO BE INCORPORATED INTO INDIVIDUAL PLANS FOR EACH INTERSECTION/RAMP?
- A3. YES
- Q4. DO INDIVIDUAL DETAILED DESIGN PLANS NEED TO BE PREPARED SHOWING SPOT ELEVATION, CONSTRUCTION MATERIALS AND SPECIFICATIONS FOR EACH INTERSECTION/RAMP FOR BIDDING PURPOSES?
- A4. YES
- Q5. HAVE DEADLINES FOR THE DESIGN WORK (AS DEFINED IN THE RFP) TO BE COMPLETED BEEN ESTABLISHED?
- A5. NO
- Q6. CAN YOU PROVIDE AN EXAMPLE OR MORE SPECIFIC INSTRUCTIONS ON HOW THE OH RATE IS TO BE CALCULATED?
- A6. NO OH RATE

- Q7. PLEASE CLARIFY IF THERE ARE 2,500 "INTERSECTIONS" OR 2,500 "INDIVIDUAL CURB RAMPS"? DOES THIS ALSO APPLY TO THE 800 EXISTING "CURB RAMPS"?
- A8. NO TO THE INTERSECTIONS
- Q9. HAS AN OVERALL ANTICIPATED TIME SCHEDULE FOR ULTIMATE CONSTRUCTION BUILD OUT BEEN ESTABLISHED?
- A9. NO
- Q10. PLEASE PROVIDE MORE DETAIL ON HOW THE EVALUATION MATRIX IS TO BE FORMATTED (IS AN EXAMPLE AVAILABLE)?
- A10. NO
- Q11. DOES THIS PROPOSAL DEAL WITH ANY MODIFICATIONS TO ELECTRONIC SIGNALS OR SIGNAGE?
- A11. CONSULTANT TO DETERMINE
- Q12. IT IS INDICATED THAT THE PROPOSER SHALL PAY ALL FEES AND PERMIT COSTS. WILL THE CITY WAIVE THEIR REQUIREMENTS FOR FEES FOR CONSTRUCTION WORK?
- A12. NO
- Q13. WILL THE CITY MAKE AVAILABLE ANY BASE PLANS INDICATING UTILITIES OR TOPOGRAPHICAL PLANS?
- A13. YES
- Q14. CAN A COPY OF THE CITY OF READING ADA TRANSITION PLAN BE MADE AVAILABLE?
- A14. YES
- Q15. IS THERE AN EXISTING GIS DATABASE AVAILABLE FOR COMPLETION OF THE PRIORITIZATION OR PHASING PLAN?
- A15. THIS WILL BE GIVEN TO THE SUCCESSFUL BIDDER
- Q16. IS THERE A REQUIRED COMPLETION TIMELINE FOR SERVICE FOR FIELD SURVEY, EVALUATION MATRIX, AND PHASING PLAN?
- A16. JUNE 30, 2015, PHASE 1
- Q17. THE RFP NOTES THAT FIELD SURVEY MUST BE CONDUCTED AT ALL INTERSECTIONS WITHIN THE CITY, INCLUDING AN EVALUATION OF THE (APPROX. 2,500) ALREADY INSTALLED CURB RAMPS. WILL THE CITY

REQUIRE A FULL TOPOGRAPHIC SURVEY OF THE EXISTING CURB RAMP LOCATIONS?

A17. NO

Q18. IN THE EVALUATION TABLE FROM EXHIBIT A, IT IS NOTED TO EVALUATE THE EXISTING TRAFFIC SIGNAL SYSTEMS. WILL THE SCOPE OF WORK UNDER THIS PROJECT INCLUDE MODIFICATIONS TO TRAFFIC SIGNALS AND TRAFFIC SIGNAL PERMIT PLANS?

A18. CONSULTANT TO DETERMINE

Q19. DO ANY OF THE EXISTING RAMPS OR FUTURE RAMPS INVOLVE STATE HIGHWAYS? IF SO, HOW MANY?

A19. NONE

Q20. WHAT IS THE ANTICIPATED BUDGET (PER YEAR) FOR RAMP IN THE FUTURE?

A20. TO BE DETERMINED

Q21. WHAT IS THE FUNDING SOURCE?

A21. NOT APPLICABLE

Q22. DOES THE CITY HAVE AN ANTICIPATED TIME FRAME FOR COMPLETION OF ALL CONSTRUCTION?

A22. NO

Q23. WHAT IS THE TERM ON THE DESIGN CONTRACT? WOULD THE CITY ACCEPT A PHASED DESIGN TO ALLOW FOR ANY CHANGES THAT MAY OCCUR IN LAW AND/OR REGULATIONS? IF A RAMP IS DESIGNED NOW THE REQUIREMENTS MAY CHANGE BEFORE THE RAMP IS CONSTRUCTED.

A23. TO BE DETERMINED

Q24. DOES THE CITY HAVE ANY OF THEIR OWN DESIGN STANDARDS OR DETAILS FOR RAMPS?

A24. USE PENNDOT STANDARDS

Q25. DOES THE CITY HAVE STANDARD FRONT END AND TECHNICAL SPECIFICATIONS THAT WILL BE USED FOR THE CONSTRUCTION DOCUMENTS?

A25. YES

Q26. IS THE CITY UNDER AND COURT ORDER TO GET THIS WORK COMPLETED?

- A26. NO
- Q27. DOES THE CITY HAVE A STANDARD CONTRACT THAT WILL BE USED FOR THIS DESIGN CONTRACT?
- A27. YES
- Q28. IF SO, WOULD IT BE POSSIBLE TO GET A SAMPLE COPY?
- A28. NO
- Q29. IS THE CITY OPEN TO USING A DESIGN/BUILD OPTION ON SOME OF THE RAMP CONSTRUCTION?
- A29. NO
- Q30. WHAT IS THE SCHEDULE FOR NOTICE TO AWARD?
- A30. ASAP
- Q31. DOES THE CITY HAVE ANY MAPPING THAT CAN BE USED AS A BASE PLAN? IF IT DOES, WHAT FORMAT IS IT IN?
- A31. YES
- Q32. WILL CONSTRUCTION INSPECTION BE PART OF THE PROPOSAL?
- A32. NO
- Q33. WE SEE QUESTIONS ARE DUE ON MAY 15, 2015 AND RESPONSES DUE ON MAY 19, 2015. PROPOSALS ARE DUE BACK TO THE CITY BY MAY 22, 2015. THAT ONLY GIVES US 3 DAYS TO PREPARE THE PROPOSAL AND MAKE SURE WE ADDRESS ALL QUESTIONS THAT MAY BE ISSUED IN AN ADDENDUM. IS IT POSSIBLE TO DELAY THE DUE DATE FOR THE PROPOSALS?
- A33. NO
- Q34. WILL THE PROPOSAL INCLUDE RE-DESIGNING CROSS-WALK ADJACENT TO RAMPS TO COMPLY WITH ADA?
- A34. YES
- Q35. THE RFP STATES THERE ARE APPROXIMATELY 2,500 INTERSECTIONS WITH RAMPS INSTALLED AND APPROXIMATELY 800 INTERSECTIONS THAT NEED RAMPS. HOW MANY RAMPS ARE THERE AT EACH INTERSECTION?
- A35. THE CONSULTANT WILL DETERMINE

- Q36. WHO WILL BE RESPONSIBLE FOR APPROVING ANY TECHNICALLY INFEASIBLE FORMS, IF NEEDED?
- A36. DO NOT UNDERSTAND THE NATURE OF THE QUESTION.
- Q37. WILL THE PROPOSAL INCLUDE TRAFFIC SIGNAL PERMIT PLANS THAT WILL NEED TO BE REVISED AS A RESULT OF PUTTING RAMPS IN AND WILL THE TRAFFIC SIGNALS NEED TO BE MODIFIED TO INCLUDE PEDESTRIAN PUSH BUTTONS?
- A37. DO NOT UNDERSTAND THE NATURE OF THE QUESTION
- Q38. DO ANY OF THE EXISTING RAMPS HAVE AN APPROVED TECHNICALLY INFEASIBLE FORM AND IF THERE ARE WHO APPROVED THEM?
- A38. UNABLE TO BE DETERMINED
- Q39. SHOULD THE EVALUATION MATRIX INCLUDE CHANGES REQUIRED AT SIGNALIZED INTERSECTIONS (I.E. PEDESTRIAN PUSHBUTTONS, PEDESTALS, SIGNALS, ETC.) WHICH ARE PROMPTED WHEN CURB RAMPS ARE INSTALLED OR MODIFIED?
- A39. CONSULTANT TO DETERMINE
- Q40. ARE PAVEMENT MARKINGS FOR CROSSWALKS TO BE INCLUDED IN THE EVALUATION MATRIX?
- A40. NO
- Q41. HAS A COMPLETION DATE ALREADY BEEN DETERMINED FOR THE INITIAL FIELD SURVEY OF ALL OF THE CURB RAMPS?
- A41. JUNE 30, 2015
- Q42. DOES THE CITY HAVE AN ANNUAL BUDGET TO BE CONSIDERED FOR THE STRATEGIC PLAN/PHASING PLAN?
- A42. NO
- Q43. ARE ANY CURB RAMPS ALONG STATE ROUTES IN THE CITY EXPECTED TO BE COMPLETED BY PENNDOT, OR ARE THESE RAMPS THE CITY'S RESPONSIBILITY? ARE RAMPS ALONG STATE ROUTES INCLUDED IN THE APPROXIMATE ADA RAMP ESTIMATES?
- A43. NO
- Q44. THROUGH WHAT SYSTEM WILL THE CONTRACTS BE BID, PENNDOT'S ECMS OR THE CITY'S STANDARD SYSTEM?
- A44. CITY

- Q45. IS A COMPLETE DESIGN OF THE NEW OR MODIFIED CURB RAMPS TO BE INCLUDED IN THE BIDDING DOCUMENTS, OR IS THE CONTRACT TO BE BID AS A DESIGN/BUILD CONTRACT?
- A45. NO
- Q46. IF A COMPLETE DESIGN OF THE NEW OR MODIFIED CURB RAMPS IS INCLUDED IN THE SERVICES TO BE PROVIDED, WILL A THIRD PARTY BE PERFORMING A DESIGN REVIEW?
- A46. NO
- Q47. IF THE NECESSARY MODIFICATIONS OF A CURB RAMP REQUIRE RIGHT-OF-WAY ACQUISITION, DOES THE CITY HAVE A CERTAIN POLICY TO BE FOLLOWED, OR SHOULD THE TYPICAL PENNDOT PROCEDURES BE ASSUMED?
- A47. NO
- Q48. THE RFP REFERS TO EXHIBITS A AND B. THERE ARE NO EXHIBITS ATTACHED. PLEASE EXPLAIN.
- A48. THE EXHIBITS ARE ON THE CITY'S WEBSITE.
- Q49. WILL THE CONSULTANT BE PROVIDED ACCESS TO THE CITY'S GIS SYSTEM, ESPECIALLY THE RECENTLY CREATED LAYER WHICH SHOWS AN INVENTORY OF ADA CURB RAMPS?
- A49. YES
- Q50. THE RFP WAS ISSUED ON MAY 11, WITH A DUE DATE FOR PROPOSALS OF MAY 22. THIS IS A VERY TIGHT SCHEDULE. AN EXTENSION OF AT LEAST A WEEK WOULD PROVIDE CONSULTANTS WITH MORE REASONABLE TIME TO PREPARE TECHNICAL AND FEE PROPOSALS. THE CITY WOULD BENEFIT SINCE THE PROPOSED FEES SUBMITTED WOULD REFLECT MORE CLEARLY THE ACTUAL COSTS OF THE WORK. WILL THE CITY CONSIDER ANY EXTENSION OF TIME?
- A50. NO
- Q51. MAY WE GET A COPY OF THE 20 YEAR TRANSITION PLAN REFERENCED IN THE READING 2015 BUDGET LOCATED ONLINE AT [HTTP://WWW.READINGPA.GOV/CONTENT/2015-BUDGET-MESSAGE?](http://www.readingpa.gov/content/2015-budget-message?) WHO PERFORMED THIS TRANSITION PLAN?
- A51. THERE IS NO 20 YEAR PLAN. IN THE PROCESS OF WORKING ON IT, IT WAS STOPPED ONCE WE HEARD BACK FROM BOTH PENN DOT AND THE FEDERAL HIGHWAY ADMINISTRATION THAT WE HAD TO VALIDATE THE EXISTING RAMPS AS BEING COMPLIANT.
- Q52. MAY WE GET COMPLETE COPIES OF EXHIBIT A AND EXHIBIT B REFERENCED IN THE RFP?

- A52. THEY ARE ON THE WEBSITE.
- Q53. EXHIBIT B OF THE RFP DOCUMENT INCLUDES "INSTALLATION BY PHASE". CAN YOU PLEASE CLARIFY THIS ITEM, PARTICULARLY AS TO WHETHER THIS INCLUDES ACTUAL CONSTRUCTION OF RAMPS?
- A53. THE CONSULTANT SELECTED WILL DEVELOP THE PHASING PLAN.
- Q54. CAN YOU PLEASE PROVIDE CLARITY ON WHETHER DESIGN /BUILD WOULD BE AN OPTION FOR DOCUMENTS SUITABLE FOR BUILDING' (EXHIBIT B - ITEM 4), OR DO YOU ANTICIPATE ALL RAMPS WOULD BE DESIGNED PRIOR TO BIDDING?
- A54. DESIGN/BUILD COULD BE AN OPTION. THE IDEA WAS TO DO THE SURVEY WORK FIRST TO ASCERTAIN THE EXTENT OF THE WORK NECESSARY. I WOULD NOT RECOMMEND IT AS THIS WILL BE MULTIPLE YEAR PROJECT AND NO ONE WILL GET THE PROJECT CONSTRUCTION FOR AN INDEFINITE PERIOD OF TIME. RAMPS WILL BE DESIGNED PRIOR TO BIDDING.
- Q55. ON PAGE 7 OF THE RFP, FIELD #1 UNDER THE SCOPE OF SERVICES STATES THAT THE DESIGN TEAM WILL FIELD SURVEY ALL INTERSECTIONS, ALL EXISTING CURB RAMPS AND ALL CURBS TO RECEIVE RAMPS. IS THE CITY LOOKING FOR A FULL TOPOGRAPHIC SURVEY USING SURVEYING INSTRUMENTS OF EACH AREA DESCRIBED ABOVE?
- A55. NO
- Q56. HOW MANY INTERSECTIONS ARE ANTICIPATED NEEDING FIELD SURVEY? IS AN INTERSECTION LIST AVAILABLE?
- A56. SEE MAP
- Q57. ON PAGE 7 OF THE RFP, FIELD #2 UNDER THE SCOPE OF SERVICES. DOES THE CITY WANT THE DESIGN TEAM TO PROVIDE A DESIGN BY A PROFESSIONAL ENGINEER FOR EACH LOCATION? OR IS THE CITY LOOKING FOR THE DESIGN TEAM TO PROVIDE A RECOMMENDATION? IF A DESIGN IS REQUIRED, DOES IT NEED TO COMPLY WITH THE MOST CURRENT PENN DOT STANDARDS? IF A DESIGN IS REQUIRED AND INTERSECTS WITH A STATE ROUTE, IS THE DESIGN TEAM REQUIRED TO GAIN PENNDOT APPROVAL?
- A57. NO, THE DESIGN MUST MEET PENNDOT STANDARDS
- Q58. ON PAGE 7 OF THE RFP, FIELD #5 UNDER THE SCOPE OF SERVICES. PLEASE EXPLAIN WHAT IS REQUIRED FROM THE DESIGN TEAM UNDER "INSTALLATION BY PHASE".
- A58. A TIMELINE WILL BE DETERMINED WITH INPUT FROM THE CITY

I, HEREBY CERTIFY THAT THE CHANGES COVERED BY THIS ADDENDUM HAVE BEEN TAKEN INTO ACCOUNT.

Firm Name (Type or Print) _____

Authorized Signature _____

Title _____

Name (Type or Print) _____

Date _____