

THE CITY OF READING

ADDENDUM NO. 1

RFP: RFP-2015-03 Engineering Services for the
19th Ward Pump Station Renovation Project

DUE DATE: 3:00 p.m. (local time)
June 12, 2015

NOTICE

This Addendum No. 1 clarifies and amends the RFP-2015-03 Engineering Services for the 19th Ward Pump Station Renovation Project (“RFP”). All capitalized terms not defined herein shall be ascribed the meaning set forth in the RFP. Please sign and attach a copy of this Addendum as an appendix to the Technical Proposal.

Except as expressly stated herein, this Addendum No. 1 shall not amend any of the terms or conditions set forth in the Proposed Contract incorporated in the RFP as Attachment 3. As required by the RFP, each Proposer shall specifically identify any modifications or exceptions to the Proposed Contract that it deems appropriate as a result of the clarifications set forth in this Addendum No. 1.

1. Clarifications

a. Availability of Technical Information:

- i. The City has uploaded technical information and documents that it has available electronically to a SharePoint site. All Proposers shall contact the City’s Special Counsel, Derald Hay at dhay@foxrothschild.com, to obtain access to the SharePoint site.
- ii. Parcel information associated with the Site and surrounding area is available on the Berks County Assessment Parcel Search. The Map PIN for the Site is 439712957861. The website for the Parcel Search is: <http://www.co.berks.pa.us/Dept/Mapping/Pages/ParcelSearchDisclaimer.aspx>. The City makes no representation or warranty as to the accuracy or completeness of the data from Berks County.
- iii. Future flow estimations for each municipality discharging to the 19th Ward P.S. are set forth in the Act 537 Special Study dated May 1, 2012, as revised on June 15, 2012, and August 24, 2012, which is available on the SharePoint site. Notwithstanding, the Selected Engineer shall review the existing and future flow values set forth in Act 537 Special Study as they relate to the 19th Ward Pump Station, consult with the City of Reading, Bern Township and Spring Township to independently determine future

flows (up to the year 2025) for the 19th Ward P.S. as set forth in Paragraph A1.02.A.8 of the Proposed Contract.

b. Surveying:

- i. The survey prepared by Engineer shall include, without limitation, a perimeter of the entire Site and the boundaries of all temporary and permanent easements. A metes and bounds description of any new temporary and permanent easements shall be prepared by Engineer. Physical monuments shall be set for the corners of the 19th Ward P.S. parcel. Physical monuments are not required to be set for any temporary or permanent easements.
- ii. To the extent Adder No. 2, No. 3, or No. 4 are subsequently awarded by the City, the Selected Engineer shall provide a survey and metes and bounds description of the additional real property to be acquired as well as a metes and bounds description of the resulting parcel.

c. Force Main Easement Information:

- i. The City does not currently have a copy of any easement agreements associated with the existing force main readily available.
- ii. As provided in Exhibit B of the Proposed Contract, the City will independently engage a title search firm to search information available at the Berks County Recorder of Deeds to identify if any easements for the existing force main have been recorded. However, the Selected Engineer should assume that there are no recorded easements, licenses, or access agreements associated with the existing force main recorded with the Berks County Recorder of Deeds.
- iii. To the extent temporary construction or permanent sewer easements need to be obtained, the City will be responsible for contacting and negotiating such easements with the applicable landowners. The Selected Engineer shall identify all proposed easements at the completion of the Study and Report Phase in order for the City to have sufficient time to negotiate the terms and conditions of the easements with the applicable landowners. The Selected Engineer shall provide the City with at least two hundred twenty-five days on the Project Schedule to obtain the necessary easements.
- iv. The Selected Engineer shall provide preliminary drawings of the proposed areas for the easements for negotiation purposes. The Selected Engineer shall consult with the City about the feasibility of modifying the easement areas to address concerns raised by landowners and, if necessary, provide

updated drawings. When the City and landowner mutually agree on the area for the applicable easement, the Selected Engineer shall prepare final surveyed drawings and metes and bounds description of the easement area.

- v. The Selected Engineer shall identify, as early as possible, all parcels that it will need to access to perform Basic Services. The City will be responsible for obtaining temporary limited access permission for the Selected Engineer to complete the Basic Services. The Selected Engineer shall provide the City with at least forty-five days on the Project Schedule to obtain the necessary access permissions.

d. Boat Launch:

- i. The City maintains a boat launch at the Fritz Island Wastewater Treatment Plant and 6th and Canal Pump Station. The City is unaware of any boat launches closer to the 19th Ward P.S. under City control. The City will not be responsible for obtaining permission to cut any trees from any landowner for the Selected Engineer to obtain soil borings within the Schuylkill River unless that is no other feasible alternative.

e. Authorities having jurisdiction:

- i. Proposers are encouraged to meet with or contact all authorities having jurisdiction prior to submitting the Proposal to understand all requirements to obtain the necessary permits and approvals for the completion of the Project. Such authorities having jurisdiction, may include, without limitation, the City of Reading Planning Commission, City of Reading Zoning Hearing Board, City of Reading Building and Trades Commission, Berks County Planning Commission, Berks County Conservation District, Pennsylvania Department of Environmental Protection, Pennsylvania Fish and Boat Commission, Pennsylvania Historical and Museum Commission, United States Environmental Protection Agency, United States Fish and Wildlife Service, United States Army Corps of Engineers, and Norfolk Southern Railroad.
- ii. The City does not have any particular permits approvals applicable to the 19th Ward P.S from the prior renovation projects.

- f. Disadvantaged Business Enterprises:
 - i. The City encourages, but does not require, the procurement of professional service firms that qualify as disadvantaged owned business enterprises. The City's policy regarding the procurement of disadvantaged owned business enterprises is set forth in Part 7 of Chapter 23 of the City's Codified Code of Ordinances. Below is a link to the City's Administrative Code:
http://www.readingpa.gov/sites/default/files/council/ordinance/master_nco/Codified_Ordinances.pdf
 - g. Alternative approaches to the Project:
 - i. Proposers are encouraged to identify alternative approaches to the Project in Section 4(d) of the Technical Proposal as Additional Scope Items. As instructed by the RFP, the Proposer should explain the benefits and limitations of the proposed alternative as compared to the approach identified in the RFP.
 - ii. The Cost Proposal shall be based on the Project approach identified in the RFP and its attachments. If the Selected Engineer's compensation will be impacted if the City adopts the Selected Engineer's alternative approach, the Selected Engineer shall include a corresponding line item for such Additional Scope Item in the Cost Proposal as instructed in the RFP.
2. Modifications to the Proposed Contract in Attachment 4 of the RFP:
- a. The following sentence is added to the end of Paragraph A1.02.A.13:
 - i. The Pennsylvania Spatial Data Clearinghouse ("PASDA") and/or Light Detection and Ranging ("LiDAR") mapping information can be used to supplement the field surveys. If Engineer uses PASDA or LiDAR, Engineer shall confirm the accuracy of all data it uses to complete the field survey.
 - b. The following sentence is added to the end of Paragraph A2.01.B.2:
 - i. Physical monuments shall be set on all corners of the resulting parcel.
 - c. The following sentence is added to the end of Paragraph A.2.01.B.3:
 - i. Physical monuments shall be set on all corners of the resulting parcel.

CERTIFICATE OF ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM

I HEREBY CERTIFY THAT THE CLARIFICATIONS AND MODIFICATIONS
ADDRESSED BY THIS ADDENDUM HAVE BEEN TAKEN INTO ACCOUNT IN THE
PREPARATION OF MY FIRM'S TECHNICAL AND COST PROPOSAL.

Firm Name: _____

Authorized Signature: _____

Title: _____

Name: _____

Date: _____