

JOB VACANCY # JV 2018-36 (Chief Building Official)

THE POSITION OF:	Chief Building Official
DEPARTMENT OF:	Community Development
DIVISION OF:	Building and Trades
CLASSIFICATION:	Management
SALARY RANGE:	\$70,470 - \$75,000 DOQ
POSTING:	Open until filled

Qualified, interested candidates **must submit a current resume and application.** Applications and resumes can be submitted at www.readingpa.gov under employment opportunities. *Questions – Please email jobs@readingpa.gov

POSITION SUMMARY:

The Chief Building Official interprets and enforces the provisions of the City of Reading Building Code, The ICC International Building Code, the ICC International Existing Building Code, the ICC International Residential Code, the ICC International Energy Conservation Code, and the ICC Accessibility Code. Codes amended from time to time as revised by each code making organization. Position manages Building/Trades Inspectors and clerical support staff.

Typical job duties may include but are not limited to:

- Review building plans and building permit applications. Issue permits for building construction or alterations for compliance with the City of Reading Building Code.
- Conduct inspections with Building/Trades staff to ensure code compliance.
- Issue Certificates of Occupancy.
- Investigate unsafe building conditions and provide resolutions in accordance with the City of Reading Building Code.
- Develop and manage the Building/Trades Division budget.
- Provide technical information and informed opinions to design professionals, contractors, lawyers, developers, real estate agents, and building owners on building code issues and other related regulatory requirements.

MINIMUM QUALIFICATIONS:

Educational Requirements

- Must possess current Commonwealth of PA, Department of Labor and Industry or International Code Council Certifications as a Building Code Official, Commercial Building Inspector, Building Plans Examiner, and Commercial Accessibility Inspector as required by PA Act 45 of 1999 as amended, known as the PA Uniform Construction Code.
- Valid PA Driver's License

Experience

- At least 10 years experience in the building construction trade, with at least 5 years of supervisory experience.
- Plan review background required.