



CITY OF READING, PENNSYLVANIA

DEPARTMENT OF ADMINISTRATIVE SERVICES
PURCHASING DIVISION
ROOM 2-45
815 WASHINGTON STREET
READING, PA 19601-3690
(610) 655-6207

TAMMI REINHART
PURCHASING COORDINATOR

December 17, 2012

National Recovery Agency
Attn: Tiffany Riser
2491 Paxton Street
Harrisburg, PA 17111

Dear Ms. Riser:

The City of Reading has awarded the contract for the Non Utility Based Collections to National Recovery Agency.

This award is made in accordance with proposals received in the Office of the Purchasing Coordinator.

The City Solicitor will notify you when the necessary papers are ready for signature.

Sincerely,

Tammi Reinhart
Purchasing Coordinator

