

**City of Reading
Listing of Positions
For the 2010 Operating Budget**

<i>Division</i>	<i>Position Title</i>	<i>2010 # of Employees</i>
Mayor	Administrative Assistant To The Mayor	1
	MAIG Regional Coordinator	1
	Mayor	1
		3
Managing Director	Managing Director	1
	Business Analyst	1
	Executive Secretary/ Admin Aide	1
		3
Call Center	Call Center Manager	1
	Customer Service Representatives	3
		4
Human Relations Commission	HRC Executive Director	1
	HRC Investigator	2
	Secretary	1
		4
City Auditor	City Auditor	1
		1
City Council	Council President	1
	Council Member	6
	City Clerk	1
		8
Treasurer	Clerk Typist II	3
	Chief Clerk	1
		4
Finance Director	Confidential Secretary	1
	Finance Director	1
	Grant Writer	1
	Legislative Aid/Budget Analyst	1
		4
Purchasing	Purchasing Coordinator	1
		1
Accounting	Accounting & Treasury Manager	1
	Accountant	1
	Pension Administrator	1
	Revenue Accountant	1
	Accounting Clerk	1
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<i>Division</i>	<i>Position Title</i>	<i>2010 # of Employees</i>
Tax Administration		
	Tax Manager	1
	Tax Supervisor	1
	Tax Examiner	1
	EIT Analyst	1
	Tax Specialist	1
	Accounts Coordinator	1
	Secretary	1
	Delinquent Tax Collector	1
	Tax Clerk I	0
	Tax Clerk II	5
	Clerk Typist II	1
		14
Information Technology		
	GIS Analyst - Sewer	0
	GIS Coordinator	1
	Technology Support	1
	Network Analyst	1
	Developer	1
	Web Developer	1
	Service Support	1
	System Support Analyst	1
	IT Manager	1
	Lead Developer	1
		9
HR-Personnel/Pension		
	Payroll Clerk	1
	HR Floater	1
	Diversity and Information Officer	1
	Human Resources Director	1
	Human Resources Supervisor	1
	Human Resources Coordinator - Benefits	1
		6
Mailroom		
	Mailroom Clerk	1
		1
Solicitor		
	Solicitor	1
	Confidential Secretary	1
	Executive Secretary/Admin Aide/Paralegal	1
	Legal Specialist	2
		5
Public Works		
	Confidential Secretary	1
	Public Works Director	1
		2
Garage		
	Maintenance Mechanic	5
	Maintenance Worker I/Parts Person	1
	Secretary	1
	Small Engine Repairperson	1
	Foreman	1
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Engineering	Engineering Aide IV	1
		<hr/> 1
Traffic Engineering	Maintenance Worker I/Signmaker	1
		<hr/> 1
Highways	Equipment Operator II	12
	Foreman	1
		<hr/> 13
Parks	Equipment Operator II	1
	Equipment Operator III	3
	Foreman	2
	Maintenance Worker III	1
	Operations Division Manager	1
	Secretary	1
		<hr/> 9
Recreation	Recreation Supervisor	2
		<hr/> 2
Public Property	Foreman	2
	Tradesman	2
		<hr/> 4
Police - Criminal Investigations	Captain 3-3	1
	Criminal Investigator*	24
	Lieutenant	1
	Police Officer	4
	Police Officer/FTO	0
	Court Liason	0
	Sergeant	7
		<hr/> 37
Police - Special Services	Lead Clerk/Trainer	1
	Police Officer	1
	Police Officer/FTO	1
	Telecommunicator Supervisor	1
	Telecommunicator I	1
	Telecommunicator II	13
	Records Clerk	4
	Records Operations Supervisor	1
	TAC Officer	1
	Lieutenant	2
	Secretary - Police Academy	1
	Sergeant	3
	CCTV System Monitor	1
	Shift Supervisor	1
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Police - Patrol		
	Captain*	2
	Lieutenant	4
	Police Officer*	88
	Police Officer/FTO	6
	Sergeant	18
		118
Police - Patrol PMI		
	PMI Administrator	1
	Chief Clerk	1
	PMI Supervisor	3
	Health and Safety Clerks	3
	Property Maintenance Inspector	15
		23
Police - Administration		
	Chief of Police	1
	Deputy Chief of Police	1
	Confidential Secretary	1
	Lieutenant	1
	Sergeant	1
	Inspector	1
		6
Fire Administration		
	Clerk Typist II	1
	Administrative Officer	1
	Fire Chief	1
	First Deputy Chief	4
		7
Fire Bargaining Unit		
	LT Fire Prevention Officer	2
	Fire Marshal	1
	Lt Fire Training Officer	1
		4
Fire Suppression		
	Second Deputy Chief	4
	Firefighter IV	87
	Firefighter III	5
	Firefighter II	0
	Firefighter I	0
	LT Fire Suppression Officer	4
		100
Fire EMS		
	Deputy Chief/EMS Mgr	1
	EMS Lieutenant	4
	Paramedic	13
	Transport Coordinator	1
	Wheelchair Van Driver	3
		22
CD Planning		
	Planner III	1
		1

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<i>Division</i>	<i>Position Title</i>	<i>2010 # of Employees</i>
CD - Zoning		
	Zoning Technician	1
	Zoning Officer	1
		2
CD - Trades		
	Secretary	1
	Plumbing Inspector	1
	Building Inspector	1
	Electrical Inspector	1
	HVAC Inspector	1
		5
CD - Administration		
	CD Specialist II	1
	Property Improvement Division Manager	1
	Zoning Administrator	1
	Building Official	1
		4
CD - HUD		
	CD Specialist II	0
	CD Specialist III	1
	CD/Hist Preserv Specialist	1
	Community Development Director	1
	Confidential Secretary	1
	Fiscal Officer	1
	Rehab Specialist	1
		6
Library Administration		
	Director of Libraries	1
	Assistant Director of Libraries	2
		3
Library - Circulation		
	Librarian I	1
	Librarian II	1
	Librarian III	1
		3
Library - Reference		
	Librarian II	4
	Librarian III	1
		5
Water Administration		
	Foreman	1
	Customer Service Rep.	2
	GIS/CAD Technician	1
	Engineering Aide III	1
	Distribution Engineer	1
		6

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Water Collection		
	Equipment Operator I	1
	Equipment Operator II	1
	Equipment Operator III	1
	Foreman	1
	Maintenace Worker II	6
	Superintendent	1
		11
Water Purification		
	Dewatering Technician	1
	Lab Technician	1
	Chief Operator	1
	Clerk Typist II	1
	Foreman	1
	Lab Supervisor/Bact.	1
	Maintenance Worker II	5
	Tradesman	1
	Water Plant Oper. I	0
	Water Plant Oper. II	4
		16
Water Distribution		
	Equipment Operator II	3
	Field Investigator	3
	Foreman	3
	Foreman - Meter	1
	Foreman - Mechanic	1
	Foreman - Crew	0
	Foreman - Main Crew	2
	Foreman - Service Crew	2
	Maintenance Mechanic II	1
	Maintenance Worker II	8
	Maintenance Worker III	6
	Superintendent	1
		31
Self - Insurance		
	Risk and Safety Coordinator	1
	OCIP Coordinator	1
		2
Self - Insurance		
	Risk and Safety Coordinator	1
	OCIP Coordinator	1
		2
Sanitary Sewers		
	System Superintendent	1
	Foreman	2
	Equip Op II	15
	Maint Worker III	1
	Maint Mechanic	1
	Engineer Aide IV	0
	Engineer Aide III	1
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WWTP		
	Maint Supv	1
	Belt Press Op I	2
	Belt Press Op II	1
	Cert Oper/Shift Sup	6
	Chemist	0
	Operations Supv	1
	Elec/Elect Field Eng	1
	Elec/Inst Tech	1
	Utilities Div Manager/Environ	1
	Utility Engineer	1
	Utility Clerk Typist	1
	Env Prog Coord	1
	Equip Op II	1
	Lab Supv	1
	Lab Tech	5
	Maint Worker II (Mech)	3
	Maint Worker III	4
	Pump Tender (Fritz Is)	4
	Maint Mechanic	1
	Secretary	1
	Serv Utility Person	7
	Sew Plant Op I (6th St.)	4
	Sew Plant Op I (Fritz Is)	0
	Sew Plant Op II (Fritz Is)	4
	Superintendent	1
	Tradesman (Elec)	2
		55
Recycling		
	Solid Waste Supervisor	1
	Clerk Typist II	1
	Solid Waste Coordinator/Environmentalist	1
		3
Number of Full Time Employees		638

*NOTE: (2) Criminal Investigator, (1) Patrol Captain and (2) Police Officer positions will become vacant in 2010 and will not be filled. The 2010 position listing includes these positions.