



Codes Services  
Building/ Trades Division  
815 Washington Street , RM 3-10  
Reading, PA 19601-3690  
(610) 655-6284

April 29, 2010

**REQUIREMENTS FOR TRADES TESTING**

All applications for license testing for the City of Reading must be completely filled out and **NOTARIZED**.

The proper fee **MUST** accompany the application, see the fee schedule below.  
In Addition, copies of the following **MUST** be attached as applicable.

**MASTER ELECTRICIAN, MASTER PLUMBER, MECHANICAL CONTRACTOR**

Proof of possession of a City of Reading Journeyman license for 2 years

**OR**

Proof of employment as a Journeyman in another jurisdiction for 2 years

**JOURNEYMAN ELECTRICIAN, JOURNEYMAN PLUMBER, MECHANICAL JOURNEYMAN**

PA Apprenticeship and Training Council – Apprenticeship Agreement

**OR**

PA Apprenticeship and Training Council – Certificate of Completion of Apprenticeship

**AND**

Proof of completion of 4 years of approved apprenticeship training, consisting of at least 2000 work hours per year.

**AND**

Proof of instruction in subjects related to each trade for the hours required by each trade during the 4 year apprenticeship by an accredited educational provider.

Each Trade Board will have the discretion to decide whether or not to allow candidates to take their respective test in April before the completion of the 4<sup>th</sup> year. Candidates should inquire as to each Board's respective rules regarding early testing, at the beginning of their 4<sup>th</sup> year.

**OR**

Proof of a minimum of 8 years of work experience under a Licensed Master Electrician, Master Plumber, or Mechanical Contractor

For all other license classifications or reciprocal licenses, contact the appropriate trades inspector for testing and licensing requirements.

**FEE SCHEDULE**

	<b><u>RECIPROCAL</u></b>	<b><u>TESTING</u></b>	<b><u>ANNUAL</u></b>
MASTER/CONTRACTOR	\$100.00	\$100.00	\$90.00
JOURNEYMAN	\$75.00	\$75.00	\$50.00