



CITY OF READING, PENNSYLVANIA

Building/Trades Division
815 Washington Street Room 3-10
Reading, PA 19601-3690
(610) 655-6284

CONTRACTORS INSURANCE

CERTIFICATE OF INSURANCE

All Contractors are required to have an updated Certificate of Insurance on file with the Property Improvement & Preservation Division as follows:

Prior to the issuance of any permit, the Contractor shall deposit and execute to the Property Improvement & Preservation Division of the City, a Certificate of Insurance establishing that the Contractor is currently covered by a reputable Insurance Company, licensed to do business in the Commonwealth of Pennsylvania. The Contractor shall be covered for:

PROPERTY DAMAGES, in the amount of not less than FIFTY THOUSAND DOLLARS (\$50,000.00) for any one claim and not less than ONE HUNDRED THOUSAND (\$ 100,000.00) for multiple claims, arising from the same undertaking.

BUSINESS LIABILITY INSURANCE, in the amount of not less than ONE HUNDRED THOUSAND DOLLARS (\$ 100,000.00) for any one claim and not less than THREE HUNDRED THOUSAND DOLLARS (\$ 300,000.00) for multiple claims, arising from the same undertaking.

WORKMEN'S COMPENSATION, the Certificate shall be for Continuous Coverage unless cancelled by the Insurance Company. At which time, the Property Improvement & Preservation Division shall be notified in writing, thirty (30) days prior to the cancellation by said Insurance Company.

TRADES PERMIT FEE SCHEDULE

SECTION 108.2

Amended on April 26, 2004

All tradespersons shall pay the following permit fee prior to commencing work or performing services in or upon all premises within the City based upon aggregate cost of labor and materials:

<u>PERMIT FEE - LABOR and MATERIALS</u>	<u>FEE</u>
\$.00 to \$ 250.00	\$ 12.00
250.01 to 500.00	20.00
500.01 to 1000.00	30.00

Fees in excess of the first one thousand dollars (\$ 1000.00) shall be Seven Dollars and Fifty Cents (\$ 7.50) for each additional Five Hundred Dollars (\$ 500.00) or part thereof.

ADDITIONAL FEE OF \$4.00 FOR EACH PERMIT ISSUED