

Youth Commission
Wednesday, July 9, 2025
Hybrid / Penn Room
6:00 pm

Members Present – A. Ramirez, M. Tavaréz – in person and A. Morales, D. Perez, J. Aponte - virtually

Others Present – S. Smith in person and W. Butler - virtually

CALL TO ORDER

The meeting was called to order at 6:04 pm by Ms. Tavaréz. She stated that a quorum is present.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Motion was made by Ms. Perez (via the chat feature), seconded by Ms. Ramirez, to approve the March 5, 2025, April 2, 2025, and May 7, 2025 meeting summaries. Motion carried unanimously.

TREASURER'S REPORT

Ms. Smith stated that no additional purchases have been made and the remaining 2025 allocation is \$9,893.03.

SOCIAL MEDIA REPORT

Using the chat feature, Ms. Aponte stated that she has no update. She stated that she still does not have the Instagram log in information.

Ms. Tavaréz noted the need to get this information from Ms. Arias. Using the chat feature, Ms. Aponte stated that the information provided to her by Ms. Arias is not the correct information.

Ms. Tavaréz stated that she will follow up with Ms. Arias.

There was a discussion about the possibility of having to create a new account.

RECRUITMENT VIDEO UPDATE

Ms. Tavaréz stated that she will review the current video and determine how to move forward with a new video.

EVENT PLANNING

- Back to School Event

Ms. Tavaréz noted her hope to hold a back to school meet and greet event at RHS. She suggested that it be held in the gym and that there be music and vendors. She suggested that the event be held a week or two before school begins.

Ms. Smith stated that she will contact the School District about permission to use the gym.

Ms. Tavaréz and Ms. Ramirez will plan the event.

- National Night Out – Tuesday, August 5 from 5 – 8 pm in the 400 & 500 blocks of Penn St

Ms. Smith described the event.

Ms. Tavaréz suggested that the Commission have games and do face painting.

Ms. Smith was asked to complete the registration form.

- 6th Ward Block Party – Saturday, September 13 from noon – 5 pm at Lauer's Park Elementary School

Ms. Tavaréz stated that the organizers have requested that the Commission do face painting at this event.

Ms. Smith was asked to follow up with the organizers.

OLD BUSINESS

- Adopt-a-Block

Ms. Tavaréz stated that she will be compiling the new cleanup schedule.

Ms. Aponte disconnected from the meeting at this time.

NEW BUSINESS

- Membership Term Review

Ms. Smith reviewed members whose terms have expired and noted the need to complete the required application form and to provide background clearances for those over 18 years old.

- Election of Officers

Ms. Tavaréz noted the need to elect officers for the next year. She stated that she will discuss this via the group chat to see who is interested in serving as an officer.

Ms. Smith reminded all that a quorum needs to be present to hold the election.

- District 4 Community Event

Mr. Butler stated that he will be holding a back to school event at College Manor Pool the week before school begins. He requested that the Youth Commission participate and stated that he will provide details as plans move forward.

NEXT MEETING

Ms. Smith stated that the Commission must meet at least once every three months. She stated that the meeting details can be flexible but that they must be advertised.

Ms. Tavaréz stated that she will start a discussion about upcoming meetings via the group chat.

Meeting adjourned at 6:36 pm.

Respectfully submitted by
Shelly Smith, CMC
Deputy City Clerk