

First Energy Stadium Commission

Annarose Ingarra-Milch – Chairperson
James Schlegel – Secretary/Vice Chair
Rick Mountz-Member
Justin Choate - Member
Strat Marmarou – City Council Liaison
Cindy Castner – DPW Liaison

Stadium Commission Meeting

Date: May 27, 2020

Location: First Energy Stadium

Present: Annarose Ingarra-Milch, James Schlegel, Rick Mountz & Justin Choate (via phone)

Absent: Strat Marmaou & Cindy Castner

Submitted by: James Schlegel, Secretary

Order of Business

I. Call to Order

- Meeting was called to order by Chairperson Annarose Ingarra-Milch at 7:00pm. Justin Choate was introduced as our newest member.

II. Approval of Minutes

- Minutes of the January 22, 2020 meeting were presented and a motion was made to accept the minutes as read. The Secretary will forward the approved minutes to the City Clerk.

III. Introduction of New Commission Member

- Justin Choate was introduced by the Chairperson. Justin shared some of his background and the reason why he wanted to serve on the Commission. It was noted that Michael Shorn has also been approved to serve as a Commission, he will be contacted by the Secretary.

IV. Old Business

- Ms. Castner has diligently been overseeing all the CIP's at the Stadium. In the later part of 2019, the Chairperson, Ms. Castner, Scott Hunsicker and Matt Hoffmaster met to prioritize projects. The Chairperson spoke with Scott and then via email. Mr. Hunsicker provided the following maintenance repair updates. Some work has been completed by DPW and some outsourced.
 1. Keys – The stadium has been re-keyed, save for three final fob locks. Matt is working with Cindy, in hopes that we will still add those three final fob locks during the 2020 calendar year.
 2. Drink rails on the Deck – completed
 3. Roof above the beer stand – completed
 4. HVAC press box – completed
 5. 3B picnic canopies – almost completed – still need to be hung in place by the company that re-wrapped them – currently stored at the stadium. Coronavirus delayed the installation, Matt will coordinate with the awning company to complete the work when appropriate to do so.
 6. Field Lights replaced for 2020 season – there are usually 4-10 lights out each preseason. Matt and Cindy were coordinating to have that work done, but the work did not take place because of the delay to the

season. Depending on what happens with MILB and the 2020 season, we might not want to have that work done until March of 2021. Matt will be prepared to work with Cindy on that, once more clarity comes to when our next R-Phils game will be (summer 2020, or more likely spring of 2021).

7. Pool decking replaced - \$60K trade from AD Moyer (trade value provided by R-Phils to AD Moyer in exchange for the material, so no cost for materials to the City). Labor for the job to be paid by the City to Burkey construction (\$55K). That process is ongoing, and we believe Burkey is set to do the work in early June.

8.

V. New Business

- All Commission Members stated that they have completed the "Statement of Financial Interest" and returned it to the City Clerk.
- The Chairperson is working with the City Clerk to refine some of the language in the Ordinance regarding the transfer of allotted funds from the DPW account to the Fightin Phils organization. It is being reviewed by the city legal department.
- The Commission discussed the upcoming transfer of leadership within the Commission. The current Chairperson's term on the Commission expires in August and she has decide not to reinstate. In accordance with procedures, the VP/Secretary will assume the Chairmanship and the VP/Secretary may be appointed. An election is to be help at the next scheduled meeting.

VI. Miscellaneous

- New keys to the RBI Room were made and the Chairperson and Vice-Chairman/Secretary were assigned keys. It was noted that as we move into the future that accountability of keys needs to be a top priority.
- The Commission members selected August 26, 2020 to be the date for the make-up meeting which was cancelled due to the Covid-19 virus.

A motion was made to adjourn and the meeting concluded at 7:36 pm, the next meeting of the Commission is scheduled for June 24, 2020.