

RSTC Minutes for October 19th, 2020

Meeting called to order at 1815 hours by Mr. Kissinger, Jr.

Special Notes:

- Meeting was held at Public Works in the lunch room with social distancing measure in place. All the necessary safety precautions were in place and all participants wore Mask.

1. Attendance:

- a. Lester Kissinger, Jr. – City Arborist, Shade Tree Administrator / Chair
- b. Robert Reimer – Member
- c. David Moodhart – Member
- d. Margaret Yevics – Member
- e. Thomas Ryan – Member
- f. Donna Reed – City Council, **ABSENT**
- g. Jeff Thompson – Support
- h. John Denick – Support, **ABSENT**
- i. Kyle Zeiber – Public Works Operations Manager - **ABSENT**

2. Presenters / Guests:

- a. None

3. Review of the minutes from September, 2020

- a. Motion to approve the September minutes made by Mr. Ryan, seconded by Ms. Yevics
 - i. All in favor. 4 Y, 0 N

4. Report of permits

- a. For September, 2020
 - i. Removals – 12
 - ii. Pruning – 4
 - iii. Planting – 3

5. Arborist Report

- a. Classes Attended
 - i. None
- b. Letters sent to Property owners
 - i. None for the month September
- c. Notice of Violations Issued
 - i. 16 for either hazards, pruning, removals or other violations for the month of September
 1. 1 – have be moved to citation
 2. 24 – still pending court since the start of the year
 3. 51 – cases have been closed

- d. Adopt-a-Tree
 - i. 0 – Adopt-a-Tree agreements for Fall of 2020
 - ii. 1 – Letter of interest for Spring 2021
- e. Invoices
 - i. 0 – to property owners
 - ii. 2 – for In House work during September totaling \$3,270.00
 - 1. This work consisted of lighting repair at City Park, and Tree Removal at Schlegel Park
 - iii. 5 – Contractor Invoices for August totaling \$43,405.65
 - 1. These work orders consisted of work performed at Pendora, Neversink, Eglemans (started), and City Park
 - 2. Pending work order remains for Front & Schiller
- 6. Request for Variance in having to replant
 - a. None
- 7. Review of Zoning Plans
 - a. 810 Windsor Street – 7 new trees to be installed within the parking lot area upon rehabbing of the building into commercial and apartments.
- 8. Old Business
 - a. Park Assessments
 - i. Mr. Kissinger states the assessments continue. He notes Nolde Pines has recently finished Pendora, Neversink and City Park (hazardous removals).
 - ii. Mr. Kissinger states Egleman Park has been started. He states 30 +/- trees have been flagged for removal along with extensive pruning work to be formed
 - b. Mr. Slifko – Memorial Stone
 - i. Mr. Kissinger states the Centre Park Committee reached out about moving this forward.
 - 1. Updates to be provided at a later time. Awaiting a meeting date.
- 9. New Business
 - a. Budget:
 - i. Mr. Kissinger note no significant changes to the budget since last month's meeting. He provides an update to where things currently stand up to the end of September.
 - b. Spotted Lantern Fly
 - i. Mr. Kissinger states SLF is active but not as bad as in the years past. He states he has received some calls questioning there life cycle and population concerns in the Northwest section of the City.

- c. Capital Budget 2020
 - i. Mr. Kissinger the plan is to use the \$100,000 allocated for this year's work. He notes currently it looks like this amount will need to be rolled into next year.
 - ii. Mr. Kissinger states the assessment of the trees along 5th Street from Canal north to the City Line have been completed. He states this project is currently out to bid and advertised on the City's Website with anticipated bid opening scheduled for November 16th at 3pm.
- d. Tree Care Contract 2021
 - i. Mr. Kissinger states notification has been made to the purchasing office for contract extension / renewal
- e. Pesticide Contract 2021
 - i. Mr. Kissinger states notification has been made to the purchasing office for contract extension / renewal
- f. Centre Park
 - i. Mr. Kissinger read an email from Mr. Lauter. He states a meeting will be established to meet in the park and discuss a plan moving forward to address their concerns with tree replacement.
- g. Planting Projects
 - i. Mr. Kissinger notes the need to plan for next year's tree plantings. He states he would like to perform large planting projects in City Park, Centre Park, and Eglemans.
 - ii. Mr. Kissinger explains he has chosen these parks due to the amount of trees either lost or removed over the last couple of years. He states he believes two dozen or more trees can be planted at each location.
 - iii. The commission agrees a planting project should be done of large scale and that this should be revisited for spring of 2021.

10. Information:

- a. Mr. Kissinger states he continues working to address the commission concerns. He asked if anyone had anything new to present.
 - i. No one had any comments at this time.
- b. Mr. Kissinger states the next meeting is scheduled for November 16th, 2020 at 1800 hours.

11. RSTC Observations / Concerns:

- a. None

Motion to adjourn was made by Ms. Yevics, seconded by Mr. Moodhart at 1920 hours