

RSTC Minutes for November 4th, 2024

Meeting called to order at 1611 hours by Mr. Kissinger, Jr.

Special Notes: None

1. Attendance:
 - a. Lester Kissinger, Jr. – City Arborist, Shade Tree Administrator / Chair
 - b. Lori Bellman – Member
 - c. Thomas Ryan – Member – **ABSENT**
 - d. Pamela Gockley – Member
 - e. **Vacant – Member**
 - f. **Vacant – Member**
 - g. Melissa Ventura – City Council -**ABSENT**
 - h. David Moodhart – Support - **ABSENT**
2. Presenters / Guests:
 - a. None
3. Review of the minutes from October 2024
 - a. Motion to approve made by Lori Bellman, seconded by Pamela Gockley
 - i. All in favor, no objections
4. Report of permits for 2024
 - a. Removals: forty-eight
 - b. Pruning: eighteen
 - c. Plantings: ninety-two
 - d. Treatment none
5. Arborist Report
 - a. Classes Attended
 - i. Dale Carnegie Leadership Training
 - b. Letters sent to Property owners for October 2024.
 - i. None
 - c. Notice of Violations Issued
 - i. Three for either hazards, pruning, removals or other violations from October.
 1. (2) moved to Citation.
 2. (3) for re-inspection coming up.
 3. (4) Cases pending Court for the year of 2023
 4. (29) closed cases in 2024

- d. Adopt-a-Tree.
 - i. 1 – Adopt-a-Tree agreements for Spring of 2025
- e. Invoices for 2024
 - i. 0 – to property owners
 - ii. In Housework totaling \$ 71,343.00 for the year
 - 1. In housework is varies jobs performed on city property and or emergency call outs. Varies jobs include pruning, removals, and storm clean up.
 - a. Most recent work
 - i. Tree Planting Schlegel, EJ Dive, City Park
 - iii. Contractor Invoices totaling \$ 98,059 for the year.
 - 1. Most recent jobs:
 - a. Centre Park Stumps
 - b. City Park Removal & Stumps
 - c. S. 14 ½ Street
 - d. City Park Oak Tree
 - e. Pagoda
 - f. Rear of Bandshell
- 6. Request for Variance in having to replant.
 - a. None
- 7. Review of Zoning Plans
 - a. Alvernia American House Land Development Plan
 - b. McDonald's N. 9th & Spring Land Development Plan
 - c. Carpenter Technology
 - d. 19th Ward Pump Station Land Development Plan
- 8. Old Business
 - a. Park Assessments
 - i. Mr. Kissinger states the other oak tree near the playground will be scheduled to be removed in City Park.
 - b. Capital Budget 2024
 - i. Renewal of the Deer Management Plan with USDA for 2024-2025 season
- 9. New Business
 - a. Budget:
 - i. Mr. Kissinger reviewed the current 2024 budget. States he has not heard any updates pertaining to the 2025 budget but notes the overall review with City Council went well.

- b. Planting Projects for Fall
 - i. All numbers are tentative until sites are all marked.
 - 1. Schlegel Park – 29 new trees
 - 2. EJ Dives – 12 new trees
 - 3. City Park – 8 new trees
- c. Arbor Day 2025 will be the City's 40th year taking part.
 - i. Ideas
 - 1. Community outreach / engagement, School outreach / engagement, Proper planting education for children and adults
- d. Contracts
 - i. Nothing to report.

10. Information:

- a. Mr. Kissinger says the next meeting will be Monday, January 13th, 2025, at 1600 hours.
 - i. Kissinger notes no meeting in December as this meeting will be replaced with either a lunch or dinner. Further discussions to be had on date and time by email.
- b. Mr. Kissinger provides a brief update on the MP3 initiatives with regards to the trail feasibility study and forester management plan.

11. RSTC Observations / Concerns:

- a. None.

12. Adjournment:

- a. Motion to adjourn by Lori Bellman, seconded by Pam Gockley at 1720 hours.