

RSTC Minutes for March 21st, 2019

Meeting called to order at 1815 hours by Mr. Kissinger, Jr.

1. Attendance:
 - a. Lester Kissinger, Jr. – City Arborist, Shade Tree Administrator
 - b. David Moodhart – Member - Absent
 - c. Robert Reimer – Member, Acting Chairman
 - d. Jeff Thompson – Support
 - e. Margaret Yevics – Member
 - f. John Denick – Support
 - g. Thomas Ryan – Member
 - h. Ralph Johnson – Public Works Director
2. Presenters / Guests:
 - a. None
3. Review of the minutes from February, 2019
 - a. Motion to approve the minutes was made by Mr. Reimer, seconded by Ms. Yevics.
 - i. All were in favor. 3y, 0n
4. Report of permits
 - a. For February, 2019
 - i. Removals – 5
 - ii. Pruning – 0
 - iii. Planting – 0
5. Arborist Report
 - a. Classes Attended
 - i. Penn Del Shade Tree Symposium
 - b. 0 – Notifications for hazards, pruning, or violations sent out to the property owners
 - c. 3 – Notice of Violations issued for hazardous trees, vacant pits
 - d. 2 – Adopt-a-Tree Agreement for Spring of 2019
 - e. 0 – Invoices to property owners for failure to comply
 - f. 1 – Invoices for In House work during February 2019 totaling \$890.00
 - g. 4 – Contractor Invoices for February 2019 totaling \$13,960.67 (Nolde Pines)
 - h. 0 – Letters of interest received for the Spring 2019 Adopt-a-Tree
6. Request for Variance in having to replant
 - a. None
7. Review of Zoning Plans
 - a. None

8. Old Business

- a. Ordinance:
 - i. Mr. Kissinger states the ordinance is still with legal. He states he is working with Mr. Johnson to get this back so the Commission can review.
 - 1. Tabled
- b. Budget:
 - i. Mr. Kissinger gave a brief over view of the budget to date. A mid-year review will occur in July
- c. Memorial Tree for Mr. Slifko
 - i. Mr. Kissinger provided the measurement of the triangle at 3rd and Douglass St.
 - ii. Mr. Denick spoke about his vision for this area noting to leave the existing trees. Possible look to remove the existing grass, install chip walkway 6 foot wide, much, two steps one at each end, and discussed the type of plants to be used.
 - 1. Examples: Red Buds rising sun, low growing shrubs, native plants, and things that are low maintenance.
- d. Mr. Kissinger questioned Mr. Johnson on PennDot set back. Mr. Johnson states we would need to clarify this information with a traffic engineer.
- e. 908 Rose St.
 - i. Mr. Kissinger notes he received a 25 page Arbitration request about the appeal the commission ruled on. Copies have been distributed.
 - ii. Mr. Johnson notes that if the commission stands by their decision that they should direct Mr. Kissinger to draft a letter for their review and have it back to council before noon Monday.
 - 1. Mr. Reimer agrees and states the commission stand by their decision of upholding the notice. He states the commission is open to discuss there decision with council if they have any question.
 - iii. Mr. Kissinger states he will draft a letter and have it for Mr. Reimer to review Monday morning before submitting to City Council.

9. New Business:

- a. 2019 Ash Tree Treatment Program
 - i. Mr. Kissinger states he finalized the Ash Treatment list for 2019. He notes this will be the beginning of the second round of treatments for this group of trees with the first round occurring in 2016.
 - 1. Mr. Kissinger states 5 contractors were solicited to provide a bid for this work. He states all bids are due by the close of business on March 22nd.
 - a. He states he has received two so far and will review in detail come Monday to make a decision on who to award to treatment contract to.

- b. Stump Grinding
 - i. Mr. Thompson asked where things stand. Mr. Kissinger states he has a list together and once caught up will begin assigning the work.
- c. Arbor Day, April 26th, 2019
 - i. Mr. Kissinger reminded everyone of the date and asked for some ideas.
 - ii. Mr. Johnson notes the need to do something different instead of the same thing year after year.
 - 1. Mr. Reimer agrees.
 - iii. Mr. Kissinger states he will take a look at the stump list and suggest if there is a block with multiple stumps have them grinded out and doing a mass planting on the block for Arbor Day.
 - 1. The Commission agrees noting that's a good idea.

10. Information:

- a. None

11. RSTC Observations / Concerns:

- a. None

Motion to adjourn was made by Ms. Yevics, seconded by Mr. Ryan at 1930 hours.