

RSTC Minutes for February 21st, 2019

Meeting called to order at 1810 hours by Mr. Kissinger, Jr.

1. Attendance:

- a. Lester Kissinger, Jr. – City Arborist, Shade Tree Administrator
- b. David Moodhart – Member
- c. Robert Reimer – Member, Acting Chairman
- d. Jeff Thompson – Support
- e. Margaret Yevics – Member
- f. John Denick – Support
- g. Thomas Ryan – Member
- h. Ralph Johnson – Public Works Director

2. Presenters / Guests:

- a. Mike Lauter – Centre Park
 - i. Mr. Lauter states the Centre Park Committee is in the process of creating a Master plan for the park in general. He notes the Committee had a thought about in cooperating an area for Mr. Slifko Memorial.
 - ii. Mr. Lauter states there is an endowment left by Mr. Slifko parents after their passing for tree plantings to occur in the North West section of the City. He states this is only to be used for trees to be planted in this section. He states that when Mr. Slifko needed to be reimbursed for material or renting of equipment this is where the money came from. He states there is \$3,000 left in that account and can be used for anyone who would take on continuing that work. Mr. Lauter states the Centre Park Committee is responsible to manage these funds.
 - iii. Mr. Lauter states that Mr. Slifko estate has also been left to the Centre Park Committee. He states that once everything is paid the remaining money is also to go towards the efforts of tree planting in the North West section of the City. He states he is not sure what will be left once things are final but believes it will be a decent amount of money. He states it could be used for the memorial or other tree planting efforts.
 - iv. Margaret notes that the Shade Tree Commission should take the lead for doing the Memorial. She believes that there needs to be continuous push to keep this project moving.
 - v. Mr. Denick agrees and notes he will assist with the design and planning.
 - 1. Mr. Kissinger states he will reach out to Mr. Denick over the next two weeks to setup a date and time to meet at the proposed location of Centre Ave and Douglass Street Triangle to take measurements and evaluate the current trees (Tulip Poplar, and Crab Apple) at this location.
 - vi. Mr. Lauter notes that he likes the idea of using that triangle. He states he will bring the Centre Park Committee up to speed at their next board meeting to be held the second week in March.

1. Mr. Kissinger states he will keep Mr. Lauter in the loop as progression is made with any efforts moving forward.
 - vii. Mr. Lauter asked who sits on the Memorial review Committee.
 1. Mr. Johnson states himself, Robert Evan, Linda Keller, Amy Johnson, David Hunter, Derr, and Dale G.
 - viii. Mr. Lauter thanked everyone for their time and left the meeting at this time.
3. Review of the minutes from January, 2019
 - a. Motion to approve the minutes was made by Mr. Reimer, seconded by Mr. Thomas.
 - i. All were in favor. 4y, 0n
 4. Report of permits
 - a. For January, 2019
 - i. Removals – 4
 - ii. Pruning – 0
 - iii. Planting – 0
 5. Arborist Report
 - a. Classes Attended
 - i. Eastern Pa Golf, Landscaping, and Lawn Conference
 - b. 1 – Notifications for hazards, pruning, or violations sent out to the property owners
 - c. 2 – Notice of Violations issued for hazardous trees, vacant pits
 - d. 1 – Adopt-a-Tree Agreement for Spring of 2019
 - e. 0 – Invoices to property owners for failure to comply
 - f. 5 – Invoices for In House work during January 2019 totaling \$31,230.00
 - g. 5 – Contractor Invoices for January 2019 totaling \$22,789.05 (Nolde Pines)
 - h. 2 – Letters of interest received for the Spring 2019 Adopt-a-Tree
 6. Request for Variance in having to replant
 - a. None
 7. Review of Zoning Plans
 - a. Mr. Kissinger spoke about 3 plans he reviewed and had no objection in allowing them to move forward in the process. These locations were: Barley Square Apartments to be built at S. 2nd and Chestnut Streets, the D.S. Smith Packright Center, and the Satellite Citizen Bank at N. 6th and Greenwich Street
 - i. Mr. Kissinger states everything looked good with a few minor concerns to which he advised the planning commission of to address during their meeting.

8. Old Business

a. Ordinance:

- i. Mr. Kissinger states the ordinance is still with legal. He states he is working with Mr. Johnson to get this back so the Commission can review.

b. Budget:

- i. Mr. Kissinger gave a brief over view of some changes in the budget. He states he will have the paperwork together for next month meeting to provide a better review.

9. New Business:

a. 2019 Ash Tree Treatment Program

- i. Mr. Kissinger states he finalized the Ash Treatment list for 2019. He notes this will be the beginning of the second round of treatments for this group of trees with the first round occurring in 2016. He states upon review and updating of the list 3 trees were lost after removal occurring by the property owners without obtaining permits.
 1. Mr. Kissinger states he has put these properties on notice and is awaiting response.
 2. Mr. Kissinger states 5 contractors were solicited to provide a bid for this work. He states all bids are due by the close of business on March 22nd.

10. Information:

- a. None

11. RSTC Observations / Concerns:

- a. None

Motion to adjourn was made by Ms. Yevics, seconded by Mr. Reimer at 2000 hours.