

RSTC Minutes for August 14th, 2023

Meeting called to order at 1605 hours by Mr. Kissinger, Jr.

Special Notes: None

1. Attendance:
 - a. Lester Kissinger, Jr. – City Arborist, Shade Tree Administrator / Chair
 - b. Robert Reimer – Member – **ABSENT, Medical**
 - c. **Vacant – Member**
 - d. Margaret Yevics – Member
 - e. Thomas Ryan – Member
 - f. Pamela S Gockley – Member
 - g. Donna Reed – City Council – **ABSENT**
 - h. David Moodhart - Support
 - i. Jeff Thompson – Support - **ABSENT**
 - j. Kyle Zeiber – Public Works Operations Manager / Deputy PW Director - **ABSENT**
2. Presenters / Guests:
 - a. None
3. Review of the minutes from July 2023
 - a. Motion to approve made by Mrs. Yevics, seconded by Mr. Ryan
 - i. All in favor, no objections
4. Report of permits for 2023
 - a. Removals: 54
 - b. Pruning: 14
 - c. Plantings: 56
 - d. Treatment 0
5. Arborist Report
 - a. Classes Attended
 - i. EnerGov – on going
 - b. Letters sent to Property owners for the months of July.
 - i. None
 - c. Notice of Violations Issued
 - i. 5 for either hazards, pruning, removals or other violations for July
 1. (7) moved to Citation
 2. (0) for re-inspection coming up.
 3. (7) Cases pending Court for the year of 2023

- d. Adopt-a-Tree
 - i. 0 – Adopt-a-Tree agreements for Fall of 2023
 - ii. 1 – Letter of interest for Fall 2023
 - e. Invoices for 2023
 - i. 0 – to property owners
 - ii. In Housework totaling \$69,388 for the year
 - 1. Recent work being storm clean up:
 - a. **July**
 - i. 1900 Hessian Rd
 - ii. 000 N. 9th
 - iii. Hill Rd & Clymer
 - iv. 500 S. 11th
 - v. 800 N. 5th
 - vi. 1531 Snyder
 - vii. 1800 Holly
 - viii. 503 N. 6th (Pruning)
 - ix. 100 N. 9th
 - x. 1600 Oak Lane
 - xi. 327 N. Front
 - iii. Contractor Invoices totaling \$105,841 for the year.
 - 1. Most recent jobs:
 - a. **July**
 - i. 3rd & Spruce
 - ii. Schlegel Park
 - iii. Schlegel Pool
 - iv. City Park
 - v. Farr Rd
 - vi. Eglemans
6. Request for Variance in having to replant.
- a. None
7. Review of Zoning Plans
- a. First Energy Stadium
 - b. Wawa (N. 11th St)
 - c. 242 Warren St
 - d. 668 N. 12th
 - e. Iglesia Pentecostal Church
8. Old Business
- a. Park Assessments
 - i. Mr. Kissinger had nothing to report

- b. Capital Budget 2023
 - i. Mr. Kissinger had nothing new to report
- 9. New Business
 - a. Budget:
 - i. Mr. Kissinger reviewed the 2023 budget.
 - b. Planting Projects
 - i. Mr. Kissinger states the plan is to continue planting at Schlegel Park this fall. More details to come in the coming months.
 - c. Arbor Day 2024 will be the City's 39th year participating.
 - d. Contracts
 - i. Mr. Kissinger had nothing new to report.
 - e. Ordinance
 - i. Fees.
 - 1. Mr. Kissinger states the EAC will be reviewing and offering an opinion. More to come later.
- 10. Information:
 - a. Mr. Kissinger states the next meeting is scheduled for Monday, September 11th, 2023, at 1600 hours.
 - b. Mr. Kissinger provides a brief update on the MP3 initiatives with regards to the trail feasibility study and forester management plan.
- 11. RSTC Observations / Concerns:
 - a. No one had anything to report.
- 12. Adjournment:
 - a. Motion to adjourn was made by Mrs. Gockley, seconded by Mrs. Yevics at 1700 hours.