

CERTIFICATE OF ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM

THE CITY OF READING

ADDENDUM NO. 1

BID: RFP School Crossing Guards

DUE DATE: June 24, 2022
3:00 P.M. Prevailing Time

This addendum must be signed, attached to, and returned with your proposal to the City of Reading by the time and date indicated ABOVE.

- Q1. How many days per year will the selected contractor provide services?
- A1. Current school year runs 180 calendar days.
- Q2. What is the pay rate for the current guards, referenced on page 6 of the RFP document?
- A2. Crossing guards currently make \$15.00 per hour at 2.5 hours per day.
- Q3. Is there a labor union/contract with respect to the current crossing guard services?
- A3. No, they are at will employees and are not eligible to collect unemployment in the off season since they are only hired as part time/180 days per year.
- Q4. The statement of buyer qualifications says that the document must be notarized, but there's no place on the document for the notary to sign. Please provide a revised version of the document with the notarization area included.
- A4. Attached below.
- Q5. On page 24 of the solicitation and again on page 34, there are references to liquidated damages for not meeting a contract completion date. We have not seen liquidated damages clauses in our past and current crossing guard contracts, these appear more often in construction contracts. Does the City of Reading intend to keep this clause in the crossing guard contract?
- A5. No. You may remove the Liquidated Damages Clause.

- Q6. Do any of the contract forms shown on pages 23-34 of the RFP document need to be submitted with bidder proposals?
- A6. Performance Bond, Statement of Accepting Workers Compensation Act, Stipulation Against Liens, Indemnity Agreement and Hold Harmless
- Q7. What is the term of the contract that will be given to the selected vendor?
- A7. Three years with a possible one year extension.
- Q8. Will the required bond need to cover 100% of the dollar amount of the contract for the selected vendor?
- A8. Yes

I, HEREBY CERTIFY THAT THE CHANGES COVERED BY THIS ADDENDUM HAVE BEEN TAKEN INTO ACCOUNT.

Firm Name (Type or Print) _____

Authorized Signature _____

Title _____

Name (Type or Print) _____

Date _____

STATEMENT OF BIDDER'S QUALIFICATIONS

All questions must be answered and the data given must be clear and comprehensive. This statement must be notarized. If necessary, questions may be answered on separate attached sheets. The Bidder may submit any additional information he desires.

1. Name of Bidder: _____
2. Permanent main office address: _____
3. When organized: _____
4. If a corporation, where incorporated: _____
5. How many years have you been engaged in the contracting business under your present firm or trade name: _____
6. Contracts on hand: (Schedule these on an attached sheet, showing amount of each contract and the appropriate anticipated dates of completion.)
7. Have you ever failed to complete any work awarded to you? If so, where and why?

8. Have you ever defaulted on a contract ? _____. If so, where and why?

9. List the more important projects recently completed by your company on an attached sheet, stating the approximate cost of each, and the month and year completed.
10. List your major equipment available for this contract.

11. Describe experience in construction work similar in importance to this project on an attached sheet.

Statement of Bidder's Qualifications

12. Background and experience of the principal members of your organization, including the officers.

13. Credit available: \$ _____

14. Give Bank reference: _____

15. Will you, upon request, fill out a detailed financial statement and furnish any other information that may be required by the City?

16. (A) Have you ever been a party to or otherwise involved in any action or legal proceeding

involving matters related to race, color, nationality or religion? _____

If so, give full details. _____

(B) Have you ever been accused of discrimination based upon race, color, nationality or religion in any action or legal proceeding including any proceeding related to any Federal Agency? _____. If so, give full details

17. Name, address, phone number, and contact person at surety company who will provide bonding for this contract:

18. Name, address, phone number, and contact person at insurance company who will provide insurance coverage for this contract:

19. The undersigned hereby authorizes any person, firm or corporation to furnish any information requested by the City of Reading in verification of the recitals comprising this Statement of Bidder's Qualifications.

DATED at _____ this ____ day of _____, 20____.

(NAME OF BIDDER)

BY: _____

TITLE: _____

Sworn to and subscribed before me this _____ day of _____, 20____.

Notary Public