

MINUTES OF THE REDEVELOPMENT AUTHORITY OF THE CITY OF READING HELD ON 19TH NOVEMBER 2021

The Redevelopment Authority of the City of Reading held a Hybrid meeting on ZOOM computer application and 815 Washington Street, City Hall, 3rd Floor Conference room in the City of Reading, County of Berks, and Commonwealth of Pennsylvania, on 19TH day of November 2021.

The meeting was called to order at 5:06 p.m. by Chairman Schlegel, and on roll call, the following were present:

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| Mr. Ernest Schlegel, | Chairman, attended via Zoom |
| Mr. Wellington Santana, | Vice-Chairman, attended via Zoom |
| Mr. Thomas Caltagirone, | Treasurer/Secretary |
| Mr. Nate Rivera, | Member, attended via Zoom |
| Mr. Franklyn Fleming, | Member, attended via Zoom |

Also present were:

Mr. Jamal Abodalo, Executive Director
Ms. Rafaela Lopez, Asset Manager
Ms. Yomary Castro, Fiscal Officer, attended via Zoom
Ms. Melissa Krishock, Esq., Bingaman Hess
Ms. Sara Hailstone, Hailstone Economic, attended via Zoom
Ms. Shannon Calluori, Hailstone Economic, attended via Zoom

Consent Agenda:

Chairman Schlegel motioned to table minutes from October's meeting. Mr. Caltagirone made the motion and Mr. Santana seconded. Minutes were tabled.

Financial report:

Chairman Schlegel called for a motion to approve invoices for the month of October as prepared by the Fiscal Officer and received by the Board for the amount of \$14,937.22. Mr. Caltagirone made the motion and Mr. Santana seconded. Motion passed unanimously.

Chairman Schlegel informed the board he will be meeting with Finance committee to work on 2022 budget next week.

Old Business:

Chairman Schlegel inquired about the bidding process authorizing for an Appraiser. Mr. Abodalo explained HUD requires a proof RFP specifically assigned to properties purchased through eminent domain. This sole bidder, Associated

Realty & Appraisals, Inc. will be retained for eminent domain. Chairman Schlegel stated an action matter is not needed. Atty. Krishock agreed.

New Business

Chairman Schlegel discussed three bids received to clean 301 Washington St. Pena Construction's bid of \$650.00 which did not include a detailed description of the work being done. Baez Landscaping's bid of \$925.00 includes weed kill and removal of mattress but doesn't include trash removal. The trash does not need to be removed at the moment. Chairman Schlegel asked for a motion to approve Baez Landscaping's bid of \$925.00. Mr. Rivera made the motion and Mr. Caltagirone seconded. Motion passed unanimously.

Mr. Rivera stated moving forward the bids should be more detailed when submitted to the board to keep good records. Mr. Santana requested to provide pictures before and after sent to the board.

Mr. Abodalo informed the board this is the beginning of a relationship for RRA to commence receiving funds through HUD's available programs. The first step is to develop a strategic plan. Chairman Schlegel called for a motion to approve Resolution 24-2021 authorizing Executive director to execute documents pertaining to the PY2022 CDBG funding for the residential acquisition rehab rental activity and blight remediation plan activity. Mr. Santana made the motion and Mr. Fleming seconded. Motion passed unanimously.

Chairman Report

Chairman Schlegel stated team is moving along well. He spoke to Spak regarding 301 Washington St and it's moving along as well. Next week he will be working on 2022 budget with finance committee.

Adjournment

There being no further business to be brought before the Board, a motion to adjourn the meeting was made, and all members were in favor.

Respectfully submitted by:

Asset Manager