

Reading Recreation Commission
7:09PM
3rd & Spruce Recreation Center
Minutes of the April 11, 2017 Meeting

The Reading Recreation Commission was called to order on Tuesday, April 11, 2017 at 7:09PM by Daphne Klahr.

Daphne took the roll call of members and then the board performed the Pledge of the Allegiance. There were five of nine board members present and they included Christopher Celmer, Christopher Daubert, Eddie Moran, Luke Schultz, Donald Taddei Jr. The following board members were absent: Robert Heebner Jr., Joseph Kelleher and David McCoy. Staff in attendance: Daphne Klahr, Executive Director, and Rebecca Swoyer, Business Manager (recording secretary).

Marcia Goodman-Hinnershitz entered the meeting at 7:25PM.

New Business

Presentation of Annual Audit

Kelly Godfrey, CPA from Reinsel, Kuntz, Leshner LLP was unable to attend the meeting to present the 2016 audit. Daphne handed out the Financial Statements and Supplementary Information, December 31, 2016 and 2015 and read the Report to the Board of Directors. Daphne asked the board members to review the information and if they had any questions to get in contact with her.

The packets that were handed to the board members contained the Independent Auditor's Report; Financial Statements which were: Statement of Financial Position; Statement of Activities; Statement of Cash Flow; Notes to Financial Statements and Supplementary Information: Schedule of Functional Expenses. Daphne reported that Kelly was only in the office for 1 day this year compared to 3 days last year. The Reading Recreation Commission is properly preparing its financial statements.

Election of Officers

Nomination for Chairman: Donald Taddei Jr. nominated Christopher Daubert for Chariman. Christopher Celmer seconded the motion. The Board performed a roll call of members: Christopher Celmer – yes, Christopher Daubert – yes, Marcia Goodman-Hinnershitz – yes, Eddie Moran – yes, Luke Schultz – yes and Donald Taddei Jr. – yes. Motion passed 6 – 0. The motion was approved unanimously.

Nomination for Vice-Chairman: Christopher Celmer nominated Eddie Moran for Vice-Chariman. Christopher Daubert seconded the motion. The Board performed a roll call of members: Christopher Celmer – yes, Christopher Daubert – yes, Marcia Goodman-Hinnershitz – yes, Eddie Moran – yes, Luke Schultz – yes and Donald Taddei Jr. – yes. Motion passed 6 – 0. The motion was approved unanimously.

Nomination for Secretary: Christopher Daubert nominated Donald Taddei Jr. for Secretary. Christopher Celmer seconded the motion. The Board performed a roll call of members: Christopher Celmer – yes, Christopher Daubert – yes, Marcia Goodman-Hinnershitz – yes, Eddie Moran – yes, Luke

Schultz – yes and Donald Taddei Jr. – yes. Motion passed 6 – 0. The motion was approved unanimously.

Nomination for Treasurer: Donald Taddei Jr. nominated Marcia Goodman-Hinnershitz for Treasurer. Christopher Daubert seconded the motion. The Board performed a roll call of members: Christopher Celmer – yes, Christopher Daubert – yes, Marcia Goodman-Hinnershitz – yes, Eddie Moran – yes, Luke Schultz – yes and Donald Taddei Jr. – yes. Motion passed 6 – 0. The motion was approved unanimously.

Reading 120

Daphne informed the board that the Reading Recreation Commission was approached by the Mayor's office to be involved in the Reading 120. Redesign Reading handled it last year. The Mayor's office is looking for a nonprofit agency to handle all the finances for the Reading 120. Daphne called our auditor and they stated that it would not be in our best interest to do this because the Reading 120 is not our race. The auditor also stated that it could jeopardize our 501c3 status. So the only participation the RRC will have is to run the family fun zone at the race. Pretzel City Productions will be responsible for getting sponsorship for the race.

Minutes

The minutes from the September 13, 2016 and November 9, 2016 meeting were reviewed. Eddie Moran made a motion to approve the minutes. Christopher Celmer seconded the motion. The motion was approved unanimously.

Treasurer's Report

Daphne presented the Treasurer's Report. She called attention to the board that we ended the year negative \$73,275.40. She stated that the change in personnel will help our end line item. A discussion followed regarding the Sports Coordinator Position. We are looking to fill this position but in a different capacity. This position would change to be a person working under Heather Boyer and Matthew Lubas. We are looking to ease into this position and have someone in place by summer. This position would take over rental attendant duties which would be a huge help to Heather. The salary for this position was discussed. This position will be advertised in house and in the newspaper.

Daphne reviewed the following reports: Profit and Loss budget vs. actual; Balance sheet Previous Month Comparison which compared months October and November; November and December; December and January; January and February and February and March; Administration Profit and Loss budget vs. actual; Programs Profit and Loss budget vs. actual; Tennis Profit and Loss budget vs. actual; Pool Profit and Loss budget vs. actual; Income Detail Report and Expense Detail Report.

Executive Session

At 7:29PM the board went into Executive Session to discuss personnel matters. The session was resumed at 8:12PM.

Executive Director's Report

Daphne gave a verbal Executive Director's report for November, December, January, February & March
Highlights:

1. As the board is aware the Reading Recreation Commission was named agency of the year by a national panel. She invited the board to visit our website where the remarks from the awards

banquet held in Hershey, Pa is posted. There also is a huge plaque on display in our lobby with the 2017 agency of the year award.

2. We were also named Park and Rec agency of the year for the COR Tennis program.
3. We won a state award for our “out of school time” program that we collaborated with the Friends of Reading Hospital.
4. Daphne stated that she is running for a national award where if chosen could win \$100,000 for 1st place!
5. RRC has an article listed in the Reading Public Museum magazine.
6. Daphne announced that Pablo Tejeda from the Olivet’s Boys and Girls Club is moving into another position within the company.
7. The 4 girls leadership programs are doing very well. Daphne has received requests to do this program in the high school. She stated that NEMS is having a pay it forward to pick projects to do something nice for the entire school.
8. Schlegel Park Pool is gearing up to open. There are a lot of renovations that need to be made.
9. Daphne gave a mini update on East Reading pool. There is another meeting scheduled and it will go back up for bidding.
10. There are 8 summer playground programs this year. Daphne stated that we were approached by Gillmore Henne to run a summer playground program at Barbey’s park. She stated that City Park is in question this year because the room that was available prior years is only longer available for our use. There is the possibility of using the Conservancy Building.
11. Berks Nature is leaving the Conservancy Building and Daphne was asked by the Managing Director and the Mayor’s office if the RRC is interested in that building. If we would get that building Matthew Lubas would be moved to that location. It is a perfect location for tennis and basketball. We can hold specialty classes there and art programs. We were approached to do adult painting classes.
12. We are applying for a South of Penn Task Force Grant that will provide bus trips for families to Ocean City New Jersey, Knoebels Amusement Park, Blue Marsh Lake and French Creek Park.
13. RRC is implementing a summer basketball league with 100 boys at 3rd & Spruce.
14. We have the Great American Clean Up on April 22nd. The Wyomissing Foundation has given us money for this clean up.
15. Wyomissing Foundation is giving \$25,000 to complete facade projects around 3rd & Spruce. Dean Rohrbach is heading the project.
16. The security cameras are finally being completed.
17. We are updating the website, sending out all our flyers and accepting registrations.
18. Marcia talked about Pendora Park and the condition of the basketball backboards. There are also issue with lighting and fencing.
19. Daphne reminded the board that the hoagie fundraiser is April 21st. Daphne will send out the cost of everything to the board members. We need help making and delivering the hoagies. This fundraiser pays for all our summer playground field trips and basketball traveling costs.
20. Daphne reported that BCIU has been working with us on transportation prices.

Adjournment

There being no further business to be brought before the board, Christopher Celmer made a motion to adjourn the meeting at 8:42PM. Eddie Moran seconded the motion. The motion was approved unanimously.

Upcoming meetings:

August Recreation Commission Meeting – Tuesday, August 8th at 7:00PM, 3rd and Spruce Recreation Center.

Respectfully submitted,
Rebecca Swoyer
Recording Secretary