



SIDEWALK EXCAVATION APPLICATION

The City of Reading
 Department of Public Works
 503 N. 6th Street | Reading, PA 19601
 (610) 655-6285

1. SIDEWALK EXCAVATION APPLICANT CONTACT INFORMATION (COMPLETE ALL APPLICABLE INFORMATION)

| | |
|---|---|
| Applicant Name: | Contractor Name: |
| Company: | Company: |
| Mailing Address (include City, State, Zip): | Mailing Address(include City, State, Zip): |
| Project Supervisor/Point of Contact (POC): | Project Supervisor/Point of Contact (POC): |
| POC Mobile Phone Number: | POC Mobile Phone Number: |
| POC Office Phone Number: | POC Office Phone Number: |
| POC Email Address: | POC Email Address: |

2. PROJECT DESCRIPTION

| |
|----------|
| Summary: |
| |

3. WORK DESCRIPTION (COMPLETE ALL APPLICABLE INFORMATION)

| Sidewalk Excavation | |
|--|--|
| <input type="radio"/> Where: _____ _____ <input type="radio"/> Number of Cuts: _____ <input type="radio"/> Total Sq. Ft. of Cuts: _____ <input type="radio"/> For Your Protection Please Attach Pre-Construction Photos? Y or N/A | <input type="radio"/> Purpose: _____ _____ <input type="radio"/> Add'l Permitted Project Utility Service(s)?: (if yes, please provide Type(s) of Permit below) _____ |

4. PROJECT TIMELINE

Desired Start Date (mo/day/year): _____

Anticipated Completion Date: _____

(if applying for a sidewalk permit, consider entirety of the project)

5. TERMS AND CONDITIONS

- (A) *By granting this permit is the City of Reading does not waive rights or powers of ownership, management, maintenance, and/or control over the public right-of-way, and any use of said right-of-way is revocable by order of the Public Works Director and shall be in accordance with all laws, rules, and regulations. This issuance of this permit by the City is not intended to, nor shall it, grant or assign any real or personal property right or title in or to the right-of-way in the City of Reading to the applicant.*
- (B) *Sidewalk replacement, including trench fill material shall conform to the standards and specifications of the City current on the date of approval of this permit. The applicant shall restore all areas disturbed by his/her operations to their original or better condition. The Public Works Director, or designee, shall approve all work in the City in advance and upon final restoration.*
- (C) *A copy of this permit must be placed on site during the hours of activity for the duration of the period stated on the approved permit.*
- (D) *The Permittee agrees to defend, indemnify, and hold harmless the City of Reading, its officials, officers, employees, and agents against: (1) any liability, claims, causes of action, judgments, or expenses, including reasonable attorney fees, resulting directly or indirectly from any act or omission of the Permittee's use or occupancy of the sidewalk and/or public right of way; and (2) all loss by the failure of the Permittee to fully or adequately perform, in any respect, all authorizations or obligations under the Permit.*
- (E) *Permittee shall accept the terms, conditions, and requirements of the permit and agree to comply with them to the satisfaction of the City of Reading's applicable ordinances and all applicable requirements of state and federal law. Work shall begin within 15 calendar days from the date of approval unless other arrangements are made, otherwise the application may be voided.*
- (F) *Applicant/Permittee or Authorized Agent Statement: I declare under penalty of perjury under the laws of Pennsylvania that : I am the Applicant/Permittee OR the authorized agent of the Applicant/Permittee/that the information provided is correct and complete; and that I have the authority to bind the Applicant/Permittee to this application.*

Applicant Signature: _____ **Date:** _____

City of Reading Use Only

Application Status: Approved Denied

Pay Online at : www.ReadingPA.gov

or

Please Mail Check or Money Order to:

City of Reading

Treasury Office

815 Washington Street, Room 1-33

Reading, PA 19601

Permit Approval Date: _____

Bill #: _____

Amount Owed: \$ _____

Approved by: _____

Date: _____