

Officers & Employee Fund

Members: Lester Kissinger Jr, Jamar Kelly, [Mayor's proxy] English Bradley
Maria Rodriguez, Ann Burkert, Gary Phillips

Staff: Joe Rudolf (solicitor), Lilliana Castillo

June 18, 2024 1:30 PM

Location: Penn Room & Virtual

Board Meeting Minutes

Call to Order 1:38pm

○ PRESENTER/GUEST

- Absent- Lester Kissinger

○ MINUTES

- Approve May 2024 Minutes

	Yes	No	Abstain
English Bradley	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☐	☐	☐
Gary Phillips	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Ann Burkert	☒	☐	☐

- Motion to approve made by English Bradley, 2nd by Ann Burkert. (5y/0n)

○ FINANCIAL REPORTS

- Wells Fargo Commercial as of 5/31/2024
- Wells Fargo Commercial 401K as of 5/31/2024
- Financial Report as of 4/30/2024
- Financial Report 401K as of 4/30/2024
- UBS investment as of 5/31/2024
- UBS 401K as of 5/31/2024
- Accounting detailed spreadsheet

	Yes	No	Abstain
English Bradley	☒	☐	☐
Jamar Kelly	☒	☐	☐

Lester Kissinger	☐	☐	☐
Gary Phillips	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Ann Burkert	☒	☐	☐

- Motion to approve made by Maria Rodriguez, 2nd by English Bradley. (5y/0n)

○ **BILLS**

- ADP processing charges period ending 5/31/2024 - \$769.62
- Clark Hill professional services for May 2024 - \$1,017.50

Sub-total: \$1,787.12

	Yes	No	Abstain
English Bradley	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☐	☐	☐
Gary Phillips	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Ann Burkert	☒	☐	☐

- Motion to approve made by English Bradley, 2nd by Maria Rodriguez. (5y/0n)

○ **CORRESPONDENCE** –

○ **REFUNDS/ROLLOVERS-**

- Michael Strader hired on 2/5/2018, separated on 4/30/2024.

<u>Rollover Amount =</u>	<u>\$15,188.36</u>
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	Yes	No	Abstain
English Bradley	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☐	☐	☐
Gary Phillips	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Ann Burkert	☒	☐	☐

- Motion to approve made by English Bradley, 2nd by Maria Rodriguez. (5y/0n)

○ **401K DCP REFUNDS-**

○ **APPLICATIONS-**

○ **DISABILITY APPLICATION -**

- **OLD BUSINESS**—
- **NEW BUSINESS**—

- **INFORMATION**
 - MMO deposit for June 2024 - \$261,701.00
 - Solicitors' response on Tax implications of health insurance on pension benefits.
 - Lilly will be on vacation from July 1st to July 5th. For immediate assistance please contact Jamar Kelly or Holly Guldin.

- **PUBLIC COMMENT**

- **ADJOURNMENT**
 - Motion to adjourn at 1:44pm made by Maria Rodriguez, 2nd by English Bradley.
(5y/0n)